

THE FACILITY MANAGEMENT HANDBOOK

REVISED AND UPDATED:
Includes New Information on
BIM, Contracting and Project
Management Methods, FASB,
and USG Requirements, and
Sustainability Reporting

FOURTH
EDITION



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Facility Management Manual

**Facility Management Development
Company**

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engineering department standard operating procedures automation and compliance *Facilities Management Manuals* J. Armstrong, 2002 One of the recurrent themes in facilities management is the failure of the design team to understand the needs of the building users The end user frequently feels aggrieved at the perceived lack of foresight applied by the design team There have been moves to bridge the gap between construction needs and end user needs with the introduction of the CDM Regulations and various research initiatives This has been primarily aimed at the construction industry rather than the building user CIRIA has produced this guide to focus on the needs of the building user The framework presented brings a clear understanding of the capabilities of premises performance limits costs servicing maintenance and breakdown procedures and the long term management strategy This guide provides facility managers and other property operators with an improved understanding of the information required to successfully operate and maintain their facilities Clear and specific guidelines are provided for a standard structure and content for the facilities management manual which can be regularly updated during the life of the facility Templates are provided for data presentation together with a sample manual and a model specification for preparing a manual **Basic GFMS** Facility Management Development Company, 1997

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