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### Score Report

Thank you for taking this test.

For interpretation of your test score, please contact your Test Administrator.

**Test Results for:** Jalmy Aquino

**Company Name:** Bond Street Group

**Test Administrator / Recruiter's Email:** resume@bondstreetgroup.com

**Test Name:** Microsoft Outlook 2010

**Test Date:** 10/22/2015

**Elapsed Time:** 00:22:18

**Questions Correct:** 29 out of 30

**Percent Correct:** 97%

**Percentile Ranking:** 90

**Global Average:** 74%

### Test Description

Microsoft Outlook 2010 is a comprehensive personal information application, which combines Internet/Interoffice e-mail, a calendar and task list, address book and contact information, and notes and journals. Outlook is used to handle communication as well as organize information for individuals. It is part of Microsoft Office 2010.

This test is designed for anyone who uses Outlook for their e-mail communication. This test assesses the user's ability to use common functions such as sending email and adding contacts as well as more advanced functions including arranging meetings and creating tasks. Topics include Application Features, Calendar, Contacts, E-mail, Notes and Tasks.

Tests for Microsoft Excel 2010 and Microsoft Word 2010 are also available.

- Test takers, please contact your test administrator or recruiter for scoring guidelines.
- Administrators, please refer to the Scoring Guidelines page within the Resources section of your Administration Center for scoring guidelines.

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# Microsoft Outlook 20prove It Test Answers

**Microsoft Official Academic Course**



## **Microsoft Outlook 20prove It Test Answers:**

## **Microsoft Outlook 20prove It Test Answers** Book Review: Unveiling the Magic of Language

In an electronic era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its power to stir emotions, provoke thought, and instigate transformation is really remarkable. This extraordinary book, aptly titled "**Microsoft Outlook 20prove It Test Answers**," compiled by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound impact on our existence. Throughout this critique, we shall delve to the book is central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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