

Microsoft IT Academy Program

Publisher 2010 Test Questions

1. Which software program is a full-featured desktop publishing program that allows you to create professional-looking publications and revise them easily?
 - A. Microsoft Word 2010
 - B. Microsoft Publisher 2010
 - C. Microsoft OneNote 2010
 - D. Microsoft Outlook 2010

2. What is the default view for publications in Publisher 2010?
 - A. Single Page view
 - B. Publication view
 - C. Normal view
 - D. Master page view

3. Which area presents information about the publication being created, the progress of current tasks, and the status of certain commands and keys, as well as providing controls for viewing the publication?
 - A. Scroll bars
 - B. Title bar
 - C. Quick Access toolbar
 - D. Status bar

4. Which area is located at the top left of the Publisher 2010 window and provides convenient, one-click access to frequently used commands?
 - A. Scroll bars
 - B. Title bar
 - C. Quick Access toolbar
 - D. Status bar

5. How are the ribbon commands separated for logical placement?
 - A. In sections
 - B. In groups
 - C. In boxes
 - D. In submenus

Microsoft Publisher 2010 Exam Questions And Answers

Kathleen Armour



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