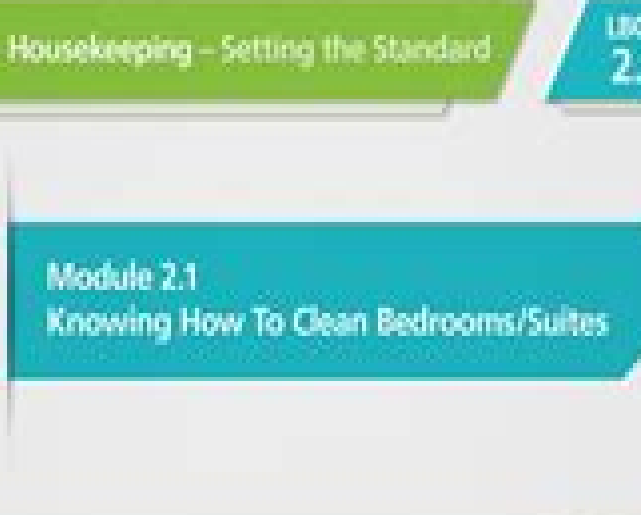


Housekeeping – Setting the Standard

LHCE
2.1

Module 2.1
Knowing How To Clean Bedrooms/Suites



Housekeeping – Setting the Standard

LHCE
2.1

Module 2.1
Knowing How To Clean Bedrooms/Suites

Housekeeping – Setting the Standard

LHCE
2.1

Module 2.1
Knowing How To Clean Bedrooms/Suites



Housekeeping - Setting The Standard Unit 2.1

Housekeeping

Imagine you're working in a hospital ward and need to complete the following tasks:

1. Vacuum the floor	☐	3. Make the bed	☐
2. Change the patient's clothes	☐	4. Wash the surfaces	☐
3. Replace the hospital bag	☐	5. Clean the windows, cupboards, doors and mirrors	☐
4. Wash the bed	☐		
5. Organise the room for the patient	☐		

in which order would you complete these tasks?

Please put the above points in your preferred order from 1 to 5, with number 1 being the earliest and number 5 the last number of being the last priority.

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Housekeeping - Setting The Standard Unit 2.1

THINK

Imagine you're training a new housekeeper and need to complete the following tasks:

1. Vacuum the floor	☐	7. Make the bed	☐
2. Dust under the cabinet	☐	8. Fold the artwork	☐
3. Wipe down the breakfast bar	☐	9. Clean the wallpaper, wallpapering, flooring and mirrors	☐
4. Wash the bed	☐		
5. Strip the bed	☐		

10. When you've finished you complete these tasks

Imagine you're the person giving a new professional cleaner house - in 10 words or fewer, listing the actions you would like the new cleaner to bring the room online

WRITE

Write your thoughts below

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Completed by: Name: _____ Date: _____

Housekeeping - Setting The Standard Unit 2.1

THINK

Imagine you're training a new housekeeper and need to complete the following tasks:

1. Vacuum the floor	☐	7. Make the bed	☐
2. Dust under the cabinet	☐	8. Fold the artwork	☐
3. Wipe down the breakfast bar	☐	9. Clean the wallpaper, wallpapering, flooring and mirrors	☐
4. Wash the bed	☐		
5. Strip the bed	☐		

10. When you've finished you complete these tasks

Imagine you're the person giving a new professional cleaner house - in 10 words or fewer, listing the actions you would like the new cleaner to bring the room online

WRITE

Write your thoughts below

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Completed by: Name: _____ Date: _____

-
- Housekeeping - Setting The Standard** Unit 2.1
- Directions:**
- Imagine you're working in a hotel and need to complete the following tasks:
- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Vacuum the floor | ☐ | 7. Make the bed | ☐ |
| 2. Dust under the cabinet | ☐ | 8. Wash the surface | ☐ |
| 3. Wipe down the telephone bag | ☐ | 9. Clean the walls, baseboards, doors and windows | ☐ |
| 4. Wash the bed | ☐ | | |
| 5. Strip sheets off the bed and pillow | ☐ | | |
- or when will you have completed these tasks?
- Please put the above points in your preferred order from 1 to 10 with number 1 being the easiest and number 10 being the last priority.
- Write your thoughts below:
1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
 8. _____
 9. _____
 10. _____
- Submitted by: Name: _____ Date: _____

Housekeeping - Setting The Standard Unit 2.1

Directions:

Imagine you're working in a hotel and need to complete the following tasks:

1. Vacuum the floor	☐	7. Make the bed	☐
2. Dust under the cabinet	☐	8. Wash the surface	☐
3. Wipe down the telephone bag	☐	9. Clean the walls, baseboards, doors and windows	☐
4. Wash the bed	☐		
5. Strip sheets off the bed and pillow	☐		

or when will you have completed these tasks?

Please put the above points in your preferred order from 1 to 10 with number 1 being the easiest and number 10 being the last priority.

Write your thoughts below:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Submitted by: Name: _____ Date: _____

Housekeeping - Setting The Standard Unit 2.1

THINK

Imagine you're training a new housekeeper and need to complete the following tasks:

1. Vacuum the floor	☐	7. Make the bed	☐
2. Dust under the cabinet	☐	8. Fold the artwork	☐
3. Wipe down the breakfast bar	☐	9. Clean the wallpaper, wallpapering, flooring and mirrors	☐
4. Wash the bed	☐		
5. Strip the bed	☐		

10. Wash and iron the linens (if applicable)

Write your thoughts below:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Checklist by: _____ Name: _____ Date: _____

Housekeeping - Setting The Standard Unit 2.1

THINK

Imagine you're training a new housekeeper and need to complete the following tasks:

1. Vacuum the floor ☐
2. Sweep the kitchen ☐
3. Wash the windows ☐
4. Wipe down the countertop top ☐
5. Wash the toilet ☐
6. Wipe down the walls, ceiling, doors and mirrors ☐
7. Empty trash can in the unit or bin ☐
8. Make the bed ☐

THINK

Why are each of these tasks important? How do you do them?

WRITE

Write your thoughts below:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Checklist by: _____ Name: _____ Date: _____

Housekeeping - Setting The Standard

Unit 2.1

THINK

Imagine you're leaving a clean and ready room and need to complete the following tasks:

1. Vacuum the floor	☐	6. Make the bed	☐
2. Sweep under the tables	☐	7. Fold the clothes	☐
3. Wipe down the countertop top	☐	8. Clean the windows, including the front and screen	☐
4. Wash the floor	☐		
5. Empty trash can in the back of the house	☐		

REFLECT

in which order would you complete these tasks?

Place your list above yours in your personal order from 1 to 8 with number 1 being the easiest and number 8 the most difficult of being the last activity.

Why do you put the points in that order?

Write your thoughts below:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Created by: _____ Name: _____ Date: _____

Housekeeping - Setting The Standard Unit 2.1

THINK

Imagine you're training a new housekeeper and need to complete the following tasks:

1. Vacuum the floor ☐
2. Sweep under the tables ☐
3. Wipe down the countertop top ☐
4. Wash the floor ☐
5. Sweep debris in the sink or bin ☐
6. Make the bed ☐
7. Fold the linens ☐
8. Clean the wallboards, cupboards, fronts and mirrors ☐

THINK

Why are each of these tasks important?

WRITE

Write your thought below:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Checklist by: _____ Name: _____ Date: _____

Housekeeping - Setting The Standard

Unit 2.1

THINK

Imagine you're training a new housekeeper and need to complete the following tasks:

1. Vacuum the floor ☐
2. Sweep the kitchen ☐
3. Wash the windows ☐
4. Wipe down the countertop top ☐
5. Wash the toilet ☐
6. Wipe down the walls, ceiling, doors and mirrors ☐
7. Empty trash can in the unit or bin ☐
8. Make the bed ☐

THINK

Why are each of these tasks important? How do you do them?

WRITE

Write your thoughts below:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Checklist by: _____ Name: _____ Date: _____



Hilton Hotel Training Manual

S Ashworth



Hilton Hotel Training Manual:

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Franchise Opportunities Handbook ,1991-06 **Franchise Opportunities Handbook** United States. Domestic and International Business Administration,1982 This is a directory of companies that grant franchises with detailed information for each listed franchise

The Complete Triathlon Endurance Training Manual Patricia Bragg,Bob Johnson,1985 *Developments in Aging* United States. Congress. Senate. Special Committee on Aging,1971 *Monthly Catalog of United States Government Publications* United States. Superintendent of Documents,1995 February issue includes Appendix entitled Directory of United States Government periodicals and subscription publications September issue includes List of depository libraries June and December issues include semiannual index

Monthly Catalogue, United States Public Documents ,1982 *Air Corps News Letter* ,1964 **The Hotel Monthly** John Willy,1929 **The SAGE Handbook of Hospitality Management** Roy C Wood,Bob Brotherton,2008-06-05 At last a comprehensive systematically organized Handbook which gives a reliable and critical guide to all aspects of one of

the world's leading industries the hospitality industry The book focuses on key aspects of the hospitality management curriculum research and practice bringing together leading scholars throughout the world Each essay examines a theme or functional aspect of hospitality management and offers a critical overview of the principle ideas and issues that have contributed and continue to contribute within it Topics include The nature of hospitality and hospitality management The relationship of hospitality management to tourism leisure and education provision The current state of development of the international hospitality business The core activities of food beverage and accommodation management Research strategies in hospitality management Innovation and entrepreneurship trends The role of information technology The SAGE Handbook of Hospitality Management constitutes a single comprehensive source of reference which will satisfy the information needs of both specialists in the field and non specialists who require a contemporary introduction to the hospitality industry and its analysis Bob Brotherton formerly taught students of Hospitality and Tourism at Manchester Metropolitan University He has also taught Research Methods to Hospitality and Tourism students at a number of international institutions as a visiting lecturer Roy C Wood is based in the Oberoi Centre of Learning and Development India

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