

MBY 161 :How to write a practical report

A practical report must always contain the following headings:

- Introduction
- Materials and methods
- Results
- Discussion
- References

Always use your own words when writing a report- do not copy and paste or copy from a textbook or article. If you do not write in your own words it is plagiarism.

INTRODUCTION

Background information. What is known. Why is the experiment important. Aim or objective of the practical must be stated at the end of the introduction.

MATERIALS AND METHODS

Must be written in past tense and in a story format i.e. Do not tell me what to do (e.g. Measure the pH of milk) but say what you have done (e.g. The pH of milk was measured)

Do not write adjectives such as I, you, e.g. I measured the pH of milk, BUT, The pH of milk was measured.

RESULTS

What happened, what did you observe? (i.e. the milk smelled sour and turned green after 4 days outside the fridge) Report negative results as well e.g if you had no growth, state that you had no growth and explain why in your discussion.

DISCUSSION AND CONCLUSION

Why did it happen? So what? (Discuss why you think you obtained these specific results and the importance or relevance of the results) i.e. The milk turned green after 4 days due to bacterial spoilage of the milk. This shows that milk needs to be refrigerated to stay fresh and drinkable.

REFERENCES

Minimum of 3 references must be cited. Remember to cite your references in the text i.e. Beverage (1989) stated that bacteria have cell walls. *Or* Most bacteria have cell walls (Beverage, 1989).

Listing of references:

*** Books**

- Laidler, K. J., and Meiser, J.H. (1982) Physical chemistry. The Benjamin/Cummings Publishing Co., Menlo Park, CA. pp.24
- Beverage, T. J. (1989) The structure of bacteria. In: J. S. Poindexter and E. R. Leadbetter (Eds) Bacteria in nature 3. Plenum Press, New York. pp. 78-82.

How To Write Up A Practical Report

Xiaolong Qi



How To Write Up A Practical Report:

This book delves into How To Write Up A Practical Report. How To Write Up A Practical Report is a crucial topic that needs to be grasped by everyone, ranging from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into How To Write Up A Practical Report, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to How To Write Up A Practical Report
 - Chapter 2: Essential Elements of How To Write Up A Practical Report
 - Chapter 3: How To Write Up A Practical Report in Everyday Life
 - Chapter 4: How To Write Up A Practical Report in Specific Contexts
 - Chapter 5: Conclusion
2. In chapter 1, the author will provide an overview of How To Write Up A Practical Report. This chapter will explore what How To Write Up A Practical Report is, why How To Write Up A Practical Report is vital, and how to effectively learn about How To Write Up A Practical Report.
3. In chapter 2, this book will delve into the foundational concepts of How To Write Up A Practical Report. The second chapter will elucidate the essential principles that must be understood to grasp How To Write Up A Practical Report in its entirety.
4. In chapter 3, the author will examine the practical applications of How To Write Up A Practical Report in daily life. This chapter will showcase real-world examples of how How To Write Up A Practical Report can be effectively utilized in everyday scenarios.
5. In chapter 4, this book will scrutinize the relevance of How To Write Up A Practical Report in specific contexts. This chapter will explore how How To Write Up A Practical Report is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, this book will draw a conclusion about How To Write Up A Practical Report. The final chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of How To Write Up A Practical Report.

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How To Write Up A Practical Report Introduction

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