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Mail Merge

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What type of document are you working on?

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- ☐ E-mail messages
- ☐ Envelopes
- ☐ Labels
- ☐ Directory

Letters

Send letters to a group of people. You can personalize the letter that each person receives.

Click Next to continue.

Step 1 of 6

Next: Starting document

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# Microsoft Word Mail Merge Guide

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