GUIA 01

Arrancar y cerrar Access 2010

Veamos las dos formas básicas de iniciar Access 2010.

Desde el botón Iniciar

Al hacer clic sobre el botón Inicio se despliega un menú.

Colocar el cursor en Todos los programas, aparecerá la lista de los programas que hay instalados en tu Pc. Localiza la carpeta Microsoft Office y haz clic en ella, luego pulsa sobre Microsoft Access 2010, y se iniciará el programa.

Desde el icono de Access 2010 del escritorio.



Para cerrar Access 2010, puedes utilizar cualquiera de las siguientes operaciones:

- Hacer clic en el botón cerrar
- Pulsar la combinación de teclas ALT+F4.
- Hacer clic sobre la pestaña Archivo y pulsa el botón Salir.

La Pantalla Inicial

Al iniciar Access aparece una pantalla inicial, vamos a ver sus componentes fundamentales. Así conoceremos los nombres de los diferentes elementos y será más fácil entender el resto del módulo. La pantalla que se muestra a continuación puede no coincidir exactamente con la que ves en tu Pc, ya que cada usuario puede decidir qué elementos quiere que se vean en cada momento, como veremos más



Prof. Carlos Enrique Bernal Aybar

a delante.

Manual For Access 2010

Matthew MacDonald

Manual For Access 2010:

Manual For Access 2010: Bestsellers in 2023 The year 2023 has witnessed a remarkable surge in literary brilliance, with numerous engrossing novels enthralling the hearts of readers worldwide. Lets delve into the realm of bestselling books, exploring the engaging narratives that have enthralled audiences this year. Manual For Access 2010: Colleen Hoovers "It Ends with Us" This poignant tale of love, loss, and resilience has gripped readers with its raw and emotional exploration of domestic abuse. Hoover skillfully weaves a story of hope and healing, reminding us that even in the darkest of times, the human spirit can triumph. Uncover the Best: Taylor Jenkins Reids "The Seven Husbands of Evelyn Hugo" This captivating historical fiction novel unravels the life of Evelyn Hugo, a Hollywood icon who defies expectations and societal norms to pursue her dreams. Reids captivating storytelling and compelling characters transport readers to a bygone era, immersing them in a world of glamour, ambition, and self-discovery. Manual For Access 2010: Delia Owens "Where the Crawdads Sing" This mesmerizing coming-of-age story follows Kya Clark, a young woman who grows up alone in the marshes of North Carolina. Owens crafts a tale of resilience, survival, and the transformative power of nature, captivating readers with its evocative prose and mesmerizing setting. These top-selling novels represent just a fraction of the literary treasures that have emerged in 2023. Whether you seek tales of romance, adventure, or personal growth, the world of literature offers an abundance of compelling stories waiting to be discovered. The novel begins with Richard Papen, a bright but troubled young man, arriving at Hampden College. Richard is immediately drawn to the group of students who call themselves the Classics Club. The club is led by Henry Winter, a brilliant and charismatic young man. Henry is obsessed with Greek mythology and philosophy, and he quickly draws Richard into his world. The other members of the Classics Club are equally as fascinating. Bunny Corcoran is a wealthy and spoiled young man who is always looking for a good time. Charles Tavis is a guiet and reserved young man who is deeply in love with Henry. Camilla Macaulay is a beautiful and intelligent young woman who is drawn to the power and danger of the Classics Club. The students are all deeply in love with Morrow, and they are willing to do anything to please him. Morrow is a complex and mysterious figure, and he seems to be manipulating the students for his own purposes. As the students become more involved with Morrow, they begin to commit increasingly dangerous acts. The Secret History is a exceptional and gripping novel that will keep you guessing until the very end. The novel is a warning tale about the dangers of obsession and the power of evil.

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