MANUAL HANDLING RISK ASSESSMENT

(Adapted from the Worksafe Australia & WorkCover NSW Manual Handling Risk Assessment Checklist)

This checklist is provided to assist the assessment of manual handling risks. It should be used as a guide when assessing a manual handling task, and is to be used by volunteers under supervision by Club/Zone Executive and/or Safety Officers.

- Place a tick in either the "Yes" or "No" boxes for each and every question. "No" includes "not applicable".
- Answering "Yes" to any of the following questions indicates an increased manual handling risk.
- "Suggested control options" should only be seen as a preliminary brainstorming activity, prior to the process of Risk Control.
- Where possible, the supervisor may be able to take appropriate action to follow-up recommendations arising from this assessment.

De	escription of Work Location:				
Dve	escription of Task:				
Du	ste:				
As	is essed by:				
Vk	olunteers consulted:				
4	ACTIONS & MOVEMENTS				
Č.	Is the load shared une verily between both hands, or lifted by one hand only?	1.1	Yes	1.1	No
20	Is the object pushed or pulled across the front of the body?	[]	Yes.	1.3	No
36.	Is there trequent or prolonged sideways backward or forward bending of the neck or back?	1.1	Yes	1.3	No
i.	Is there frequent or prolonged twisting or neck and back to lift an object or to exent force?	1.1	Yes	()	No
5.	Are two back movements performed at the same time?	1.1	Yes	1.1	No
54.	Are several tasks performed in the one position, where some are best done in a seated position and the other are best done in a standing position?	1.3	Yes	1.3	No
Sant	age sted Control Options				
-		in in the co			1000
В	WORKPLACE AND WORKSTATION LAYOUT				
7.	Is the layout inappropriate for the manual handling task and the physical dimensions of the employees performing the task?	[]	Yes	1.1	No

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