

# **MEDICAL ASSISTANT STUDY GUIDE ANSWER SHEET**

## **BASIC ANATOMY & MEDICAL TERMINOLOGY**

1. C  
2. C  
3. B  
4. B

5. B  
6. B  
7. B  
8. A

9. B  
10. B  
11. B  
12. A

## **LAW & ETHICS**

1. A  
2. B  
3. B  
4. A

5. B  
6. B  
7. B  
8. B

9. C  
10. B

## **PHARMACOLOGY**

1. B  
2. A  
3. A  
4. A

5. B  
6. B  
7. B  
8. C

9. B  
10. C

## **EXAMINATION ROOM**

1. C  
2. B  
3. B  
4. A  
5. A

11. C  
12. C  
13. B  
14. C  
15. C

16. B  
17. C  
18. B  
19. C  
20. C

# Medical Assistant Study Guide Answer Sheet

**Kathy Bonewit-West, Sue Hunt, Edith  
Applegate**



## **Medical Assistant Study Guide Answer Sheet:**

Study Guide for Today's Medical Assistant Kathy Bonewit-West, Sue Hunt, Edith Applegate, MS, 2012-10 Chapter assignment tables at the beginning of chapters guide you through textbook and study guide assignments and make it easy to track your progress Laboratory assignment tables list the procedures in each chapter including study guide page number references and indicate the procedures shown on the DVDs A pretest and posttest in each chapter measure your understanding with 10 true false questions Key term assessments include exercises to help in reviewing and mastering new vocabulary Evaluation of Learning questions let you assess your understanding evaluate progress and prepare for the certification examination Critical thinking activities let you apply your knowledge to real life situations Practice for Competency sections offer extra practice on clinical skills presented in the book Evaluation of Competency checklists evaluate your performance versus stated objectives and updated CAAHEP performance standards Updated content includes exercises for topics such as electronic medical records advanced directives HIPAA emergency preparedness ICD 10 coding documentation medical office technology medical asepsis vital signs pediatrics colonoscopy IV therapy and CLIA waived tests New activities provide practice for the Today s Medical Assistant textbook s newest and most up to date content New Emergency Protective Practices for the Medical Office chapter includes procedures critical thinking questions and other activities to help you understand emergency preparedness New Wheelchair Transfer Procedure and Evaluation of Competency checklist includes a step by step guide to this important procedure New video evaluation worksheets on the Evolve companion website reinforce the procedures demonstrated on the textbook DVDs New practicum and externship activities on Evolve provide practice with real world scenarios

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Kathy Bonewit-West, Sue Hunt, Edith Applegate, 2015-11-12 Corresponding to the chapters in the main Bonewit text Study Guide for Today s Medical Assistant Clinical Administrative Procedures 3rd Edition features a variety of practical exercises activities checklists review questions and more to elp users master important medical assisting knowledge and skills This comprehensive study guide has been thoroughly updated to reflect the 2015 CAAHEP competencies and key areas of practice such as electronic medical records HIPAA regulations advanced directives emergency preparedness ICD 10 coding billing documentation medical office technology medical asepsis vital signs pediatric immunizations and injections colonoscopy procedures IV therapy and CLIA waived tests Consistent meticulous study guide coverage aligns seamlessly with the main Bonewit text and all other Bonewit solution learning products Evaluation of Competency checklists assess readers performance versus stated objectives and performance standards Critical thinking activities encourage readers to think outside the box and imagine what they would do in real life situations Laboratory assignments at the beginning of each chapter give readers a guide on each chapter s procedures including guidelines on how many practices are required which study guide pages correlate to the procedure and which procedures are also in the procedural videos Key term assessment

tests readers knowledge of the terms presented in the main text Evaluation of Learning questions assess readers progress and are an excellent tool to prepare for the certification exam Practice for Competency checklists help readers practice each of their clinical skills Pharmacology math exercises give readers a chance to practice their basic math skills in a way that relates to their future job Chapter assignment tables at the beginning of each chapter guide readers through the textbook and study guide chapters and provides a great tracking device for recording progress of textbook reading assignments and study guide activity assignments NEW Updated material aligned to most current CAAHEP and ABHES competencies ensures success and employability for today s medical assistants NEW Material from the chapter on nutrition is also incorporated into the accompanying study guide material NEW Updated content on emergency preparedness and medical records ensure readers are up to date on these key topics NEW Application to SimChart for the Medical Office where appropriate allows readers to prepare for the real world by working on Elsevier s own educational EHR NEW Expanded A P key terminology sections give readers ample A P key term practice

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**PART Study Guide for Kinn's The Medical Assistant** **Health Occupations Education Instructional Materials** Ohio State University. Center for Vocational and Technical Education, 1972

*Administrative Medical Assisting* Laura Southard Durham, 2008-06-01 Designed to accompany Lippincott Williams chapter outlines and learning objectives matching multiple choice and critical thinking exercises patient teaching exercises and learning self assessment exercises

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