# Biosecurity Control Area Operating Manual Guide

The following guide is to assist you to prepare you're an Operating Manual for a Biosecurity Control Area for Air or Sea ports.

#### A TEMPLATE FOR THE OPERATING MANUAL IS LOCATED ON THE NEXT PAGE

- It is preferable that the Operating Manual is typed & signed.
- The Operating Manual includes a version number & page numbers a Footer format is included and can be edited on page 6 of this document using the View option.
- Replace <u>all</u> sections which are highlighted in <u>RED TEXT</u> with the details that are relevant to your entity and remove any irrelevant or unwanted <u>RED TEXT</u>.
- Update the Table of Contents go to page 5, highlight the contents lists, right click the mouse, select Update Field, select Update entire table then select OK.
- 5. The manual must include a map or floor plan showing (recommend A4 in size):
  - a. location of significant other buildings or features (for example roads, houses)
  - general layout of the facility clearly identifying work areas, offices, exit and entry doors etc.
  - sea container hard stand or devanning area (the MPI area)
  - d. MPI inspection area
- When you have completed updating the manual DELETE THIS PAGE
- Do NOT forget to save a copy of your new manual and keep a copy of your new manual for your records
- A copy of your manual may be given to the MPI Inspector at the time of the Audit/Assessment for the Places of First Arrival

----- TEMPLATE BELOW -----

# **How To Write A Productmanualguide**

**Zhe Xu** 

 $\ \, \textbf{How To Write A Product manual guide:} \\$ 

#### How To Write A Productmanualguide Book Review: Unveiling the Power of Words

In some sort of driven by information and connectivity, the ability of words has be more evident than ever. They have the ability to inspire, provoke, and ignite change. Such may be the essence of the book **How To Write A Productmanualguide**, a literary masterpiece that delves deep into the significance of words and their effect on our lives. Written by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we will explore the book is key themes, examine its writing style, and analyze its overall effect on readers.

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