

HIGH SCHOOL STUDENT RESUME

Youreemail@gmail.com

Phone

City, State

LinkedIn URL, Website

Motivated student (3.6/4.0) who demonstrates strong work ethic and creative ability. Seeking to apply my graphic design skills and artistic drive as a summer intern at your company. Will leverage proven experience as a competent designer to contribute to company goals and needs.

EDUCATION

Santa Monica High School, Santa Monica, CA

Senior

- **GPA:** 3.6 / 4.0
- **Relevant Coursework:** Intro to Graphic Design, AP Art, Yearbook, Computer Applications
- **Honors:** Member of the National Honors Society and National Art Education Association
- **Clubs:** Yearbook Club, Santa Monica Newspaper, Spanish club

MAJOR ACHIEVEMENTS

Yearbook Club

Yearbook Design Team Lead

2015 - Present

- Created a Yearbook logo designed to incorporate school mascot and colors; opted to use coated paper in 2016, which improved photo quality and increased profits by 5%.
- Arrange all club photos and pages to correspond to yearbook theme.
- Trained and supervised 2 sophomore students in graphic design.

Santa Monica Newspaper

Graphic Designer

2015 - Present

- Procured advertising for school paper, saving organization 25% in costs.
- Edited and curated photos used for school paper; increasing readership by 15%.
- Custom design page layouts to fit articles, photos, and advertisements into strict format.
- Contributed to school's online publication by designing page layouts to accommodate mobile screens.

ADDITIONAL SKILLS

- Proficient in Photoshop and Adobe Creative Suite
- Basic knowledge of HTML
- Basic knowledge of Adobe Dreamweaver
- Great photographer
- Keen eye for aesthetics with good understanding of image gradients
- Intermediate speaking level in Spanish

AWARDS, HONORS, AND HONORARY MENTIONS

- Nominated for Macmillan Prize for Illustration in 2016
- Submitted artwork to Ocean Awareness Student Art Contest 2016
- Came in 2nd place in the Applied Arts 2016 Student Awards for submitting graphic design work under the category of Advertising.

High School Resume Guide

**Kathryn Kraemer Troutman,J. Michael
Farr**



High School Resume Guide:

Creating Your High School Resume Kathryn K. Troutman, 2003 Build a resume from your classes activities and skills No paid work experience needed Review real life resume examples from a wide variety of students and situations Learn how to use your resume write cover letters find and interview for job openings and much more **The Complete Idiot's Guide to the Perfect Resume** Susan Ireland, 2002-12 Includes tips on writing an effective resume creating an accurate yet impressive job statement networking using software programs and other resume technologies and making the most of your experience

The Damn Good Resume Guide, Fifth Edition Yana Parker, Beth Brown, 2012-05-22 One of the best selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of The Damn Good Resume Guide has been completely revised and updated for today's marketplace The Shortest Distance Between You and Your Next Job For hundreds of thousands of job seekers The Damn Good Resume Guide has been the go to resource for writing and refining their resumes to damn near perfection Filled with savvy advice and written in a straightforward user friendly style The Damn Good Resume Guide will help you zero in on that dream job then craft a winning resume that gets your foot in the door This tried and true best seller has been fully revised and updated for today's job market including Contemporary sample resumes all of which landed interviews with job objectives running the career gamut from line cook to sales manager school principal to software engineer Tips on creating a functional chronological or hybrid resume and advice on choosing which format is best for you What to include and what to leave out of your resume so you get the job you really want Smart ways to deal with gaps in your work history and other less than ideal resume scenarios Instructions for writing cover emails and submitting resumes electronically How to set up and excel at an informational interview Advice for formatting polishing and proofing your resume so that it stands out in the right way And much more Follow Parker and Brown's ten easy steps and you'll be well on your way to a smart effective and thoroughly modern resume a resume that makes you look good and produces results

Creating Your High School Resume Kathryn K. Troutman, 2008-11 This guide includes resume examples based on real students worksheets for creating a resume step by step ideas for using the Web and other technology in resume preparation and more ASK FOR CD ROM AT CIRCULATION DESK **The Complete Guide to Writing Effective Résumé**

Cover Letters Kimberly Sarmiento, 2009 The companion CD is packed with samples and worksheets to help you brainstorm and create a successful cover letter

The Complete Resume Guide Marian Faux, 1995 This popular guide features over 75 sample resumes designed for 200 job classifications for everyone from recent grads to mid career job changers and from blue collar workers to professionals

Google Resume: An Easy Guide to the Best Features Bill Stonehem, 2016-08-10 Since its inception the name Google has become synonymous with information and know how Users are able to tap into the mega search engine to ascertain details from the most minute to the most complex and be afforded a wealth of information In continuing the trend of meeting consumer needs the owners of Google have introduced Google Resume Google Resume is a

professional resume building assistant that can be accessed and utilized for that all important resume creation The process is seamless and timely and the end result professional and trendy The new feature offers users a plethora of resume templates from which to choose This provides options that enable users to personalize the resume process selecting templates to complement the position being applied for as well as to suit their individual personality [The Damn Good Resume Guide](#) Yana Parker,1996 Guides the reader through the process of creating a successful resume **The Ferguson Guide to Resumes and Job Hunting Skills** Maurene J. Hinds,2005 Presents a guide to preparing a r sum and conducting a job search including information on looking beyond classified ads creating a r sum writing cover letters and interviewing for positions **The Recruiting Guide to Investment Banking** Jerilyn J. Castillo,Peter J. McAniff,2006 Intended to demystify what has historically been a closed door world The Recruiting Guide to Investment Banking provides insights into many of the formal and informal aspects of working on Wall Street Here are answers to the questions you were reluctant to ask From an insider s view of the hiring process and an understanding of life on the job to an introduction to the technical aspects of investment banking this book is the equivalent of having an older sibling in the business [Resources in Education](#) ,1998

[Your Winning Edge](#) DIANE Publishing Company,1995-07 Provides material tips and exercises to help you get a job Guide is designed to be used on one s own with other job seekers in a job search workshop and along with many other publications The guide is organized into 5 chapters discussing the job market selling oneself networking and interviewing Contains numerous charts and figures **Inclusive Learning 365** Christopher Bugaj,Karen Janowski,Mike Marotta,Beth Poss,2022-08-03 Designed to be read one day and page at a time this book from four inclusive learning experts offers 365 strategies for implementing technology to design inclusive experiences Educators across the world are working to design individualized instruction that empowers every student to become experts at learning Technology and instructional interventions designed to support students with disabilities often eventually become mainstream and used by the masses These practices provide a pathway for designing inclusive equitable and accessible educational experiences that meet the needs of every individual learner This engaging book includes daily strategies accompanied by examples of tools that can be implemented immediately to design meaningful instruction Topics covered include role playing games for social emotional learning building literacy through captioned video coding to teach early literacy text to speech for math and reading and much more Each daily strategy includes Explanation of how to use the strategy to design inclusive educational experiences Examples of tools that can be used to implement the strategy Alternative ways to use the strategy to extend student learning Images illustrating the strategy or tool Identification of relevant ISTE Standards for Educators and ISTE Standards for Students Related resources The heart of the book is the shift in mindset that occurs by exploring a different practical inclusive strategy each day and infusing these strategies into everyday practice **Taking the Next Step** Kathryn Kraemer Troutman,J. Michael Farr,2007 This workbook shows students how to turn high school classes activities and

accomplishments into both resumes and portfolios that get results Students learn how to organize important information about themselves their objectives skills education and work and volunteer experience In the process students become aware of their values their responsibilities and areas where they need more experience They also clarify their career and education goals explore available resources and determine their life direction This unique resource provides inspiring examples based on the resumes of real students and presents invaluable information on developing networking skills contacting potential employers completing applications for employment and understanding the skills required for retaining jobs Students will gain experience in answering interview questions and writing the business communication pieces of cover letters and thank you notes

Work with Passion Nancy Anderson,2004 This book is like a personal meeting with a master career consultant Nancy Anderson is an extraordinary career consultant Her clients pay thousands of dollars for the information in her book *Work with Passion* In its previous two editions *Work with Passion* sold over 100 000 copies and now it has been completely updated for the twenty first century *Work with Passion* will inspire you as it has thousands of others to make choices take chances and recognize opportunities It is filled with inspirational guidance of all kinds from the broadest kinds of visionary encouragement to very practical tips on networking developing a resume and writing a query letter that gets results This wonderfully comprehensive course in career consulting is for everyone who would rather speak proudly of their career than complain about their job Join those who have already learned the secrets of career success and the joys of working at what they love the most

The Resume.Com Guide to Writing Unbeatable Resumes Rose Curtis,Warren Simons,2004-04-19 The first step to getting a great job is writing a great resume This book will be your first step

Transforming Learning for the Workplace of the New Millennium - Book 2 Eleni Roulis,2003 This book is part of a comprehensive curriculum package for grades 11 14 It will help develop partnerships between business organizations and educational institutions to create and implement effective school to career programs that prepare work ready and career bound students Special Features A guide to secondary classroom instruction worksite induction and cross discipline coordination Detailed lesson plans are developmentally sequenced through the entirety of the curriculum Hands on activities are developed that students parents and teachers will find exciting Consists of four parts Preparing for the Voyager Program The Classroom and Workplace Experience The Roles and Responsibilities of all Stakeholders and Voices from the Next Generation Critical Workers and Learners which can also be purchased separately

The Aloha Guide Ferdinand J. H. Schnack,1915

Educational Research Document Summaries Educational Research Information Center (U.S.),1966 **Clear and Simple Guide to Resume Writing** Marian Faux,1980

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web it is a fish that lives in freshwater and is recognized due to its wide mouth flat head and long whisker like features they

can live up to 60 years if there is an abundance of food and a low threat of predators note we have a detailed guide all about catfish specifically check it out here sauger fish

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web there are many different kinds of fish they live in fresh water in lakes and rivers freshwater fish and in salt water marine fish in the oceans some fish are less than one centimeter long the largest fish is the whale shark which can be almost 15 meters long and weigh 15 tons almost all fish live in the water

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