

Chapter 1 - Overview of Government Accounting

Government accounting - encompasses the processes of analyzing, recording, classifying, summarizing and communicating all transactions involving the receipt and disposition of government funds and property, and interpreting the results thereof."

Government Accounting Objectives:

- To produce information concerning past operations and present conditions;
- To provide a basis for guidance for future operations;
- To provide for control of the acts of public bodies and officers in the receipt, disposition and utilization of funds and property; and
- To report on the financial position and the results of operations of government agencies for the information of all persons concerned.

Government Accounting vs. Business Accounting

Compared to the accounting for business entities, government accounting places greater emphasis on the following:

- Sources and utilization of government funds; and
- Responsibility, accountability and liability of entities entrusted with government funds and properties.

Responsibility over Government Funds and Property

- Government resources must be utilized efficiently and effectively in accordance with the law.
- The head of a government agency is directly responsible in implementing this policy.
- All other personnel entrusted with the custody of government resources are responsible to the head of the government agency, are accountable for the safeguarding thereof, and are liable for any losses.

Accountability over Government Funds and Properties

- Government officer entrusted with the possession of government resources is responsible for the safekeeping therefore in accordance with the law.
- Every accountable officer shall be properly bonded.
- Transfer of government funds from one officer to another shall, except as allowed by law, be made only after the authorization of the COA. Transfer shall be properly documented in an invoice and receipt

Liability over Government Funds and Properties

- Unlawful use and losses resulting from the unlawful use or negligence in safekeeping of government resources shall be the personal liability of the employee or accountable officer found to be directly responsible therefor.
- An accountable officer shall immediately notify COA for any loss of government funds from unforeseen events or force majeure within 30 days. Failure to do so will not relieve the officer of liability.

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