#### DALHOUSIE UNIVERSITY FACULTY OF DENTISTRY

# CLINIC POLICY AND PROCEDURES MANUAL

(also see the Schedule of Fees for Dental Services and the Infection Control Manual for other clinic policies)

2009 -2010

Version - August 28, 2009

Compiled by The Office of the Assistant Dean, Clinics, August 2009

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# **Medical Practice Procedures Manual**

Deena Clare Thomas,Bella Puvok,Soong Shui Fun

#### **Medical Practice Procedures Manual:**

Operating Policies and Procedures Manual for Medical Practices Elizabeth W. Woodcock, Bette A. Warn, 2006 This popular bestseller is an easy to use manual complete with customizable medical office policies Covering more than 100 of todays most pressing events this manual helps practice administrators and managers set procedures and policies for managing operational financial and risk issues as well as personnel disaster planning and exposure control Operating Policies and Procedures Manual for Medical Practices Elizabeth W. Woodcock, Bette A. Warn, 2010-09-01 Provides hands on samples of forms policies and procedures that can be easily customized reproduced and implemented in a medical practice The manual is designed for all medical practices regardless of organizational size type or specialty mix and provides practical tools that all providers administrators supervisors and staff can use Provided by publisher Operating Policies and Procedures Manual for Medical Practices Bette A. Warn, Elizabeth W. Woodcock, 2001 Policies and Procedures for a Successful Medical Practice Kay Stanley, 2014 Governing Policies Manual for Medical Practices Alys Novak, 1996-09 This indispensable policy development tool will help you streamline practice operations with detailed information and advice about board issues including strategic planning officers and committees physician issues including bioethics compensation disability licensing and physician recruitment and business issues including bad debt business ethics employee discounts harrassment political contributions and unfunded patients Includes sample policies and a disk of generic policies to customize for your practice HR Policies and Procedures Manual for Medical Practices Phd Courtney Price, 2014-06 In this updated edition of MGMA s popular HR resource you will receive guidance on developing policies and procedures and have access to more than 100 forms and policies that you can modify and use **Job Description Manual for Medical Practices** Courtney H. Price, Alys Novak, 1999 This comprehensive manual helps you develop an effective strategy for job description implementation shows you how to conduct appropriate job analyses and helps you understand the attendant legal issues Includes a disk of generic jo descriptions to use as is or modify for your practice Manual of Clinical Procedures in the Horse Lais R.R. Costa, Mary Rose Paradis, 2017-12-26 Manual of Clinical Procedures in the Horse is a detailed step by step guide to clinical skills in equine practice With information on techniques ranging from physical examination and blood sampling to lameness and neurologic exams and other specialized procedures the book is an aid to confidently and effectively performing procedures used in daily equine practice Well illustrated with clinical photographs throughout the book s focus is on providing thorough easy to understand descriptions of 80 techniques necessary for examining and treating horses Each topic includes a summary of the purpose potential complications equipment and proper restraint for each procedure with a detailed description of each action for the technique and the rationale behind it More than 1 100 full colour clinical photographs demonstrate the techniques Manual of Clinical Procedures in the Horse is an essential purchase for any veterinary practice seeing equine patients Key features Details each step for 80 common procedures for veterinary care of

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professionals private and international organizations that develop or use clinical practice guidelines consumers clinicians and Strategic Practice Management Robert G. Glaser, Robert M. Traynor, 2017-12-30 One of the major skills required payers for success in practice is to know how to manage a clinic Strategic Practice Management Business Considerations for Audiologists and Other Healthcare Professionals Third Edition is extremely useful for clinicians currently managing their own clinics as well as for the development and teaching of courses in practice management. The first and second editions of this text have been used in university training programs. The third edition contains contributions from nine guest chapter authors six who are new to this text and all are experts in their field Their insight provides the reader with an enlightening resource essential to the operational and business management of the practice setting including developing an appropriate business plan startup and long term planning essential legal considerations fiscal monitoring and methods to assess the ongoing financial health of the practice reimbursement capture patient and referral source management human resource issues including compensation strategies and much more Dr Robert Glaser and Dr Robert Traynor have extensively updated all of the retained chapters with significant improvements to the content tables and figures Comprehensively researched every effort has been made to provide the most recent and thorough references for further review NEW CONTRIBUTORS AND CHAPTERS Legal Considerations in Practice Management Michael G Leesman JDDeliberations on Ethics in the Practice of Audiology Rebecca L Bingea AuDNEW Itemizing Professional Hearing Care Services Stephanie J Sjoblad AuDNEW Office Management Systems Brian Urban AuDNEW Audiology in the Insurance System Amber Lund Knettel MA and Thomas J Tedeschi AuD ADDITIONAL NEW TOPICS Management Implications for Audiology PracticeCompetition in Audiology PracticeProfessional Selling Techniques This text covers virtually every current area of practice management and is an excellent resource for any health care practitioner considering a startup venture purchasing an ongoing practice reinventing their current practice or for those interested in sharpening their clinical service delivery model in the current competitive arena

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