How to Write an

# **Accident Report**

Unfortunately, you were involved in an accident then your boos or your manager asked for your accident report then that's when realized you don't know how to create one.



#### Use An Official Form

In case, you are involved in a motorcycle accident, you should look for a form like theirs and use it to make your own accident report.

## State the Complete Information

In your simple report, t's important to fill in every important detail completely so that the local police and your insurance companies.

#### State Only the Facts

After being involved in an accident, it is understandable that you may get emotional but you should bear in mind.

#### Get Witnesses

Let's just say that, you had a car accident, then if ever there was someone who was walking down the street during the time of your incident.

#### Describe the Incident's Location

You must answer this information honestly as possible in case if there are any environmental factors that caused your accident.

#### File the Accident Report

Your report must be filed within 3 days following the accident. Confirm with your insurance company or the local police about the filing of your accident report.

# **Failure To Report A Car Accident**

**Julia Schneider** 

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