A Quick Reference for Laboratory Report Writing

Prepared for Rowan University Freshman Engineering Člinic 30 August 2002

Overview

This document describes a general, adaptable format for laboratory reports. The goal of laboratory reports is to document results and communicate their significance. A good laboratory report does more than present data; it demonstrates the writer's comprehension of the concepts behind the data, and the significance of the results.

Typical Components

- Title Page
- Abstract
- Introduction
- Methods and Materials (or Equipment)
- Experimental Procedure
- Results and Discussion
- Conclusion
- References
- Appendices
- Further Reading

1. The Title Page

The Title Page must contain the name of the experiment, the full names of tab partners, and the date. Submittal information (course name, number and instructor) must also be provided. Titles should be straightforward, informative, and less than ten words (i.e. Not "Lab #1" but "Effect of Grinding Time on Coffee Concentration").

2. The Abstract

The Abstract summarizes four essential aspects of the report: the purpose of the experiment, key results, significance and major conclusions. The abstract often also includes a brief reference to theory or methodology. The information should clearly enable readers to decide whether they need to read the whole report. The abstract should be one paragraph of 100-200 words (the sample below is 191 words). The abstract is often written last.

3. The Introduction

The Introduction states the objective and scope of the experiment (or report) and provides the reader with background to the experiment. The relevance and importance of the experiment should be explained. The introduction provides a preview of the content of the full report. From the introduction, the reader should understand why the study was performed.

Lab Report Reference Format

Thomas Griffiths

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Reviewing Lab Report Reference Format: Unlocking the Spellbinding Force of Linguistics

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