

## **Basic Outlining Format Guide for Chapter Outlines**

### **Title of the Chapter**

#### **I. Topic of First Main Section of the chapter (include definitions, explanations, details and page numbers)**

##### **A. First Main Point under the First Main Section of the chapter (include definitions, explanations, details and page numbers)**

1. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint
2. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint
3. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint

##### **B. Second Main Point under the First Main Section of the chapter (include definitions, explanations, details and page numbers)**

1. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint
2. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint
3. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint

##### **C. Third Main Point under the First Main Section of the chapter (include definitions, explanations, details and page numbers)**

1. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint
2. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint
3. Subpoint under the Main point
  - a. Detail and/or definition for the subpoint

#### **II. Topic of Second Main Section of the chapter (include definitions, explanations, details and page numbers)**

—Continue Outlining Following the Section I guide that includes subcategories, sub-subcategories, definitions, details and page numbers.

# How To Outline A Chapter In A Textbook Template

**Jeff Good**



## **How To Outline A Chapter In A Textbook Template:**

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William H. Schaberg, 2019-09-24 The definitive history of writing and producing the Big Book of Alcoholics Anonymous told through extensive access to the group's archives Alcoholics Anonymous is arguably the most significant self help book published in the twentieth century Released in 1939 the Big Book as it's commonly known has sold an estimated 37 million copies been translated into seventy languages and spawned numerous recovery communities around the world while remaining a vibrant plan for recovery from addiction in all its forms for millions of people While there are many books about A A history most rely on anecdotal stories told well after the fact by Bill Wilson and other early members accounts that have proved to be woefully inaccurate at times *Writing the Big Book* brings exhaustive research academic discipline and informed insight to the subject not seen since Ernest Kurtz's *Not God* published forty years ago Focusing primarily on the eighteen months from October 1937 when a book was first proposed and April 1939 when Alcoholics Anonymous was published Schaberg's history is based on eleven years of research into the wealth of 1930s documents currently preserved in several A A archives Woven together into an exciting narrative these real time documents tell an almost week by week story of how the

book was created providing more than a few unexpected turns and surprising departures from the hallowed stories that have been so widely circulated about early A A history Fast paced engaging and contrary Writing the Big Book presents a vivid picture of how early A A operated and grew and reveals many previously unreported details about the colorful cast of characters who were responsible for making that group so successful *Self-Publishing For Dummies* Jason R.

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Health Systems Science E-Book Susan E. Skochelak, 2020-05-06 The first textbook devoted to this emerging area Health Systems Science now brings you fully up to date with today's key issues and solutions This increasingly important branch of health care explores how health care is delivered how health care professionals work together to deliver that care and how the health system can improve patient care and health care delivery Along with basic and clinical sciences health systems science is rapidly becoming a crucial third pillar of medical science with an emphasis on understanding the role of human factors systems engineering leadership and patient improvement strategies that will help transform the future of health care and ensure greater patient safety In this 2nd Edition new chapters new exercises and new information help you acquire the knowledge and skills you need for success in today's challenging healthcare system The first comprehensive text for mastering health systems science offering practical coverage of all of the factors in the lives of patients that influence their well being the structures and processes of the health

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