



### How to Write a Portfolio

It's the end of the marking period; you've made it through Writing Workshop, and it's time for one of the final steps: writing your portfolio letter. Don't freak out! You're almost done! The portfolio letter isn't really that bad. Concentrate on introducing your essays, focus on your strengths and weakness, and let the evaluators know what you've gained from Academic Writing Workshop.

Here are some tips that might be helpful for you:

1. It only has to be one-two pages (Woo-hoo! ) The portfolio letter should be from one to two pages. However, sometimes it is more difficult to fit all the information you want into a short letter, so this is an opportunity to practice using word economy (painting the picture and illustrating your point using as few words as practical).
2. Start it like a letter You could start your letter the way you start any regular letter: "Dear Ms. Tannous, Enclosed you will find..." Ten you can start by introducing the essays you have included. You can include the titles of your essays and what they are about.
3. Mention your strengths and weaknesses Now it's time to show them that you have an understanding of your strengths and weaknesses as a writer. This is the most important part of your letter.

**Strengths:** Think of this part as your selling points. Here, you are giving them all the reasons why you should pass the portfolio, and the stronger and more specific points you can provide, the more likely that your points will be sold! Think about your strengths in terms of work ethic, ability to tolerate frustration during the writing process, ability to conference (give and receive feedback), brainstorming, revising word choices, building transitions, etc.

**Weaknesses:** The point is simple: a strong writer recognizes not only his/her strengths, but also his/her weaknesses as well. To be able to point out your weaknesses and at the same time, tell your portfolio evaluators what you've done to improve upon these weaknesses will only make your point stronger. Remember that the more specific you can be, the easier it would be for evaluators to see and identify with your points. (Therefore, refer to specific sections of the essays you've included to demonstrate your point whenever possible. )

# How To Write A Portfolio Paper

**Katrin Zwirgmaier**



## **How To Write A Portfolio Paper:**

*Guide to College Writing Assessment* Peggy O'Neill, Cindy Moore, Brian Huot, 2009-04-15 While most English professionals feel comfortable with language and literacy theories assessment theories seem more alien English professionals often don't have a clear understanding of the key concepts in educational measurement such as validity and reliability nor do they understand the statistical formulas associated with psychometrics But understanding assessment theory and applying it by those who are not psychometricians is critical in developing useful ethical assessments in college writing programs and in interpreting and using assessment results *A Guide to College Writing Assessment* is designed as an introduction and source book for WPAs department chairs teachers and administrators Always cognizant of the critical components of particular teaching contexts O'Neill Moore and Huot have written sophisticated but accessible chapters on the history theory application and background of writing assessment and they offer a dozen appendices of practical samples and models for a range of common assessment needs Because there are numerous resources available to assist faculty in assessing the writing of individual students in particular classrooms *A Guide to College Writing Assessment* focuses on approaches to the kinds of assessment that typically happen outside of individual classrooms placement evaluation exit examination programmatic assessment and faculty evaluation Most of all the argument of this book is that creating the conditions for meaningful college writing assessment hinges not only on understanding the history and theories informing assessment practice but also on composition programs availing themselves of the full range of available assessment practices

*A Practical Guide to Information Literacy Assessment for Academic Librarians* Carolyn Radcliff, Mary L. Jensen, Joseph A. Salem, Jr., Kenneth J. Burhanna, Julie A. Gedeon, 2007-06-30 Information literacy assessment applies to a number of contexts in the higher education arena institutional curricula information literacy programs information literacy courses course integrated information literacy instruction and stand alone information literacy workshops and online tutorials This practical guide provides an overview of the assessment process planning selection and development of tools and analysis and reporting of data An assessment decision chart helps readers match appropriate assessment tools and strategies with learning outcomes and instructional settings Assessment tools organized by type are accompanied by case studies Various information literacy standards are referenced with emphasis given to ACRL's Information Literacy Competency Standards for Higher Education

**Portfolio Planner** Julia Jasmine, 1995-07 Provides teachers with a user tested prepackaged step by step portfolio assessment method

**College Research Papers For Dummies** Joe Giampalmi, 2023-08-15 Get ready to take on your first college research paper like a pro Just got assigned your first college research paper Don't sweat it *College Research Papers For Dummies* has your back with the perfect companion to these not as hard as they look assignments Discover how to research argue problem solve analyze and synthesize your way through even the densest material Find out how to best revise and rework your paper until it's a polished gem Plus get some quick tips on higher level research papers such as literature

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College Writing For Dummies Joe Giampalmi,2022-08-30 Transform your next college essay into an A masterpiece Taking a 100 level English composition course Just doing your best to get ready for the rigors of college level writing Then it s probably time you picked up College Writing For Dummies the single greatest roadmap to writing high quality essays reports and more This book is the ideal companion for any introductory college writing course and tracks the curriculum of a typical English Composition College Writing English 101 or Writing Rhetoric course You ll learn composition techniques style language and grammar tips and discover how to plan write and revise your material You ll also get Ten can t miss resources for improving your college writing Strategies for revising and repairing inadequate essays on your own Techniques to help

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intellectual abilities and virtues across every field of study across world      *How to Write & Design a Professional Résumé to Get the Job* Dale Mayer, 2008 This book CD ROM guide arms job seekers with advice on writing and formatting different types of resumes and surviving the interview process It tells how to construct a resume in difficult situations such as a recent layoff spotty work history or criminal record and offers tips on specialty resumes for IT professionals self employed job seekers students executives and military personnel Worksheets case histories examples and a glossary are included The companion CD ROM contains about 30 real life resumes in Microsoft Word format so that readers can edit them to fit their needs      *Forum* ,1993      *Portfolio Development and the Assessment of Prior Learning* Elana Michelson, Alan Mandell, 2023-08-11 For over thirty years portfolios have been used to help adult learners gain recognition for their prior learning and take greater control of their educational experiences The portfolio has become a distinctive means of assessing such learning serving as a meaningful alternative to conventional papers and standardized testing *Portfolio Development and the Assessment of Prior Learning Perspectives Models and Practices* provides a primer of flexible approaches to shaping and conducting portfolio development courses It offers practitioners in the field an extensive range of model assignments readings and classroom activities each organized around a specific theme Academic Orientation The Meaning of Education Personal Exploration Learning from the Outsider Within The World of Work and Careers and Dimensions of Expertise Twelve case studies by practitioners in the field then show how academics in the US and around the English speaking world have adapted the portfolio to changing circumstances in order to deliver academically rich educational services for adults These case studies highlight portfolio development in the context of web based instruction changing institutional imperatives service to historically disenfranchised groups partnerships with industry and cross institutional cooperation In addition to serving as a valuable hands on resource for practitioners *Portfolio Development and the Assessment of Prior Learning* locates portfolios and assessment in a broad social and intellectual context Thus the authors also offer an historical overview of the usefulness of portfolios in the assessment of prior learning and then consider their use in the future given current trends in higher education for adults The book explores the implications of a changing educational landscape in which new student populations budgetary pressures and understandings of knowledge both enrich and challenge student centered approaches such as portfolios The approaches and case studies are not only valuable to adult educators but equally to faculty in higher education concerned with the development of competency and outcomes based assessment      **Scientific American** ,1914 Monthly magazine devoted to topics of general scientific interest      **Printers' Ink** ,1913      **Your First Year As a High School Teacher** Lynne Marie Rominger, Suzanne Packard Laughrea, 2009-03-25 Survive Thrive in the Classroom From Day One Teaching high school students is the toughest job you ll ever love Of course often it is an acquired love You must learn to manage your students education and play parent counselor police officer and mentor Wow Now relax it doesn t have to be overwhelming With a little preparation you can ensure that you and your students get the most out of your time in the

classroom and enjoy it Full of real world advice and answers for the complex issues facing today s high school teachers this down to earth and witty book will teach you how to create an atmosphere of cooperation learning and respect within your classroom Use this helpful guide as your personal mentor to achieve a successful and satisfying career as a high school teacher Earn straight A s your first year by knowing how to Create an attention grabbing and interactive teaching environment Manage difficult students and unique teenage problems Communicate educate and have fun with your students Balance the demands of old school administrators and pushy parents Fairly assess grade and evaluate students Develop effective and engrossing lesson plans Straightforward up to date and engaging I ve seen a lot of resource books for new teachers and this is the best of the bunch Wendell Geis continuing education administrator University of California Davis

In the Best Interest of Students Kelly Gallagher,2023-10-10 In his new book In the Best Interest of Students Staying True to What Works in the ELA Classroom teacher and author Kelly Gallagher notes that there are real strengths in the Common Core standards and there are significant weaknesses as well He takes the long view reminding us that standards come and go but good teaching remains grounded in proven practices that sharpen students literacy skills Instead of blindly adhering to the latest standards movement Gallagher suggests Increasing the amount of reading and writing students are doing while giving students more choice around those activitiesBalancing rigorous high quality literature and non fiction works with student selected titlesEncouraging readers to deepen their comprehension by moving beyond the four corners of the text Planning lessons that move beyond Common Core expectations to help young writers achieve more authenticity through the blending of genresUsing modeling to enrich students writing skills in the prewriting drafting and revision stagesResisting the de emphasis of narrative and imaginative reading and writingAmid the frenzy of trying to teach to a new set of standards Kelly Gallagher is a strong voice of reason reminding us that instruction should be anchored around one guiding question What is in the best interest of our students

**Woodcock-Johnson IV** Nancy Mather,Lynne E. Jaffe,2016-01-26 Includes online access to new customizable WJ IV score tables graphs and forms for clinicians Woodcock Johnson IV Reports Recommendations and Strategies offers psychologists clinicians and educators an essential resource for preparing and writing psychological and educational reports after administering the Woodcock Johnson IV Written by Drs Nancy Mather and Lynne E Jaffe this text enhances comprehension and use of this instrument and its many interpretive features This book offers helpful information for understanding and using the WJ IV scores provides tips to facilitate interpretation of test results and includes sample diagnostic reports of students with various educational needs from kindergarten to the postsecondary level The book also provides a wide variety of recommendations for cognitive abilities oral language and the achievement areas of reading written language and mathematics It also provides guidelines for evaluators and recommendations focused on special populations such as sensory impairments autism English Language Learners and gifted and twice exceptional students as well as recommendations for the use of assistive technology The final section provides

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