HIPAA COMPLIANCE CHECKLIST



TECHNICAL PROTECTIONS

- . ENCRYPT & AUTHENTICATE EPHI
- CONTROL/LOG ACCESS & CHANGES TO EPHI
- AUTO-LOGOFF



PHYSICAL PROTECTIONS

- CONTROL/MONITOR PHYSICAL ACCESS
- MANAGE WORKSTATIONS

 PROTECT & TRACK EPHI DEVICES



ADMINISTRATIVE PROTECTIONS

- ASSESS & MANAGE RISK
- TRAIN STAFF

 BUILD/TEST CONTINGENCIES

- BLOCK UNAUTHORIZED
 SIGN BAAS **ACCESS**

 DOCUMENT SECURITY INCIDENCES



HIPAA PRIVACY RULE TO-DO

- RESPOND TO PATIENT ACCESS REQUESTS
- MAINTAIN EPHIL INTEGRITY

- INFORM PATIENTS WITH NPPS
- GET PERMISSION TO USE EPHI
- TRAIN STAFF
- UPDATE FORMS/COPY



HIPAA BREACH NOTIFICATION RULE TO-DO

- PROMPTLY NOTIFY PATIENTS:
- HHS & POTENTIALLY THE MEDIA
- ENSURE YOUR. NOTIFICATION CONTAINS THE 4 REQUIRED ELEMENTS



HIPAA OMNIBUS RULE TO-DO

- REFRESH YOUR BAA
- MODERNIZE NPPS
- SEND NEW COPIES
- TRAIN STAFF

 UPDATE PRIVACY **POLICIES**

Hipaa Privacy Compliance Guide

Rebecca Herold, Kevin Beaver

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