SUMMARY

The summary is a shortening of the essential points of a passage, speech or lecture to one third of its original length.

Summarising helps to confine information to the essential points.

STEPS

- Identify the purpose.
- Read the passage for comprehension.
- Read the passage again and underline the important points.
- As a first draft write down the points you have identified.
- . In the first draft you can still quote from the passage.
- Read through the first draft and check that each point you wrote down connects to the purpose.
- Omit all examples, figurative language, repetition, quotations, contrasts and analogies.
- Reduce phrases and ideas to one word if possible.
- Count the number of words.
- · Provide a title. (Not part of word count)
- · Rewrite the first draft into a final summary.
- Use your own words at all times. Replace a word with your own word and rearrange word order.
- Draw a line through your first draft.
- Write the word count at the bottom of final.

THINGS TO REMEMBER

- The order of the information may be changed.
- Use subordinating conjunctions to ensure that your text is smooth, e.g.: while however, consequently, yet and nevertheless. The color is useful for emphasis and linking.
- Hyphenated words and acronyms (FIFA, NATO or SABC) count as one.
- When exceeding the word count, the marker shall step marking after the sentence in which the word count is exceeded is completed.
- As soon as you quote even one point you will only receive one out of a possible of 3
 marks for tanguage.



What to Do

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Language and Sustainable Development Lisa J. McEntee-Atalianis, Humphrey Tonkin, 2023-03-03 This book addresses the importance of language in matters of sustainability and incorporating such concerns in implementing the UN s Sustainable Development Goals SDGs Sustainable language policy must aim to include all groups including language minorities and marginalized populations such as refugees and aid recipients in conditions that allow for their inclusion in making and implementing policy. The book brings together nine studies covering such topics as language and digital resources sustainable and inclusive multilingual education national language policy and language in peacekeeping operations A final chapter addresses the crucial intersection between sociolinguistics and economics and the implications of this for development and the SDGs International Conference on Computational and Information Sciences (ICCIS) 2014 ,2014-11-11 The 6th International Conference on Computational and Information Sciences ICCIS2014 will be held in NanChong China The 6th International Conference on Computational and Information Sciences ICCIS2014 aims at bringing researchers in the areas of computational and information sciences to exchange new ideas and to explore new ground The goal of the conference is to push the application of modern computing technologies to science engineering and information technologies Following the success of ICCIS2004 ICCIS2010 and ICCIS2011 ICCIS2012 ICCIS2013 ICCIS2014 conference will consist of invited keynote presentations and contributed presentations of latest developments in computational and information sciences The 2014 International Conference on Computational and Information Sciences ICCIS 2014 now in its sixth run has become one of the premier conferences in this dynamic and exciting field The goal of ICCIS is to catalyze the communications among various communities in computational and information sciences ICCIS provides a venue for the participants to share their recent research and development to seek for collaboration resources and opportunities and to build professional networks Methods & Approaches in English Language Education in Türkiye Nuray Okumuş Ceylan, Private Schools in the Kurdistan Region of Iraq Hassun, Hishyar, 2023-03-16 This book addresses the development and the functions of private schools in the Kur distan Region of Iraq A region that witnessed a huge change in the education system after its establishment in 1992 alongside with the rise of private schools numbers Pri vate school choice and profiles of private education providers are discussed based on empirical data The data consist of using document analysis of 10 private education providers websites to describe the profiles of private education providers as well as a questionnaire n 223 conducted with parents to find out the most important factors influencing the choice of private schools The study shows that private schools in Kurdistan Region of Iraq connect students to the globalized world through using English as the medium of instruction which is considered the most important factor that parents consider in choosing private schools The choice of private schools can be seen as a reflect for a globalized movement towards the privatization of education **Learning-Oriented Language Assessment** Atta Gebril, 2021-05-11 This collection brings together research

on learning oriented language assessment from scholars working across geographic and educational contexts highlighting the opportunities of assessment practices which seek to better align assessment and learning tasks and support effective learning The volume begins by introducing learning oriented assessment LOA and the context around its growing popularity especially in accountability oriented settings which favor summative large scale tests The first part of the book charts the development of LOA's theoretical and conceptual underpinnings outlining the ways in which they have been informed by theories of learning and key elements The second part demonstrates LOA in practice drawing on examples from different countries and instructional settings to explore such topics as the role of technology in LOA and developing feedback materials based around LOA principles and developed for core literacy skills Offering a holistic view of learning oriented assessment and the real world affordances and challenges of its implementation this book is key reading for graduate students researchers and practitioners in language testing and assessment TESOL and language education Teaching through Creative Writing Amy Ash, Michael Dean Clark, Chris Drew, 2021-03-25 Growing out of recent pedagogical developments in creative writing studies and perceived barriers to teaching the subject in secondary education schools this book creates conversations between secondary and post secondary teachers aimed at introducing and improving creative writing instruction in teaching curricula for young people Challenging assumptions and lore regarding the teaching of creative writing this book examines new and engaging techniques for infusing creative writing into all types of language arts instruction offering inclusive and pedagogically sound alternatives that consider the needs of a diverse range of students With careful attention given to creative writing within current standards based educational systems Imaginative Teaching through Creative Writing confronts and offers solutions to the perceived difficulty of teaching the subject in such environments Divided into two sections section one sees post secondary instructors address pedagogical techniques and concerns such as workshop revision and assessment before section two explores hands on activities and practical approaches to instruction Focusing on an invaluable and underrepresented area of creative writing studies this book begins a much needed conversation about the future of creative writing instruction at all levels and the benefits of collaboration across the secondary post secondary divide Early Language Learning and Teacher Education Subhan Zein, Sue Garton, 2019-02-26 Language teacher education is widely identified as one of the most important areas that needs addressing in order to improve early language instruction yet research into teacher education for early language teachers remains relatively sparse This volume responds to this gap by compiling studies with diverse methodological tenets from a wide range of geographical and educational contexts around the world The volume aims to enhance understanding of early language teacher education as well as to address the need to prepare early language teachers and assist them in their professional development The chapters focus on the complexity of teacher learning innovations in mentoring and teacher supervision strategies in programme development and perceptions and knowledge and assessment in early language learning teacher

education The volume offers comprehensive coverage of the field by addressing various aspects of teacher education in different languages The contributions highlight examples of research into current practice in the professional enhancement of early language learning teachers but with an emphasis on the implications for practitioners **Empowered Educators** in Canada Carol Campbell, Ken Zeichner, Ann Lieberman, Pamela Osmond-Johnson, 2017-03-13 BEST PRACTICES FROM CANADA S HIGH PERFORMING SCHOOL SYSTEMS Empowered Educators in Canada is one volume in a series that explores how high performing educational systems from around the world achieve strong results The anchor book Empowered Educators How High Performing Systems Shape Teaching Quality Around the World is written by Linda Darling Hammond and colleagues with contributions from the authors of this volume Empowered Educators in Canada details the core commonalities that exist across Canada with special emphasis on the localized nature of the systems a hallmark of Canadian education Canada boasts a highly educated population and the provinces territories truly value education as evidenced by the significant proportion of public funds allocated to schooling Operated by the provinces and territories participation in kindergarten primary and secondary education is close to 100% across the nation In addition to offering traditional academics secondary education includes opportunities for students to attend technical and vocational programs To demonstrate exemplary education systems the authors examine two top performing jurisdictions Alberta and Ontario which have developed strong supports for teacher development Canadian teachers are highly qualified and salary scales in all jurisdictions are typically based on a teacher's level of education and years of experience While Canada has enjoyed much educational success the education of First Nations students has historically been one of the country's more controversial and contentious issues Overall Canada is a country that is proud of its education system and places a high value on and participation in publicly funded education The Wiley Handbook of Early Childhood Care and Education Christopher P. Brown, Mary Benson McMullen, Nancy File, 2019-04-23 The essential resource to the issues surrounding childhood care and education with contributions from noted experts The Wiley Handbook of Early Childhood Care and Education is a comprehensive resource that offers a review of the historical aspects best practices and the future directions of the field With contributions from noted experts in the field the book contains 30 interdisciplinary essays that explore in depth the central issues of early childhood care and education The handbook presents a benchmark reference to the basic knowledge effective approaches to use with young children curriculum design professional development current policies and other critical information The expert contributors address the myriad complex policy and practice issues that are most relevant today The essays provide insight into topics such as child development and diversity the sociocultural process of child development the importance of the home environment in the lives of young children early childhood special education teaching and learning literacy and much more This important resource Presents a comprehensive synopsis of the major components of the field of early childhood care and education Contains contributions from leading scholars researchers and experts in the field Offers

the foundational knowledge and practices for working with young children Puts the focus on how early childhood works and presents an understanding of culture as a foundational component of both child development and early childhood education Written for academic scholars researchers advocates policymakers and students of early childhood care and education The Wiley Handbook of Early Childhood Care and Education is a comprehensive resource to the major issues for dealing with childhood care and education with contributions from noted scholars in the field **Language Policy Processes and** Consequences Sarah Catherine K. Moore, 2014-06-23 This book accessibly and comprehensively outlines the highly complex case of the English only movement and educational language policy in Arizona It ranges from early Proposition 203 implementation to an investigation of what Structured English Immersion SEI policy looks like in today s classrooms and concludes with a discussion on what the various cases mean for the education of English learners in the state Beyond the Bubble Test Linda Darling-Hammond, Frank Adamson, 2014-06-16 Performance assessment is a hot topic in school systems and educators continue to analyze its costs benefits and feasibility as a replacement for high stakes testing Until now researchers and policymakers have had to dig to find out what we know and what we still have to learn about performance assessment Beyond the Bubble Test How Performance Assessments Support 21st Century Learning synthesizes the latest findings in the field and not a moment too soon Statistics indicate that the United States is in danger of falling behind if it fails to adapt to our changing world The memory and recall strategies of traditional testing are no longer adequate to equip our students with the skills they need to excel in the global economy Instead teachers need to engage students in deeper learning assessing their ability to use higher order skills Skills like synthesizing information understanding evidence and critical problem solving are not achieved when we teach to multiple choice exams Examples in Beyond the Bubble Test paint a useful picture of how schools can begin to supplement traditional tests with something that works better This book provides new perspectives on current performance assessment research plus an incisive look at what s possible at the local and state levels Linda Darling Hammond with a team of leading scholars bring together lessons learned new directions and solid recommendations into a single readily accessible compendium Beyond the Bubble Test situates the current debate on performance assessment within the context of testing in the United States This comprehensive resource also looks beyond our U S borders to Singapore Hong Kong and other places whose reform mindedness can serve as an example to us Born to learn African Union, Association for the Development of Education in Africa, Global Education Monitoring Report Team, 2022-10-20 Handbook of Child Psychology and Developmental Science, Cognitive Processes ,2015-04-06 The essential reference for human development theory updated and reconceptualized The Handbook of Child Psychology and Developmental Science a four volume reference is the field defining work to which all others are compared First published in 1946 and now in its Seventh Edition the Handbook has long been considered the definitive guide to the field of developmental science Volume 2 Cognitive Processes describes cognitive development as a relational phenomenon that can

be studied only as part of a larger whole of the person and context relational system that sustains it In this volume specific domains of cognitive development are contextualized with respect to biological processes and sociocultural contexts Furthermore key themes and issues e g the importance of symbolic systems and social understanding are threaded across multiple chapters although every each chapter is focused on a different domain within cognitive development Thus both within and across chapters the complexity and interconnectivity of cognitive development are well illuminated Learn about the inextricable intertwining of perceptual development motor development emotional development and brain development Understand the complexity of cognitive development without misleading simplification reducing cognitive development to its biological substrates or viewing it as a passive socialization process Discover how each portion of the developmental process contributes to subsequent cognitive development Examine the multiple processes such as categorizing reasoning thinking decision making and judgment that comprise cognition The scholarship within this volume and as well across the four volumes of this edition illustrate that developmental science is in the midst of a very exciting period There is a paradigm shift that involves increasingly greater understanding of how to describe explain and optimize the course of human life for diverse individuals living within diverse contexts This Handbook is the definitive reference for educators policy makers researchers students and practitioners in human development psychology sociology anthropology and neuroscience Handbook of Adult Literacy Dolores Perin, 2019-10-15 Examines the widespread phenomenon of poor literacy skills in adults across the globe This handbook presents a wide range of research on adults who have low literacy skills It looks at the cognitive affective and motivational factors underlying adult literacy adult literacy in different countries and the educational approaches being taken to help improve adults literacy skills It includes not only adults enrolled in adult literacy programs but postsecondary students with low literacy skills some of whom have reading disabilities. The first section of The Wiley Handbook of Adult Literacy covers issues such as phonological abilities in adults who have not yet learned to read gender differences in the reading motivation of adults with low literacy skills literacy skills academic self efficacy and participation in prison education and more Chapters on adult literacy social change and sociocultural factors in South Asia and in Ghana literacy numeracy and self rated health among U S adults adult literacy programs in Southeastern Europe and Turkey and a review of family and workplace literacy programs are among the topics featured in the second section The last part examines how to teach reading and writing to adults with low skills adults transition from secondary to postsecondary education implications for policy research and practice in the adult education field educational technologies that support reading comprehension and more Looks at the cognitive processing challenges associated with low literacy in adults Features contributions from a global team of experts in the field Offers writing strategy instruction for low skilled postsecondary students The Wiley Handbook of Adult Literacy is an excellent book for academic researchers teacher educators professional developers program designers and graduate students It s also beneficial to curriculum developers adult basic education and

developmental education instructors and program administrators as well as clinicians and counselors who provide services to Power in Language, Culture, Literature and Education Marta Degani, Werner adults with reading disabilities Delanov, 2023-04-24 In one of the contributions to this edited volume an interviewee argues that English is power For researchers in the field of English Studies this raises the questions of where the power of English resides and which types and practices of power are implied in the uses of English Linguists scholars of literature and culture and language educators address aspects of these questions in a wide range of contributions. The book shows that the power of English can oscillate between empowerment and subjection on the one hand enabling humans to develop manifold capabilities and on the other constraining their scope of action and reflection In this edited volume a case is made for self critical English Studies to be dialogic empowering and power critical in approach Multilingual Education Yearbook 2021 Anthony A. Essien, Audrev Msimanga.2021-05-04 This edited book attempts to foreground how challenges and complexities between policy and practice intertwine in the teaching and learning of the STEM subjects in multilingual settings and how they policy and practice impact on educational processes developments and outcomes The unique feature of this book thus lies in its combination of not just language issues in the teaching and learning of the STEM subjects but also in how these issues relate to policy and practice in multilingual contexts and how STEM research and practice may inform and shape language policies and their implementation in multilingual contexts This book is of interest to stakeholders involved in STEM education such as researchers undergraduate and graduate students tertiary level teachers teacher educators curriculum developers as well as other professionals with responsibilities in STEM education subjects The book is written in a way that is accessible to a wide range of backgrounds including those who are in language education The Oxford Handbook of Deaf Studies in Literacy Susan R. Easterbrooks, Hannah M. Dostal, 2021 The Oxford Handbook of Deaf Studies in Literacy brings together state of the art research on literacy learning among deaf and hard of hearing learners DHH With contributions from experts in the field this volume covers topics such as the importance of language and cognition phonological or orthographic awareness morphosyntactic and vocabulary understanding reading comprehension and classroom engagement written language and learning among challenged populations Avoiding sweeping generalizations about DHH readers that overlook varied experiences this volume takes a nuanced approach providing readers with the research to help DHH students gain competence in reading comprehension Language Acquisition in Diverse Linguistic, Social and Cognitive Circumstances, volume II Maria Garraffa, Gary Morgan, Theodoros Marinis, Maria Teresa Guasti, 2023-10-10 Sense-Making and Shared Meaning in Language and Literacy Education Sharon Murphy, 2020-07-15 This textbook provides a framework for teaching children's language and literacy and introduces research based tactics for teachers to use in designing their literacy programs for children Exploring how sense making occurs in contemporary literacy practice Murphy comprehensively covers major topics in literacy including contemporary multimodal literacy practices classroom discourse literacy assessment

language and culture and teacher knowledge Organized around themes talk reading and composing representation this book comprehensively invites educators to make sense of their own teaching practices while demonstrating the complexities of how children make sense of and represent meaning in today s world Grounded in research this text features a wealth of real world multimodal examples effective strategies and teaching tactics to apply to any classroom context Ideal for literacy courses preservice teachers teacher educators and literacy scholars this book illustrates how children become literate in contemporary society and how teachers can create the conditions for children to broaden and deepen their sense making and expressive efforts

Annual Review of Comparative and International Education 2020 Alexander W.

Wiseman, 2021-08-02 The Annual Review of Comparative and International Education covers significant developments in the field of comparative and international education This 2020 edition begins with a collection of discussion essays about comparative education trends and directions written by both professional and scholarly leaders

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