OFFICIAL INDUSTRY ASSOCIATION FOR MICROSOFT OFFICE PROJECT

Developing Program and Milestone Plans in MS Project 2003/2007



Presented By:

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Ms Project 2003 Guide

Rosario Rizzo

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The Complete Idiot's Guide to Project Management with Microsoft Project 2003 Ron Black, 2005-01-04 The Complete Idiot s Guide to Project Management with Microsoft Project 2003provides the perfect and complete solution Instead of just focusing on how to use the software this title teaches readers the concepts of formal project management then shows them how to use the most popular project management software to work through their goals objectives task lists phases tasks milestones charts and summaries Microsoft Project 2003 Quick Source Guide Quick Source (Firm), 2004-04-01 This 6 page tri fold full color guide is an invaluable resource for anyone who uses Project 2003 In a clear user friendly format it provides step by step instructions short cuts and tips on how to execute the basic commands of the software as well as pointing out the many NEW features of this version Topics include Using the Getting Started Task Pane Project Help Task Pane Smart Tags and the Project Guide Starting and Saving a Project Displaying Information in various Views Using the Task Sheet Entering Changing Outlining Linking Splitting and Rescheduling Tasks Setting Deadlines Adding a Resource and Assigning a Resource to a Task Assigning Costs to Resources Saving and Updating a Baseline Plan Checking Project Progress Using the Copy Picture to Office Wizard and much more An excellent instructional tool for a user new to Project 2003 it also serves as a handy reference tool for the more experienced user Microsoft Project 2003 For Dummies Nancy Stevenson, 2013-06-04 Whether your job is to manage the construction of a building oversee the launch of a new product host an international event or plan a company party Microsoft Project 2003 can help Microsoft Project 2003 For Dummies shows you how to use the program to plan schedule and budget all phases of a project assign the resources create essential reports and monitor your progress If you re new to Project you ll find what you need to get up to speed including info on how Project works finding your way around and building your first Project plan If you ve used an earlier version of Project you ll delve into Project 2003 and all of the new features it puts at your fingertips Complete with case histories screen shots and step by step instructions this guide walks you through Making calendar settings building a task outline and entering timing and timing relationships for tasks Assigning resources and material costs to tasks Using scheduling and tracking tools The Gantt Chart which is the main view of Project The Network Diagram version of a PERT program Evaluation and Review Technique chart Risk management and Resource management Recalculating based on what if scenarios to solve resource conflicts get your costs within budget or meet your deadlines Understanding the task subtask structure creating an outline and working with WBS Work Breakdown Structure codes Working with a combination of cost types fixed work and material and customizing costs fields with Value Lists Saving your plan with a baseline Using the tracking toolbar and to record actual activity update fixed costs and more Generating and formatting standard reports complete with graphics creating custom reports and using the XML Reporting Wizard If you have Project Server that complements Project 2003 but is not included this book shows you how to use Project in an enterprise environment to centralize information online and get real online

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