

Home Care Aide Skills Checklist



The following checklists contain the criteria used by the rater to evaluate each candidate's performance for each of the skills included in the Skills Exam. Each checklist begins with a description of how the skill will be setup to simulate a client situation for testing purposes. The criteria are not necessarily listed in the order that a candidate would perform the skill.

The checklists are not procedures and should not be used to learn the skills. The procedures for these skills are taught by training programs and can be found in textbooks (e.g., Revised Fundamentals of Care), and other learning materials. However, the checklists may be helpful for candidates and instructors in evaluating classroom performance.

When administering the test, the evaluator watches the candidate perform the skill and compares each candidate's performance to the checkpoints that make up the skill. Each checkpoint has a different value based on how critical it is to the safe performance of the skill. For example, the criteria for locking the wheelchair before transferring the client has a higher point value than the checkpoint for removing the gait belt at the end of the skill.

The Washington State Department of Health has determined how many points are required to pass a skill. Their decisions are based on providing public protection.

Candidates are required to pass all five skills to pass the test, but perfect performance is not required to pass a skill. The value assigned to each checkpoint is and how many points are required to pass a skill are secure test information. Even the evaluator who observes and records your performance does not know the value of each checkpoint or how many points it takes to pass a skill. The evaluator will enter the observations for a candidate's performance in the computer, and the computer will score the exam.

Handwashing Note: Your handwashing technique is evaluated at the beginning of the test. This skill is not prompted, which means you will not be told to wash your hands. Home care aides are expected to know to wash their hands before and after physical contact (touching) with the client. Demonstrating when handwashing is necessary is evaluated as a part of Common Care Practices.

Common Care Practices are practices that are part of every skill, such as client rights, communication with the client, client safety and comfort, and infection control. Common Care Practices are rated during your performance of each skill. You will receive a separate score for Common Care Practices.

Handwashing	
When the skills test begins, the candidate is evaluated on his/her handwashing technique. The candidate is not told to wash his/her hands, but is expected to know that before physical contact with the client, his/her hands should be washed.	
Does the candidate:	
1	wet hands and wrists under running water to begin cleansing?
2	apply soap to hands to begin washing?
3	lather all surfaces of hands and to wrists?
4	use friction rubbing soapy hands together for a minimum of 20 seconds?
5	rinse hands and wrists under running water to remove soap?
6	keep hands pointed downward while washing and rinsing?
7	use clean dry paper towel to dry hands and wrists?
8	confine drying to areas washed?
9	use paper towel to turn water off after hands cleansed?
10	dispose of used paper towel in trash?
11	end procedure with clean hands avoiding contamination (e.g., direct contact with faucet controls, paper towel dispenser, sink or trash can)?

Common Care Practices	
Common Care Practices are behaviors or actions that are part of all care the home care aide (HCA) provides to the client. During the test, Common Care Practices are evaluated as a part of every skill the candidate performs.	
Does the candidate:	
1	identify self to the client when beginning care?
2	use infection control measures and Standard Precautions to protect the client and the HCA throughout procedure?
3	promote client's social and human needs throughout procedure?
4	promote client's rights throughout procedure?
5	promote client's safety throughout procedure?
6	promote client's comfort throughout procedure?
7	leave common use items within client's reach at end of care (e.g., phone, glasses, remote, tissues, glass of water)?

Home Care Assistant Study Guide

Msn John-Nwankwo



Home Care Assistant Study Guide:

Study Guide to Accompany Maternal and Child Health Nursing Adele Pillitteri, Designed to be used by the student together with the sixth edition of Maternal and child health nursing by Adele Pillitteri **Study Guide for Fundamentals of Nursing Care** Marti Burton, David Smith, 2022-09-26 Here s the perfect companion to Davis Advantage for Fundamentals of Nursing Care 4th Edition It offers the practice nursing students need to hone their critical thinking and problem solving skills while mastering the principles concepts and procedures essential to success in the classroom and in practice The Study Guide corresponds to the text chapter by chapter while reinforcing the text s emphasis on connections each step of the way Perforated pages make it easy for students to submit their assignments to their instructors for evaluation Highly recommend a good way to come prepared for class To any prospective nursing students out there thinking about purchasing this workbook please do It has sections that directly correlate with each chapter of the textbook I have found it to be an excellent way to focus on the important part s of each chapter Rachel F Online Student Reviewer UPDATED REVISED Thoroughly updated to reflect the content of the text Five types of exercises per chapter Key Term Review Questions Matching and fill in the blank activities make it easier to learn new terminology Connection Questions Multiple choice and short answer questions help you understand and apply information presented in the connection features including clinical applications anatomy and physiology delegation and supervision laboratory and diagnostic tests home health and long term care settings patient teaching and real world illustrations Review Questions Multiple choice matching true false and short answer questions cover the important information in the chapter and help you prepare for the NCLEX with questions that have more than one answer Application Critical Thinking Questions Multiple choice scenarios and brief answer questions help you pull together the information in the chapter and apply it to situations you may often encounter as in clinicals and practice Documentation Exercises Scenarios describe patient care followed by activities that ask you to document that them on the appropriate charts forms and reports Short scenarios describe patient care followed by activities pertaining to **Study Guide for Kinn's The Administrative Medical Assistant - E-Book** Deborah B. Proctor, Brigitte Niedzwiecki, Julie Pepper, Payel Madero, 2016-06-15 Get more practice with the essential medical assisting job skills Designed to support Kinn s The Administrative Medical Assistant An Applied Learning Approach 13th Edition Kinn s The Administrative Medical Assistant Study Guide and Procedure Checklist Manual Package An Applied Learning Approach 13th Edition offers a wide range of exercises to reinforce your understanding of common administrative skills including CAAHEP and ABHES competencies A variety of exercises test your knowledge and critical thinking skills with vocabulary review multiple choice fill in the blank and true false questions Additional exercises enhance learning with skills and concepts word puzzles case studies workplace applications and Internet activities Procedure checklists help you track your performance of every procedure included in the textbook Work products allow you to provide documentation to instructors and to accrediting

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