

Solution and Answer Guide for Medical Assisting Administrative & Clinical Competencies (MindTap Course List) 9th Edition by Michelle Blesi

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Content Type

Check Your Understanding (from End of Chapter questions)

1. To be successful as an MA, you must learn a specific:
 - a. knowledge base.
 - b. set of skills.
 - c. set of behaviors.
 - d. all of these

ANS: d

Analysis:

- a. *Incorrect. As an MA, you must learn a knowledge base, a set of skills, and a set of behaviors to be successful.*
- b. *Incorrect. As an MA, you must learn a knowledge base, a set of skills, and a set of behaviors to be successful.*
- c. *Incorrect. As an MA, you must learn a knowledge base, a set of skills, and a set of behaviors to be successful.*
- d. **Correct.** *As an MA, you must learn all of these – a knowledge base, a set of skills, and a set of behaviors - to be successful.*

2. All of the following are clinical skills EXCEPT:
 - a. Filing patient records
 - b. Phlebotomy
 - c. Administering medications
 - d. Wrapping instruments

ANS: a

Analysis:

- a. **Correct.** *The filing of patient records is an administrative skill.*
- b. *Incorrect. Phlebotomy is a clinical skill. The filing of patient records is an administrative skill.*
- c. *Incorrect. Administering medications is a clinical skill. The filing of patient records is an administrative skill.*

Medical Assisting Student Study Guide Answers

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