

Microsoft Access Practical exercise

EXERCISE ONE.

1. Create a Table:

- A. Create a table called **Publisher** having the following structure:

Field Name	Data Type
PubID	Short Text
PubName	Short Text
URL	Hyperlink

Set the field **PubID** as the primary key.

Set the Field Size field property of the field **PubID** to 5.

Set the Field Size field property of the field **PubName** to 50.

Set the caption property of the **PubID** field to **Publisher ID**.

Set the caption property of the **PubName** field to **Publisher's Name**.

- B. Enter the following data for the **Publisher** table:

PubID	PubName	URL
MH	McGraw-Hill	http://www.mhhe.com
PH	Prentice Hall	http://www.prehall.com
WI	Wiley	http://www.wiley.com
EL	Elsevier	http://www.elsevierdirect.com
AW	Addison Wesley	http://www.aw.com
MF	MIT Press	http://mitpress.mit.edu
CL	Cengage Learning	http://cengage.com

2. Relationships

- A. Create a relationship between the **AuthorID** field in the **Author** table and the **AuthorCode** field in the **Book** table. Put a checkmark in the box labeled **Enforce Referential Integrity**.
- B. Create a relationship between the **PubID** field in the **Publisher** table and the **PubID** field in the **Book** table. Put a checkmark in the box labeled **Enforce Referential Integrity**.

3. Create a Report:

Use the Report Wizard to create a report having the following requirements:

- Select the **LastName** field from the **Author** table.
- Select the **Title** and **Price** fields from the **Book** table.
- Select the **PubName** field from the **Publisher** table.
- View the data by **Publisher**.

Microsoft Access 2013 Practical Exercises

**Scott Lowe, Derek Schauland, Rick W.
Vanover**



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Microsoft Access 2013 Step by Step Joan Lambert, Joyce Cox, 2013-02-15 Experience learning made easy and quickly teach yourself how to build your own database with Access 2013 With Step by Step you set the pace building and practicing the skills you need just when you need them Includes downloadable practice files and a companion eBook Build a database from scratch or ready templates Create easy to use data entry forms Write queries to extract and manipulate data Design reports to summarize data in effective ways Import data from other databases and documents **Microsoft Access 2013 Step by Step** Joyce Cox, Joan Lambert, 2013 Experience learning made easy and quickly teach yourself how to build your own database with Access 2013 With Step by Step you set the pace building and practicing the skills you need just when you need them Includes downloadable practice files and a companion eBook Build a database from scratch or ready templates Create easy to use data entry forms Write queries to extract and manipulate data Design reports to summarize data in effective ways Import data from other databases and documents MOS 2013 Study Guide for Microsoft Access John Pierce, 2013-06-15 Demonstrate your expertise with Microsoft Office Designed to help you practice and prepare for the 2013 Access Microsoft Office Specialist MOS exam this all in one study guide features Full objective by objective exam coverage Easy to follow procedures and illustrations to review essential skills Hands on practice tasks to apply what you've learned Includes downloadable practice files *Microsoft SharePoint 2013 Step by Step* Olga M. Londer, Penelope Coventry, 2013-08-15 The smart way to learn Microsoft SharePoint 2013 one step at a time Experience learning made easy and quickly teach yourself how to boost team collaboration with SharePoint 2013 With Step by Step you set the pace building and practicing the skills you need just when you need them Customize your team site's layout features and apps Manage and share ideas documents and data Capture and organize content into lists and libraries Automate business processes with built in workflows Use social features to communicate and collaborate Publish content using enhanced web content management Practical SharePoint 2013 Governance Steve Goodyear, 2013-06-25 Practical SharePoint 2013 Governance is the first book to offer practical and action focused SharePoint governance guidance based on consulting experiences with real organizations in the field It provides the quintessential governance reference guide for SharePoint consultants administrators architects and anyone else looking for actual hands on governance guidance This book goes beyond filling in a governance document template and focuses entirely on actions to take and behaviors to adopt for addressing real world governance challenges Walks you through how to define what SharePoint offers and who is involved Offers key governance strategies for you to adopt or advise to your customers Provides real world examples that apply each governance concept to an actual scenario *Extend Microsoft Access Applications to the Cloud* Andrew Couch, 2015-01-22 Build new Access cloud web apps and migrate desktop databases to the cloud This is your complete practical guide to creating Microsoft Access web apps and migrating existing databases to the cloud Access MVP Andrew Couch guides you through the entire web app life cycle from design through

deployment and upgrades After introducing Microsoft Office 365 and the web app development environment he reviews key issues associated with moving data into a web app or creating cloud apps with new data Next he drills down into app construction from table design to integration You ll learn how to extend Access with Microsoft Azure SQL PowerPivot Visual Studio 2013 SQL Server Reporting Services SSRS and Apps for Office and master important new enhancements in Office 365 SP1 Learn best practices and techniques to Capitalize on key Office 365 features in your Access web apps Design and integrate all the features of Access web apps Make your desktop databases compatible with web app table structures Implement and test business rules by using the Macro Programming Tools Understand how your app design translates to objects in the cloud based Azure SQL Database Use Microsoft SQL Server Management Studio SSMS to connect with and manage web apps Improve reporting with PowerPivot Visual Studio 2013 and SSRS Extend Access web apps with Apps for Office features Capitalize on Office 365 SP1 improvements in change deployment intellectual property protection and integration Get all code samples including complete apps at <http://aka.ms/AccessApps> files About This Book For experienced Access developers who want a deep understanding of web app design and implementation For new web app developers who want to develop Access web apps with Office 365 [IBPS SO Main IT Officer 15 Practice Sets \(Complete study material\)](#)

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Urology Chandra Shekhar Biyani,Ben Van Cleynenbreugel,Alexandre Mottrie,2022-05-05 This book provides a detailed overview of a range of simulation models that have been developed which are applicable to urology Chapters feature critical analysis of techniques including synthetic bench top models computer assisted virtual reality and box simulators Furthermore details of best practice the latest innovations and guidance on how to select potential low cost options is provided enabling the reader to systematically develop a thorough understanding of the subject Practical Simulation in Urology is a comprehensive resource that critically analyses the latest simulation techniques that are applicable in urology making it an ideal resource for the practicing and trainee urologist seeking an up to date overview on the subject

Healthcare Ethics and Training: Concepts, Methodologies, Tools, and Applications Management Association, Information Resources,2017-03-28 The application of proper ethical systems and education programs is a vital concern in the medical industry When healthcare professionals are held to the highest moral and training standards patient care is improved Healthcare Ethics and Training Concepts Methodologies Tools and Applications is a comprehensive source of academic research material on methods and techniques for implementing ethical standards and effective education initiatives in clinical settings Highlighting pivotal perspectives on topics such as e health organizational behavior and patient rights this multi volume work is ideally designed for practitioners upper level students professionals researchers and academics interested in the latest developments within the healthcare industry

Small Animal Laparoscopy and Thoracoscopy Philipp D. Mayhew,2015-07-21 Small Animal Laparoscopy and Thoracoscopy provides a comprehensive reference to laparoscopy and thoracoscopy with step by step guidance for surgical techniques ranging from basic to advanced Acts as both a quick reference to specific techniques and as a comprehensive resource to small animal laparoscopy and thoracoscopy Guides the reader through each step of the surgical techniques Takes a clinically oriented approach with tips on safely and quickly performing procedures throughout Part of the Advances in Veterinary Surgery series copublished with the American College of Veterinary Surgeons Foundation Includes access to a companion website with video clips of the procedures described and the figures from the book in PowerPoint

Training Guide Administering Windows Server 2012 R2 (MCSA) Orin Thomas,2014-05-12 Fully updated for Windows Server 2012 R2 Designed to help enterprise administrators develop real world job role specific skills this Training Guide focuses on core infrastructure administration for Windows Server 2012 R2 Build hands on expertise through a series of lessons exercises and suggested practices and help maximize your performance on the job This Microsoft Training Guide Focuses on job role specific expertise for core infrastructure administration tasks Fully updated for Windows Server 2012 R2 including new practices Provides in depth hands on training you take at your own pace Creates a foundation of skills which along with on the job experience can be measured by Microsoft Certification exams such as 70 411 Topics include Deploying and updating Windows Server 2012 R2 Managing account policies and service accounts Configuring name resolution Administering Active Directory Managing Group Policy application and infrastructure

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Essentials of Anatomy and Physiology for Nursing Practice Jennifer Boore, Neal Cook, Andrea Shepherd, 2016-04-30 Effective holistic nursing is impossible without a firm grasp of how the human body functions but knowledge of the scientific theory on its own is not enough Written with the needs of nurses firmly in mind and using the person centred practice framework as a guiding principle this book brings anatomy and physiology to life combining the best of print and online learning into one integrated package Key features Connects theory with nursing practice by exploring the science from the perspective of a fictional family Uses a rich array of full colour figures diagrams and video material including interactive figures animations and mini tutorials perfect for visual learners Full of engaging activities designed to complement self directed learning Supported by a collection of digital resources including 170 online multiple choice questions over 800 revision flashcards and complete access to videos animations revision material and action plans Ideal for revision and consolidating knowledge Visit <https://edge.sagepub.com/essentialaandp> to find out more Get 12 months FREE access to an interactive eBook when you buy the paperback Print paperback version only ISBN 9781473938465 Each purchase includes 12 months access to an interactive eBook version meaning you can study when and how you want and make use of additional tools including search highlighting annotation note sharing and much more interactivity only available through VitalSource eBook

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Pricing Theory & Practice Hari Om Jindal,Surya Jindal,2020

Beginning Java with WebSphere Robert W.

Janson,2013-11-26 Beginning Java with WebSphere provides a step by step guide for creating and installing both client and server based Java applications using Rapid Application Development v8 WebSphere Application Server 8 0 and Java Since more and more Java applications are moving to the server and using HTML for the user interface there is a minimal amount of time spent exploring the Java GUI components More specifically this book covers graphical user interfaces using RAD s Visual Editor variables conditional logic and application improvements enhancements from the client side And from the server side this book covers servlets JavaServer Pages JSPs database accessibility JDBC custom tags and concludes with JavaServer Faces JSFs This book concentrate on base topics that allow you to get to the server side and database topics quickly

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