

## **Facility Maintenance Coordinator Job Description**

We currently have a position opening for a **Facility Maintenance Coordinator** as outlined below.

<b>Position:</b>	Facility Maintenance Coordinator
<b>Start Date:</b>	February 2013
<b>Employment Term:</b>	Regular Full Time (12 Months per Year)
<b>Living Situation:</b>	Live In or Out position (depending the candidate needs)
<b>Reports To:</b>	Camp Operations Manager
<b>Salary and Benefits:</b>	<ul style="list-style-type: none"><li>- Annual Salary - Range \$ 41,600 - \$ 45,760</li><li>- RRSP Contribution(Starting in year two)</li><li>- Annual Performance Bonus(starting in year two)</li><li>- Health Care Benefit Allowance</li><li>- Training Allowance</li><li>- 4 Weeks Paid Vacation Leave</li></ul>

### **Nature and Scope:**

Camp Jubilee Retreat and Conference Centre is made up of 128 acres of West Coast Wilderness and welcomes over 6000 guests per year. It is located a short 30 minute boat ride from Deep Cove in North Vancouver BC (Accessible only by boat). Camp Jubilee is comprised of 17 accommodation cabins, 2 lodges, private dock, a staff house, large waterfront, variety of outdoor recreational amenities (i.e. high ropes and climbing walls), Trails etc.

The camp is serviced by water supply that is chlorinated on site as well as multiple septic fields. It is on the BC Hydro grid and has a back-up generator as well as on site fire suppression in the form of a fire pump, hydrants, sprinklers and other related infrastructure. All supplies are boated in as is all garbage boated out. The camp is currently renewing elements of its infrastructure (electrical servicing, septic, water supply) as well as expanding and renewing the camp facilities.

Camp Jubilee Retreat and Conference Centre is made up of 128 acres of West Coast Wilderness

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# Facility Maintenance Supervisor Job Description

**Thomas P. Fitch**



## **Facility Maintenance Supervisor Job Description:**

**Facility Management** Edmond P. Rondeau, Robert Kevin Brown, Paul D. Lapidès, 2017-07-27 From the moment it was first published Facility Management became the ultimate reference for facility and design professionals who want to create a productive workplace that corresponds to the short and long term goals of their corporation This Second Edition provides complete fully up to date information and guidance on the evolving facility management profession that will help facility professionals and their service providers meet and exceed these goals

**Nursing Homes Explained** Delia Marie Franklin, 2013 This book will help readers understand more about gerontological nursing how the different nursing specialties interact and the necessity for multidisciplinary team approaches to improve systems in the industry The book also highlights some of the many individuals who have contributed to reaching for higher care levels in nursing homes Innovative processes such as the Eden Alternative and the Quality Indicator Survey process are introduced which will assist people to understand the wide range of ways in which the system can be improved As the author emphasizes throughout the book the psychology of kindness is essential and needs to be demonstrated by everyone in the gerontological field from care providers to families and patients Emotions can run high as patients and families may be frightened confused and concerned about making good decisions while the care providers are themselves working hard to provide appropriate care while coping with multiple demands Consideration and humor are in fact most important for creating a positive atmosphere for those in nursing homes

**Performing Arts Management** Jessica Rae Bathurst, Tobie S. Stein, 2010-02-23 Do you know what it takes to manage a performing arts organization today In this comprehensive volume more than 100 managers of top nonprofit and commercial venues share their winning strategies Financial management building a funding base labor relations much more Explores the realities of running a performing arts organization today From theater to classical music from opera to dance every type of organization is included with information on how each one is structured key managerial figures its best practices for financial management how it handles labor relations and more Kennedy Center the Brooklyn Academy of Music Lincoln Center the Mark Morris Dance Company the New Victory Theater the Roundabout Theater the Guthrie Theater Steppenwolf Theater Company and many other top groups are represented Learn to manage a performing arts group successfully in today's rapidly changing cultural environment with Performing Arts Management

**Recreation Facility Management** Brent A. Beggs, Richard F. Mull, Mick Renneisen, Michael A. Mulvaney, 2023-09-28 Recreation Facility Management Second Edition With HKPropel Access is the fundamental text for students and new professionals who will manage a recreational facility It outlines essential responsibilities and prepares readers to perform the duties of a manager for various types of facilities ranging from recreation and aquatic centers playgrounds and parks to fitness centers golf courses and sport complexes each with its own unique set of goals and challenges Recreation Facility Management begins by defining the characteristics and expectations of the profession It discusses the facility design and development process

including assessing needs planning reading blueprints and securing funding Topics such as facility resource management financial issues and human resources are explored in depth The text then tackles strategies for utilizing facilities in a safe and efficient manner addressing safety and security maintenance and emergency preparedness and response plans Finally a detailed examination of the operation of common types of recreation facilities is offered alongside coverage of national industry standards and guidelines Content updates to the second edition include a new chapter on ancillary space design with a focus on sustainability and technology updates as well as accessible design A chapter was also added to address larger scale recreational sport events and outdoor facilities Recreation Facility Management also includes new enhancements to help students apply and retain important information Learning aids including chapter objectives review questions and summary elements help to facilitate learning Case studies provide real scenarios and related discussion questions to help students better understand the material Sample answers to the questions are provided in the instructor guide Industry Profile features offer real world examples from the field Check It Out elements call out special content to help engage readers Online materials include learning activities as well as checklists and forms from the files of actual facility managers Recreation Facility Management offers a practical introduction to facility design management and maintenance for practicing recreation professionals or future professionals It arms readers with the knowledge and skills necessary for becoming a successful facility manager in any recreation setting Note A code for accessing HKPropel is included with this ebook

**Health Fitness Management** Mike Bates, 2018-11-15 Health Fitness Management Second Edition provides an in depth picture of the varied and rewarding role of the health and fitness club manager With contributions from leading experts in the fitness industry several new chapters a more practical emphasis enhanced features and the addition of instructor resources this second edition is the most authoritative and field tested guide to management success Whether soothing disgruntled members ensuring club safety and profitability or motivating staff to perform at their best health and fitness club managers require the right mix of skills and flexibility to support the success and continued growth of their clubs Both aspiring and practicing club managers can rely on Health Fitness Management to help them acquire and improve their management skills across all areas Human resources Understand the importance of organizational development and the payoffs of thoughtful staff recruitment training development retention and compensation Sales and marketing Discover new ways to attract and retain members and increase profitability with the right mix of products and services Financial management Learn how to read financial statements and understand and control the risks associated with running a fitness club Facility maintenance Implement systems to ensure the upkeep and safety of the facility and its equipment Program evaluation Determine the fitness level of the club and its programs capitalize on strengths and find solutions to improve weak areas Industry perspective Understand the history of health and fitness management its present status and future trends Health Fitness Management Second Edition has been fully updated and organized for maximum retention and easy reference

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*Maintaining Mission Critical Systems in a 24/7 Environment* Peter M. Curtis, 2021-02-17. The new edition of the leading single volume resource on designing, operating, and managing mission critical infrastructure, *Maintaining Mission Critical Systems in a 24/7 Environment* provides in-depth coverage of operating, managing, and maintaining power quality and emergency power systems in mission critical facilities. This extensively revised third edition provides invaluable insight into the mission critical environment, helping professionals and students alike understand how to sustain continuous functionality, minimize the occurrence of costly unexpected downtime, and guard against power disturbances that can damage any organization's daily operations. Bridging engineering, operations, technology, and training, this comprehensive volume covers each component of specialized systems used in mission critical infrastructures worldwide. Throughout the text, readers are provided the up-to-date information necessary to design and analyze mission critical systems, reduce risk, comply with current policies and regulations, and maintain an appropriate level of reliability based on a facility's risk tolerance. Topics include safety, fire protection, energy security, and the myriad challenges and issues facing industry engineers today. Emphasizing business resiliency, data center efficiency, cyber security, and green power technology, this important volume features new and updated content throughout, including new chapters on energy security and on integrating cleaner and more efficient energy into mission critical applications. Defines power quality terminology and explains the causes and effects of power disturbances. Provides in-depth explanations of each component of mission critical systems, including standby generators, raised access floors, automatic transfer switches, uninterruptible power supplies, and data center cooling and fuel systems. Contains in-depth discussion of the evolution and future of the mission critical facilities industry. Includes PowerPoint presentations with voiceovers and a digital video library of information relevant to the mission critical industry. *Maintaining Mission Critical Systems in a 24/7 Environment* is a must-read reference and training guide for

architects property managers building engineers IT professionals data center personnel electrical mechanical technicians students and others involved with all types of mission critical equipment      *Decisions and Orders of the National Labor Relations Board* United States. National Labor Relations Board,2013      **The Facility Manager's Guide to Environmental Health and Safety** Brian Gallant,2008 Addressing everything from the history of the federal agencies that enforce the regulations to the requirements of the regulations themselves this new book provides facility managers with a comprehensive instruction manual for understanding and complying with the major Occupational Safety and Health Administration OSHA Environmental Protection Agency EPA and Department of Transportation DOT regulations Whether you manage a chemical facility a warehouse or an office building you ll learn what your roles and responsibilities are and how to address your facility s environmental health and safety issues In addition to discussing such legal requirements as recordkeeping respiratory protection hazardous waste management and training hazard communication and emergency response author Brian Gallant provides practical recommendations for establishing and implementing safety and health procedures He also provides nearly two dozen checklists forms and sample documents to help you establish and maintain a successful environmental health and safety program including a safety meeting report template a fire prevention audit checklist a hazardous waste area weekly inspection checklist and a Chemical Use in Facility Areas Self Audit checklist      **Career Opportunities in Real Estate** Thomas P. Fitch,2010-04-21 Offers career information in real estate Profiles include real estate sales and leasing real estate lending property management property development and real estate acquisitions and analysis      **Over 200 U.S. Department of Energy Manuals Combined: CLASSICAL PHYSICS; ELECTRICAL SCIENCE; THERMODYNAMICS, HEAT TRANSFER AND FLUID FUNDAMENTALS; INSTRUMENTATION AND CONTROL; MATHEMATICS; CHEMISTRY; ENGINEERING SYMBOLOGY; MATERIAL SCIENCE; MECHANICAL SCIENCE; AND NUCLEAR PHYSICS AND REACTOR THEORY** , Over 19 000 total pages Public Domain U S Government published manual Numerous illustrations and matrices Published in the 1990s and after 2000 TITLES and CONTENTS ELECTRICAL SCIENCES Contains the following manuals Electrical Science Vol 1 Electrical Science Vol 2 Electrical Science Vol 3 Electrical Science Vol 4 Thermodynamics Heat Transfer And Fluid Flow Vol 1 Thermodynamics Heat Transfer And Fluid Flow Vol 2 Thermodynamics Heat Transfer And Fluid Flow Vol 3 Instrumentation And Control Vol 1 Instrumentation And Control Vol 2 Mathematics Vol 1 Mathematics Vol 2 Chemistry Vol 1 Chemistry Vol 2 Engineering Symboology Prints And Drawings Vol 1 Engineering Symboology Prints And Drawings Vol 2 Material Science Vol 1 Material Science Vol 2 Mechanical Science Vol 1 Mechanical Science Vol 2 Nuclear Physics And Reactor Theory Vol 1 Nuclear Physics And Reactor Theory Vol 2 CLASSICAL PHYSICS The Classical Physics Fundamentals includes information on the units used to measure physical properties vectors and how they are used to show the net effect of various forces Newton s Laws of motion and how to use these laws in force and motion applications and the concepts of energy work and power and how to measure and calculate the energy involved in various

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Counter Circuitry Ionization Chamber Compensated Ion Chamber Electroscope Ionization Chamber Geiger Muller Detector Scintillation Counter Gamma Spectroscopy Miscellaneous Detectors Circuitry And Circuit Elements Source Range Nuclear Instrumentation Intermediate Range Nuclear Instrumentation Power Range Nuclear Instrumentation Principles Of Control Systems Control Loop Diagrams Two Position Control Systems Proportional Control Systems Reset Integral Control Systems Proportional Plus Reset Control Systems Proportional Plus Rate Control Systems Proportional Integral Derivative Control Systems Controllers Valve Actuators MATHEMATICS The Mathematics Fundamentals Handbook includes a review of introductory mathematics and the concepts and functional use of algebra geometry trigonometry and calculus Word problems equations calculations and practical exercises that require the use of each of the mathematical concepts are also presented Calculator Operations Four Basic Arithmetic Operations Averages Fractions Decimals Signed Numbers Significant Digits Percentages Exponents Scientific Notation Radicals Algebraic Laws Linear Equations Quadratic Equations Simultaneous Equations Word Problems Graphing Slopes Interpolation And Extrapolation Basic Concepts Of Geometry Shapes And Figures Of Plane Geometry Solid Geometric Figures Pythagorean Theorem Trigonometric Functions Radians Statistics Imaginary And Complex Numbers Matrices And Determinants Calculus CHEMISTRY The Chemistry Handbook includes information on the atomic structure of matter chemical bonding chemical equations chemical interactions involved with corrosion processes water chemistry control including the principles of water treatment the hazards of chemicals and gases and basic gaseous diffusion processes Characteristics Of Atoms The Periodic Table Chemical Bonding Chemical Equations Acids Bases Salts And Ph Converters Corrosion Theory General Corrosion Crud And Galvanic Corrosion Specialized Corrosion Effects Of Radiation On Water Chemistry Synthesis Chemistry Parameters Purpose Of Water Treatment Water Treatment Processes Dissolved Gases Suspended Solids And Ph Control Water Purity Corrosives Acids And Alkalies Toxic Compound Compressed Gases Flammable And Combustible Liquids ENGINEERING SYMBOLOGY The Engineering Symbology Prints and Drawings Handbook includes information on engineering fluid drawings and prints piping and instrument drawings major symbols and conventions electronic diagrams and schematics logic circuits and diagrams and fabrication construction and architectural drawings Introduction To Print Reading Introduction To The Types Of Drawings Views And Perspectives Engineering Fluids Diagrams And Prints Reading Engineering P neutron characteristics reactor theory and nuclear parameters and the theory of reactor operation Atomic Nature Of Matter Chart Of The Nuclides Mass Defect And Binding Energy Modes Of Radioactive Decay Radioactivity Neutron Interactions Nuclear Fission Energy Release From Fission Interaction Of Radiation With Matter Neutron Sources Nuclear Cross Sections And Neutron Flux Reaction Rates Neutron Moderation Prompt And Delayed Neutrons Neutron Flux Spectrum Neutron Life Cycle Reactivity Reactivity Coefficients Neutron Poisons Xenon Samarium And Other Fission Product Poisons Control Rods Subcritical Multiplication Reactor Kinetics Reactor

*Decisions and Orders of the National Labor Relations Board, V. 327, October 20, 1998 Through*

April 6, 1999 ,     **The Handbook of Model Job Descriptions** Barry Cushway,2008-03-03 Providing over 200 job descriptions and updated to take account of the new Age Discrimination legislation this book is the most comprehensive and up to date resource available to create meaningful descriptions for your employees This book offers a unique time saving approach in the form of a job description builder which allows you to select featured job elements and build a complete and well structured job description Divided into two parts the first enables quick and easy assembly and personalization of any job description across a wide range of sectors such as administration and management finance and accountancy and human resources Part Two allows you to select from hundreds of job elements such as providing care and guidance client relations and project management This edition provides online access to each job description so you can personalize them to suit your own circumstances saving hours of valuable time     Decisions and Orders of the National Labor Relations Board National Labor Relations Board (U S ),2008-10 Each volume of this series contains all the important Decisions and Orders issued by the National Labor Relations Board during a specified time period The entries for each case list the decision order statement of the case findings of fact conclusions of law and remedy     Green Careers in Building and Landscaping Peterson's,2011-04-01 Thinking about a green career or looking for a college or university that promotes great green programs Peterson s Green Careers in Building and Landscaping pinpoints the best opportunities in building design and construction installation operations and energy efficiency commercial industrial and residential design landscaping groundskeeping and turf care and policy analysis advocacy and regulatory affairs with job details as well as info on colleges organizations and institutions that offer courses degrees certification and training retraining that can lead to a green career Green Careers in Building and Landscaping offers inspirational and insightful essays on the importance of sustainability written by individuals at the forefront of environmental organizations university sustainability efforts and college training programs Essay writers include folks with the U S Green Building Council USGBC Second Nature Earth911 com University of Arizona Philadelphia University and Skanska USA Building Inc Green Careers in Building and Landscaping also features an exclusive bonus section What Is the New Green Economy which examines the current interest in sustainability You ll also find building and landscaping related features including interviews with individuals in a variety of green careers Other feature articles offer useful tips and advice for a more sustainable life     **Digest and Decisions of the Employees' Compensation Appeals Board** United States. Employees' Compensation Appeals Board,1974     **Decisions of the Employees' Compensation Appeals Board** United States. Employees' Compensation Appeals Board,1992     **Official Decisions, Opinions and Related Matters** New York (State). Public Employment Relations Board,2004     **Determinations of the National Mediation Board** United States. National Mediation Board,1996     Job Description Manual for Medical Practices Courtney H. Price,Alys Novak,1999 This comprehensive manual helps you develop an effective strategy for job description implementation shows you how to conduct appropriate job analyses and helps you understand the

attendant legal issues Includes a disk of generic job descriptions to use as is or modify for your practice      **Green Careers in Building and Landscaping: Professional and Skilled Jobs** Peterson's,2011-04-01 As part of Peterson's Green Careers in Building and Landscaping this eBook offers detailed information on various careers in the following building design and construction installation operations commercial industrial landscaping policy analysis advocacy regulatory affairs You'll also find up to date data on job trends work environment career paths earning potential education licensure requirements and contact information for additional resources Bonus sections include What Does Being Green Mean a look at the current interest in sustainability and Essays on the Importance of Sustainability inspirational and insightful essays on the importance of sustainability written by folks at the forefront of environmental organizations university sustainability efforts and college training programs For more information see Peterson's Green Careers in Building and Landscaping

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