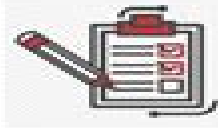


CHAPTER 1: INTRODUCTION TO MS ACCESS

**Objectives:**

- a. Describe the characteristics of Database Management Systems (DBMS).
- b. Differentiate the RDBMS from DBMS.
- c. Discover the objects being used in MS Access.

Lesson 1: Overview

Microsoft Access is a Database Management System (DBMS) from Microsoft that combines the relational Microsoft Jet Database Engine with a graphical user interface and software development tools. It is a member of the Microsoft Office suite of applications, included in the professional and higher editions.



- Microsoft Access is just one part of Microsoft's overall data management product strategy.
- It stores data in its own format based on the Access Jet Database Engine.
- Like relational databases, Microsoft Access also allows you to link related information easily. For example, customer and order data. However, Access 2013 also complements other database products because it has several powerful connectivity features.
- It can also import or link directly to data stored in other applications and databases.
- As its name implies, Access can work directly with data from other sources, including many popular PC database programs, with many SQL (Structured Query Language) databases on the desktop, on servers, on minicomputers, or on mainframes, and with data stored on Internet or intranet web servers.
- Access can also understand and use a wide variety of other data formats, including many other database file structures.
- You can export data to and import data from word processing files, spreadsheets, or database files directly.
- Access can work with most popular databases that support the Open Database Connectivity (ODBC) standard, including SQL Server, Oracle, and DB2.
- Software developers can use Microsoft Access to develop application software.

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Table of Contents Microsoft Access Lesson 1 Answer Key

1. Understanding the eBook Microsoft Access Lesson 1 Answer Key
 - The Rise of Digital Reading Microsoft Access Lesson 1 Answer Key
 - Advantages of eBooks Over Traditional Books
2. Identifying Microsoft Access Lesson 1 Answer Key
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Microsoft Access Lesson 1 Answer Key
 - User-Friendly Interface
4. Exploring eBook Recommendations from Microsoft Access Lesson 1 Answer Key
 - Personalized Recommendations
 - Microsoft Access Lesson 1 Answer Key User Reviews and Ratings
 - Microsoft Access Lesson 1 Answer Key and Bestseller Lists

5. Accessing Microsoft Access Lesson 1 Answer Key Free and Paid eBooks
 - Microsoft Access Lesson 1 Answer Key Public Domain eBooks
 - Microsoft Access Lesson 1 Answer Key eBook Subscription Services
 - Microsoft Access Lesson 1 Answer Key Budget-Friendly Options
6. Navigating Microsoft Access Lesson 1 Answer Key eBook Formats
 - ePub, PDF, MOBI, and More
 - Microsoft Access Lesson 1 Answer Key Compatibility with Devices
 - Microsoft Access Lesson 1 Answer Key Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Microsoft Access Lesson 1 Answer Key
 - Highlighting and Note-Taking Microsoft Access Lesson 1 Answer Key
 - Interactive Elements Microsoft Access Lesson 1 Answer Key
8. Staying Engaged with Microsoft Access Lesson 1 Answer Key
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Microsoft Access Lesson 1 Answer Key
9. Balancing eBooks and Physical Books Microsoft Access Lesson 1 Answer Key
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Microsoft Access Lesson 1 Answer Key
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Microsoft Access Lesson 1 Answer Key
 - Setting Reading Goals Microsoft Access Lesson 1 Answer Key
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Microsoft Access Lesson 1 Answer Key
 - Fact-Checking eBook Content of Microsoft Access Lesson 1 Answer Key
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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