

# Administrator and Invigilator Training

This training is an overview of the responsibilities of Test Centre staff and will support you in your invigilation training and completion of the Invigilator test, required for certification every 12 months.

This training and test provide a general overview of all Surpass Assessment delivered exams and does not include any client specific guidelines.

Further details regarding customer specific processes and procedures can be found in the 'Centre Maintenance Guide' and 'Centre Invigilation Guides'. These are located in the client specific documentation websites.

These specific guides should be read by all invigilators prior to the relevant exam days.

# Knowledge Regarding Applying As Inlets Invigilator

**M Mosston**



**Knowledge Regarding Applying As Inlets Invigilator:**

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