



## What is referencing?

Referencing is a standard method of acknowledging the sources of information you have consulted in compiling your assignment. Anything – words, figures, graphs, theories, ideas, facts, images – originating from another source and used in your assignment must be referenced (i.e. acknowledged).

In your assignment (e.g. essay, seminar paper, dissertation, project, etc.) you must provide the reader with precise information pertaining to every source referred to in your written work or consulted as part of your research.

## What is Harvard Referencing?

Harvard referencing is a specific style of referencing. This style of is often referred to as the 'author-date' style. As there is no single authority to define this style, several different versions of Harvard Referencing exist. Please refer to this guide for the specific version used within Dublin Business School. All Business students within Dublin Business School are required to use the Harvard referencing format in their assignments.

## Why reference?

Referencing is a vital part of academic research and writing. There are several reasons why it is so important, some of which are listed below:

- To avoid plagiarism
- To back up your argument(s)
- To establish credibility
- To verify your research and quotations
- To provide your reader with the details needed to source the original documents, etc. used in your research

## What is plagiarism?

Plagiarism is defined by the College as the act of presenting the work, written or otherwise, of any other person, including another student or institution, as your own. The only way to use another person's work without committing plagiarism is to fully and precisely reference the original author(s) in your own work.

You must cite and reference all materials, including both print and electronic, which you have used or presented in your own work. Whether you use another author's words directly or you summarise someone else's ideas and write about them in your own words, you must cite and reference the original work in your assignment. Not to do so would be an act of plagiarism. Please follow the examples detailed in this guide to ensure you cite and reference correctly in all your assignments.

## What about common knowledge?

Widely known information or facts such as names, events and dates do not always have to be referenced. This is known as common knowledge. For example, it is commonly known that Neil

### NOTE:

The information and examples contained in this guide are chiefly derived from the following publication: Pears, R. and Shields, G. (2008) *Cite them right: the essential referencing guide*. Durham: Pear Tree Books.

What's the difference between a reference list and a bibliography?

Reference list only includes

# Harvard Business School Reference Style Guide

**JR Anderson**



## **Harvard Business School Reference Style Guide:**

The book delves into Harvard Business School Reference Style Guide. Harvard Business School Reference Style Guide is a crucial topic that must be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Harvard Business School Reference Style Guide, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
    - Chapter 1: Introduction to Harvard Business School Reference Style Guide
    - Chapter 2: Essential Elements of Harvard Business School Reference Style Guide
    - Chapter 3: Harvard Business School Reference Style Guide in Everyday Life
    - Chapter 4: Harvard Business School Reference Style Guide in Specific Contexts
    - Chapter 5: Conclusion
  2. In chapter 1, the author will provide an overview of Harvard Business School Reference Style Guide. This chapter will explore what Harvard Business School Reference Style Guide is, why Harvard Business School Reference Style Guide is vital, and how to effectively learn about Harvard Business School Reference Style Guide.
  3. In chapter 2, this book will delve into the foundational concepts of Harvard Business School Reference Style Guide. This chapter will elucidate the essential principles that need to be understood to grasp Harvard Business School Reference Style Guide in its entirety.
  4. In chapter 3, the author will examine the practical applications of Harvard Business School Reference Style Guide in daily life. This chapter will showcase real-world examples of how Harvard Business School Reference Style Guide can be effectively utilized in everyday scenarios.
  5. In chapter 4, the author will scrutinize the relevance of Harvard Business School Reference Style Guide in specific contexts. This chapter will explore how Harvard Business School Reference Style Guide is applied in specialized fields, such as education, business, and technology.
  6. In chapter 5, the author will draw a conclusion about Harvard Business School Reference Style Guide. This chapter will summarize the key points that have been discussed throughout the book.
- The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Harvard Business School Reference Style Guide.

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