

MLA Format: Quick Reference Guide

Revised February 2011

This handout provides a quick reference to the basics of using Modern Language Association (MLA) style. For complete guidelines, consult *MLA Handbook for Writers of Research Papers*, 7th ed. For additional assistance, go to the Online Writing Lab (OWL) at Purdue University: <http://owl.english.purdue.edu/owl/resource/557/15/>

Recent Updates

- MLA no longer requires underlining. Titles, such as books and periodical titles, are now *italicized* rather than underlined.
- All entries in a reference list, whether print or electronic, must now include the medium in which they have been published (Print, Web, DVD, Television, etc.)
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- *Abbreviations*: Some sources do not have a date, publisher or pagination. MLA advises, where applicable, to write n.d. for no date, n.p. for no publisher, and n.pag. for no pagination given.

Formatting Basics

- Double space throughout paper, with no extra spaces between paragraphs.
- Do not right justify.
- Top, bottom, and side margins should be one inch.
- Indent the first word of each paragraph by 1/2 inch or 5 spaces.
- Do not use a title page for the research paper: instead simply type your name, instructor's name, course number, and date. This should be flush with the left margin.
- Center the title of the paper. Do not underline the title, or put in "quotation marks," or set in ALL CAPITALS.
- Number all pages consecutively in the upper right-hand corner, 1/2 inch from the top and flush with right margin. Type your last name before the page number, and do not use "p." before the number.

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Mla Quick Reference Guide

Patrick Vollmar



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