



Manual de uso del POS Hypercom T4210



Ventas

Recomendaciones

- Antes de iniciar cualquier proceso en el POS (dóndfono), verifique si la tarjeta a utilizar es únicamente de banda magnética (imagen #1) o si es una tarjeta chip con banda magnética (imagen #2). Si la tarjeta es chip debe iniciar la transacción insertando la tarjeta en el POS (en la ranura que se ubica en la parte frontal) y no deslizando la banda magnética. El uso de la banda magnética en una tarjeta chip, es recomendable únicamente si existe un error en la lectura del chip (ver punto 3 de este documento: "Error en lectura de chip").
- Cuando la transacción es con una tarjeta chip (imagen #2) y el POS solicita que el tarjetahabiente ingrese su clave de identificación personal (PIN), no se requiere que el tarjetahabiente firme el voucher (el mismo no contiene espacio para la firma), pero si la transacción no solicitó ingreso del PIN, el tarjetahabiente sí debe firmar el voucher, por lo que encontrará un espacio para que su cliente lo firme. Nunca solicite el número de PIN al tarjetahabiente, esta clave solamente la debe ingresar él.
- En las transacciones con chip, la tarjeta debe permanecer insertada en el POS hasta que un mensaje le avise que puede removerla.

Imagen #1, Tarjeta banda magnética únicamente



Imagen #2, Tarjeta chip y banda magnética



1. Transacción por banda magnética

VENTA

- Deslice la tarjeta (banda magnética hacia la izquierda).
- Ingrese los últimos 4 dígitos y presione la tecla **ENTER**.
- Ingrese el monto con decimales y presione la tecla **ENTER**.
- Presione la tecla **ENTER** para la copia del cliente.

2. Transacción por chip

VENTA

- Inserte la tarjeta chip.
- Ingrese el monto con decimales y presione la tecla **ENTER**.
- Si el POS solicita número de PIN, debe solicitar el ingreso al cliente y posteriormente presionar la tecla **ENTER**.
- Espera el mensaje "remueva tarjeta" para finalizar la transacción.
- Presione la tecla **ENTER** para la copia del cliente.

3. Error en lectura chip (Fallback)

En ciertos casos podría suceder que al intentar realizar una transacción vía chip, la lectura no pueda realizarse exitosamente por algún motivo externo o físico. En estos casos debe tomar en cuenta los siguientes pasos:

- Al intentar la lectura del chip y existir algún inconveniente, el POS mostrará en pantalla la leyenda "Error: Fallo en tarjeta" o "ingrese tarjeta en el lector del chip", presione la tecla **ENTER** y remueva la tarjeta.
- Inserte nuevamente la tarjeta chip y presione la tecla **ENTER**. Asegúrese de insertar la tarjeta con el chip hacia adelante y presionarla hasta el fondo de la ranura del POS.
- Si el problema persiste, en el tercer intento, el POS mostrará la leyenda "Fallback: deslice tarjeta", lo que significa que puede realizar la transacción con la misma tarjeta pero vía banda magnética (deslizando por el lector de bandas).
- Remueva la tarjeta y presione la tecla **ENTER**. Continúe con los pasos de la transacción que iba a realizar pero por banda magnética.
- Si el cliente prefiere otro medio de pago, presione la tecla **CANCEL + ENTER** para cancelar la transacción.
- Si en futuras transacciones de tarjetas con chip continúa teniendo problemas, por favor contacte al Centro de Atención a Clientes de Scotiabank.

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Yan Bai



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