b/d means brought down from previous month)

Ledgers

Bank Ledger Name

Ledger Account Number

1001

Date	Description	Ref	Debit	Date	Description	Ref	Credit
1-Jun	Opening balance	b/d	0.00	2-Jun	Purchases : Gen Store	J1	25.00
1-Jun	Sales: Mr Smith	Jı	100-00			1	
30-Jun	Closing Balance	C/F	75.00		Journal Page Number		

c/f means carried forward (to the next month)

Sales

9001

Date	Description	Ref	Debit	Date	Description	Ref	Credit
1-Jun	Opening balance		0.00	2-Jun	Mr Smith : Inv 1	J1	100.00
				30-Jun	Closing Balance	C/f	100.00

Purchases

5009

Date	Description	Ref	Debit	Date	Description	Ref	Credit
1-Jun	Opening balance		0.00			17	
2-Jun	Gen. Store	J1	25.00				
30-Jun	Closing Balance		25.00			4	

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Christian Drosten

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