Transport and Logistics Standard Operating Procedures (SOPs)

1st March 2012

This document provides an overview of the inter-Agency transport and logistics services as well as coordination mechanisms established by the Logistics Cluster (under WFP leadership) to support all humanitarian cargo consigned within South Sudan, in support of the humanitarian community's response to the earthquake.

The objective of the Logistics Cluster is to provide - in an efficient, coordinated manner - assets, facilities, services and staff, to ensure an uninterrupted supply chain of life saving relief items to the affected populations.

These services are not intended to replace the logistics capacities of the agencies or organisations but rather supplement through the provision of common services.

These services will be offered for a limited period of time, in part or in full, for the following reasons:

- · Changes in the situation on the ground
- No longer a perceived need for prioritisation, facilitation or/and coordination
- Funding constraints.

This document will be regularly updated as the situation evolves and operational requirements develop.

Please check for updates at: www.logchister.org/ops/suit La

- These logistics services are only for humanitarian cargo destined for South Sudan.
- Cargo despatch planning is based on the priorities set by the Humanitarian Coordinator
- Dangerous Goods or Cold Chain commodities cannot be accepted
- Cargo movements and Storage requests will only be accepted through the use of an electronic.
 Service Request Form (SRF) and with a clearly defined consignee which must be submitted 48 hours prior to the requested time of service.
- The maximum period of storage shall be 21 days.
- All cargo must be clearly marked and accompanied by a complete set of paperwork. I.e. Waybill, Packing List and copies of SRF
- A. Release Order (RLO) signed by an authorised person (user or final consignee) is needed before cargo will be handed over by the Transit Hub Staff to a transporter.

(1) Locistics Cluster services available at no cost:

- Transport modes:
 - Trucking to and from most key humanitarian locations.
 - Barge operations from Juba to Malakal only
 - Boat operations between Bentiu, Malakal and Benk
 - Helicopter airliff to locations inaccessible by road.
- Temporary storage, at 17 key humanitarian locations within South Sudan
- Temporary storage is defined as a maximum period of 21 days.

(2) How to access the services:

- Individual requests for movement of cargo and storage are to be made using the Service Request Form (SRF) template available at www.logcluster.org/ops/sed11a/service_request_form/view
- The point of contact for all enquires related to Cargo and Storage (SRF submissions) to southaudan cargo@loscuster.org
- The point of contact for all South Sudan enquires, general cargo is: southwater, logs@logshater.org.

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