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Microsoft Excel 2010

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Microsoft Excel 2010 In Depth Bill Jelen

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Microsoft Excel 2010 In Depth Bill Jelen, 2010-06-25 Excel 2010 In Depth is the beyond the basics beneath the surface guide for everyone who wants to streamline their work with Excel 2010 and get more done in less time. Legendary Excel expert Bill Jelen provides specific tested proven solutions to the problems Excel users run into every day. Challenges other books ignore or oversimplify Jelen thoroughly covers all facets of working with Excel 2010 and adds new chapters on Excel Web App which allows multiple users to edit a spreadsheet simultaneously. New coverage also includes Slicer which offers dynamic filtering of PivotTables Sparklines which add data visualization to any cell Calculation engine which improves the speed and accuracy of math financial and statistical functions and the new version of Solver. As with all In Depth books Excel 2010 In Depth presents comprehensive coverage breakthrough techniques exclusive shortcuts quick access to information troubleshooting help for tough problems and real world examples with nothing glossed over or left out. Step by step instructions with icons guide readers through essential tasks such as designing tables entering data importing external data designing and executing queries and designing data entry forms and printed reports. Additional chapters on advanced form and report design emphasize data entry efficiency and presentation clarity. By Bill Jelen aka MrExcel an Excel MVP and the principal behind the leading Excel website MrExcel.com. Covers all aspects of working with Excel 2010 from its updated Ribbon interface to its breakthrough collaboration and improved business intelligence. For everyone who wants to get the most out of Excel 2010 from casual users to corporate professionals.

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essential tasks from merging cells and formatting text to understanding formulas and navigating the interface Aimed at the 40 percent of Excel users who have never entered a formula this book demystifies the program's tools and functions transforming confusion into confidence By the end readers will feel equipped to use Excel effectively for personal and professional tasks overcoming barriers to productivity What you will learn Master Excel navigation for seamless spreadsheet management Format cells and data to create visually appealing spreadsheets Apply formulas to solve complex problems with greater accuracy Create charts to present data insights effectively and professionally Perform data analysis using sorting filtering and pivot tables Use shortcuts and tools to save time and boost productivity Who this book is for This book is ideal for absolute beginners Excel novices and anyone looking to overcome their fears of spreadsheets It's perfect for students professionals and small business owners No advanced knowledge is needed making it accessible to all users

PowerPivot for the Data Analyst Bill Jelen, 2010 Discusses the use of Microsoft's free PowerPivot add-in to analyse data in Excel 2010 Describes how to import and integrate data analyse multiple tables together format sort and filter data add calculated columns using Data Analysis Expression DAX functions and create and format PowerPivot reports

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