

SharePoint 2013 End User Training

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End User Tutorial Sharepoint 2013

Anthony Smith, Tony Smith



End User Tutorial Sharepoint 2013:

SharePoint 2013 User's Guide Anthony Smith, Tony Smith, 2013-06-11 Provides an examination of the next generation of Microsoft SharePoint technologies explaining how to use the technologies to extend the information sharing and collaboration capabilities to develop enterprise information management sharing and collaboration solutions *SharePoint 2013 Field Guide* Errin O'Connor, 2014-05-27 Covers SharePoint 2013 Office 365 s SharePoint Online and Other Office 365 Components In *SharePoint 2013 Field Guide* top consultant Errin O'Connor and the team from EPC Group bring together best practices and proven strategies drawn from hundreds of successful SharePoint and Office 365 engagements Reflecting this unsurpassed experience they guide you through deployments of every type including the latest considerations around private public and hybrid cloud implementations from ECM to business intelligence BI as well as custom development and identity management O'Connor reveals how world class consultants approach plan implement and deploy SharePoint 2013 and Office 365 s SharePoint Online to maximize both short and long term value He covers every phase and element of the process including initial whiteboarding consideration around the existing infrastructure IT roadmaps and the information architecture IA and planning for security and compliance in the new IT landscape of the hybrid cloud *SharePoint 2013 Field Guide* will be invaluable for implementation team members ranging from solution architects to support professionals CIOs to end users It s like having a team of senior level SharePoint and Office 365 hybrid architecture consultants by your side helping you optimize your success from start to finish Detailed Information on How to Develop a 24 36 month roadmap reflecting initial requirements longterm strategies and key unknowns for organizations from 100 users to 100 000 users Establish governance that reduces risk and increases value covering the system as well as information architecture components security compliance OneDrive SharePoint 2013 Office 365 SharePoint Online Microsoft Azure Amazon Web Services and identity management Address unique considerations of large global and or multilingual enterprises Plan for the hybrid cloud private public hybrid SaaS PaaS IaaS Integrate SharePoint with external data sources from Oracle and SQL Server to HR ERP or document management for business intelligence initiatives Optimize performance across multiple data centers or locations including US and EU compliance and regulatory considerations PHI PII HIPAA Safe Harbor etc Plan for disaster recovery business continuity data replication and archiving Enforce security via identity management and authentication Safely support mobile devices and apps including BYOD Implement true records management ECM RM to support legal compliance requirements Efficiently build custom applications workflows apps and web parts Leverage Microsoft Azure or Amazon Web Services AWS SharePoint 2013 How-To Ishai Sagi, 2013-05-30 *SharePoint 2013 How To* Need fast reliable easy to implement solutions for SharePoint 2013 This book delivers exactly what you re looking for step by step help and guidance with the tasks that users authors content managers and site managers perform most often Fully updated to reflect SharePoint 2013 s latest improvements and fluid new design it covers everything from lists and views to

social networking workflows and security The industry's most focused SharePoint resource SharePoint 2013 How To provides all the answers you need now Ishai Sagi is a SharePoint developer and architect who provides solutions through his company Extelligent Design which is Canberra Australia's leading SharePoint consultancy Sagi has worked with SharePoint since it was introduced in 2001 Honored four times by Microsoft as a Microsoft Office SharePoint Server MVP he has trained many end users administrators and developers in using SharePoint or developing solutions for it He leads Canberra's SharePoint user group and has spoken at Microsoft conferences around the world He hosts the popular blog Sharepoint Tips and Tricks www.sharepointtips.com and authored SharePoint 2010 How To Fast Accurate and Easy to Use Quickly review essential SharePoint terminology and concepts Master SharePoint 2013's revamped interface for Windows PCs Surface and smartphones Run SharePoint in the cloud with Microsoft Office 365 and SkyDrive Find log on to and navigate SharePoint sites Create manage and use list items documents and forms Alert yourself to new or changed content Use views to work with content more efficiently Leverage SharePoint 2013's revamped search capabilities Organize content with lists document libraries and templates Use powerful social networking features including tagging NewsFeed updates and microblogging Author and edit each type of SharePoint page Build flexible navigation hierarchies with Managed Metadata Systematically manage site security and content access Control permissions more effectively with the Permissions Page Create and track workflows and integrate them with lists or libraries Customize a site's appearance settings and behavior Create new Office 365 private and public site collections

Practical SharePoint 2013 Governance Steve Goodyear, 2013-04-26 Practical SharePoint 2013 Governance is the first book to offer practical and action focused SharePoint governance guidance based on consulting experiences with real organizations in the field It provides the quintessential governance reference guide for SharePoint consultants administrators architects and anyone else looking for actual hands on governance guidance This book goes beyond filling in a governance document template and focuses entirely on actions to take and behaviors to adopt for addressing real world governance challenges Walks you through how to define what SharePoint offers and who is involved Offers key governance strategies for you to adopt or advise to your customers Provides real world examples that apply each governance concept to an actual scenario What you'll learn Define a scope to offer SharePoint as a service to an organization Specify roles and responsibilities involved in a SharePoint service Envision and strategize a SharePoint roadmap Plan for growing and upgrading a SharePoint environment Measure and report on performance metrics Set boundaries for development standards and testing processes Who this book is for Practical SharePoint 2013 Governance is for SharePoint consultants administrators architects and anyone else looking for actual hands on governance guidance It is an excellent choice for people who like action focused concepts or who want to go beyond documentation and theory This book is a fantastic choice for anyone looking for agile ideas to put into practice without necessarily embarking on a lengthy governance exercise upfront Table of ContentsPart I Orientating SharePoint Governance 1 Understanding SharePoint

Governance Part II Defining the SharePoint Service 2 Defining Your SharePoint Service and Service Tiers 3 Determining Your SharePoint Features and Functionality 4 Establishing Your Team's Roles and Responsibilities 5 Shaping Your User Readiness and Training 6 Measuring and Reporting on Your SharePoint Service Performance Part III Expanding the SharePoint Service 7 Creating Your SharePoint Roadmap 8 Promoting a Feedback Process 9 Managing Your SharePoint Demand Funnel 10 Growing Your SharePoint Service 11 Preparing for SharePoint Upgrades and Patches Part IV Customizing the SharePoint Service 12 Committing Sponsorship and Ownership of Customizations 13 Facilitating and Isolating End User Customizations 14 Designing Your Development Standards and Testing Processes 15 Framing Your Information Architecture and UI Standards 16 Coordinating Your Code Promotion and Release Processes 17 Rapid Concepts **Microsoft**

SharePoint 2013 Pocket Guide Ben Curry, 2013-08-16 This is your most concise practical reference to deploying configuring and running SharePoint 2013 Perfect for admins at all levels it covers both technical topics and business solutions SharePoint MVP Ben Curry focuses on the crucial step by step information for performing day to day tasks quickly reliably and well No obscure settings abstract theory or hype just help you can really trust and really use Install SharePoint Server 2013 Configure farms and databases Create and extend web applications Set up and scale service applications Deploy and manage sites collections Implement BI solutions Integrate Excel Services and PowerPivot Configure enterprise content types and metadata Deploy Enterprise Search Manage documents and web content Brand your site Deliver social tools including microblogging Back up and restore **SharePoint 2013** Errin O'Connor, 2014 Covers SharePoint 2013 Office 365's SharePoint Online and Other Office 365 Components In SharePoint 2013 Field Guide top consultant Errin O'Connor and the team from EPC Group bring together best practices and proven strategies drawn from hundreds of successful SharePoint and Office 365 engagements Reflecting this unsurpassed experience they guide you through deployments of every type including the latest considerations around private public and hybrid cloud implementations from ECM to business intelligence BI as well as custom development and identity management O'Connor reveals how world class consultants approach plan implement and deploy SharePoint 2013 and Office 365's SharePoint Online to maximize both short and long term value He covers every phase and element of the process including initial whiteboarding consideration around the existing infrastructure IT roadmaps and the information architecture IA and planning for security and compliance in the new IT landscape of the hybrid cloud SharePoint 2013 Field Guide will be invaluable for implementation team members ranging from solution architects to support professionals CIOs to end users It's like having a team of senior level SharePoint and Office 365 hybrid architecture consultants by your side helping you optimize your success from start to finish Detailed Information on How to Develop a 24-36 month roadmap reflecting initial requirements longterm strategies and key unknowns for organizations from 100 users to 100,000 users Establish governance that reduces risk and increases value covering the system as well as information architecture components security compliance OneDrive SharePoint 2013 Office 365 SharePoint

Online Microsoft Azure Amazon Web Services and identity management Address unique considerations of large global and or multilingual enterprises Plan for the hybrid cloud private public hybrid SaaS PaaS IaaS Integrate SharePoint with external data sources from Oracle and SQL Server to HR ERP or document management for business intelligence initiatives Optimize performance across multiple data centers or locations including US and EU compliance and regulatory considerations PHI PII HIPAA Safe Harbor etc Plan for disaster recovery business continuity data replication and archiving Enforce security via identity management and authentication Safely support mobile devices and apps including BYOD Implement true records management ECM RM to support legal compliance requirements Efficiently build custom applications workflows apps and web parts Leverage Microsoft Azure or Amazon Web Services AWS [Microsoft SharePoint 2013 Disaster Recovery Guide](#) Peter Ward,Peter Abreu,Pavlo Andrushkiw,Pat Esposito,Jeff Gellman,Joel Plaut,2013-09-25 The style and approach of the book is an easytoread SharePoint admin guide This is not a stepbystep instruction book but rather a guide on how to implement and execute a disaster recovery plan to your SharePoint environment This book is great for both SharePoint and SQL administrators new to the SharePoint 2013 architecture and who are looking to get a good grounding in how to use implement a solid disaster recoveryrecovery plan It s assumed that you have some experience in SharePoint and Windows Server and as well be familiar with SQL [SharePoint 2013 - First Look for Power Users](#) Asif Rehmani,2012-11 This book is designed to be a practical guide to jump start your learning about the specifics of SharePoint 2013 The focus is on Team Sites and MySite not Publishing Sites and specifically the visual elements of the sites Topics covered are Overview of SharePoint 2013 Team Site Security access management Branding sites using Themes Understanding SharePoint Apps Managing documents in Team Sites and MySite List management Searching within site collection Social features of SharePoint 2013 This book s target audience is the Power User of SharePoint End users developers and IT professionals can also greatly benefit from the knowledge in this book to prepare themselves for the next version of SharePoint Purchase of this book entitles the purchaser to 1 free month of access to all of the video tutorials at the SharePoint Videos com site Please email books sharepointElearning com with the proof of purchase and you will be setup with your free 1 month access to the site **Microsoft Exchange Server 2013 Unleashed** Rand Morimoto,2013 Presents information on the design implementation migration and administration of a Microsoft Exchange Server environment [Professional SharePoint 2013 Development eBook and SharePoint-videos.com Bundle](#) Reza Alirezai,Brendon Schwartz,Matt Ranlett,Scot Hillier,Brian Wilson,Jeff Fried,Paul Swider,Asif Rehmani,2014-03-10 Beginning SharePoint 2013 Development eBook and SharePoint videos com Bundle [Visio Services Quick Guide](#) Sahil Malik,Srini Sistla,2014-12-29 In this fast paced 100 page guide you ll learn to load display and interact with dynamic data powered Visio diagrams in SharePoint 2013 or Office 365 Visio Services Quick Guide gives you the tools to build anything from a simple project workflow to an organizational infrastructure diagram powered by real data from SharePoint or SQL Server Colleagues can load your diagrams entirely in the browser meaning

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[A Practical Guide to SharePoint 2013](#) Saifullah Shafiq, 2014-02-06 This book is a complete practical guide It s full of useful tips and exercises to get users started in no time It has no fluff just practical exercises that will provide users the knowledge and know how to implement SharePoint solutions easily and professionally SharePoint has a steep learning curve Without a book like this it will probably take users months to learn SharePoint This book will save users great deal of time because it contains ready to use solutions and expert advice from someone who is a subject matter expert This book has everything that users need to equip themselves to work professionally on SharePoint projects The author is a 7 times awardee of the Microsoft Most Valuable Professional MVP award SharePoint is a huge product Each component or feature deserves a separate book Discussing all great features in detail in one book is not possible Author has tried to include the necessary content that will help users get started straight away For beginners the main problem they face is to setup an environment for SharePoint deployment This book shows how to prepare the environment and then install each piece of software one by one The initial chapters of the book focus on SharePoint infrastructure and deployment and show how to install SharePoint 2013 on a clean machine The intended audience of these chapters is people who are looking to become SharePoint 2013 administrators Network administrators who want to learn SharePoint administration will gain lot of useful information from these chapters Chapters in the later part of the book contain information on some of the popular features of SharePoint 2013 These chapters discuss creating web enabled InfoPath forms securing sites with SSL setting up Extranets etc These chapters are for the power users and advanced users The book guides users in a step by step format and explains everything needed to install the software This includes preparing the machine for the installation Each exercise in the book is accompanied by screenshots so that even if a user gets stuck during the exercise he can refer to the screenshot to get a better understanding of the step he is stuck on Clear and crisp screenshots make this book unique Some of the topics discussed in the book are advanced but explained in a very simple way with the help of screenshots This book is structured to build logically on the skills you learn as you progress through it After the initial introduction and deployment chapters the book moves into the more advanced part of the platform Each chapter focuses on a new feature If you are an advanced user you can skip the initial chapters and go directly to the topic that you are interested in Some of the topics discussed in the book are as following SharePoint Deployments Configure Active Directory SQL Server IIS Roles SharePoint Cloud Setup SharePoint in the cloud Office 365 Development Create your first SharePoint app in the cloud SharePoint Modern Apps Modern state of the art applications using HTML5 and SharePoint 2013 Extranets Business Processes Leverage Business Connectivity Services to build Line of Business applications Web Parts Development Understand and learn to develop web

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There's no doubt about it SharePoint is a complex creature But when broken down into easily digestible chunks it's not quite the beast it appears to be right out of the gate that's where SharePoint 2016 For Dummies comes in Written in plain English and free of intimidating jargon this friendly accessible guide starts out by showing you just what SharePoint 2016 is translating the terminology and explaining the tools Then it helps you create a site work with apps and master basic SharePoint administration Next you'll learn to use SharePoint 2016 to get social go mobile manage content and connect with others through working with Office 365 archiving documents developing workflows and so much more SharePoint is truly one of Microsoft's crown jewels Launched in 2001 it offers organizations a secure place to store organize share and access information under the Microsoft Office system umbrella all in a single portal Whether you're new to SharePoint 2016 or new to SharePoint altogether SharePoint 2016 For Dummies is the fast and painless way to get a site up and running branded and populated with content Plus this new edition adds the need to know information for administrators techsumers and page admins who want to leverage the cloud based features online either as a standalone product or in conjunction with an existing SharePoint infrastructure Get up to speed with SharePoint 2016 and take advantage of new features Set up and effectively manage your SharePoint site Use SharePoint 2016 in the Cloud with SharePoint Online Leverage SharePoint 2016 capabilities to drive business value If you want to learn SharePoint from the ground up get your site going and start collaborating SharePoint 2016 For Dummies will be the dog eared reference you'll turn to again and again

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book is for If you are an IT professional who wants to upgrade your traditional Office suite this book is for you Users looking to learn configure manage and maintain an Office 365 environment in their organization will also find this book useful Some understanding of Microsoft Office Suite and cloud computing basics will be beneficial [SharePoint 2016 User's Guide](#) Tony Smith,2016-11-22 Learn how to make the most of SharePoint 2016 and its wide range of capabilities to support your information management collaboration and business process management needs Whether you are using SharePoint as an intranet or business solution platform you will learn how to use the resources such as lists libraries and sites and services such as search workflow and social that make up these environments In the fifth edition of this bestselling book author Tony Smith walks you through the components and capabilities that make up a SharePoint 2016 environment He provides step by step instructions for using and managing these elements as well as recommendations for how to get the best out of them What You Will Learn Create and use common SharePoint resources like lists libraries sites pages and web parts Understand when and how workflows and information management policies can be used to automate process Learn how to take advantage of records retention management and disposition Make the most of SharePoint search services Take advantage of social capabilities to create social solutions Who This Book Is For Whether you have not yet used SharePoint at all have used previous versions have just started using the basic features or have been using it for a long of time this book provides the skills you need to work efficiently with the capabilities SharePoint 2016 provides [Implementing Microsoft SharePoint 2019](#) Lewin Wanzer,Angel Wood,2020-12-30 Bring on premise and cloud collaboration features to life with Microsoft s enterprise content management platform SharePoint Server Key FeaturesGet up to speed with the latest version of SharePoint and make the most of its featuresSet up and effectively manage your SharePoint Farm in the cloud or on premiseLearn how to align your development tools and cloud infrastructure to support collaborationBook Description Microsoft s latest addition to their product range SharePoint Server 2019 is a new enterprise content management platform that brings on premise collaboration features to life It can be used as an isolated platform or in a hybrid connected configuration providing management and connectivity to Office 365 You can use the SharePoint framework to host sites information data and applications in a robust CMS that centralizes collaborative content for enterprises SharePoint 2019 enables new integrations and features that will allow you to work seamlessly with new and old Office products such as Microsoft Power Apps and other Microsoft Office applications Implementing Microsoft SharePoint 2019 will help you understand the challenges planning migration steps installation concepts and configuration involved in providing this platform for your enterprise The book will also show you what the platform brings to the table from an on premise server perspective If you re new to SharePoint 2019 you ll also be guided through how to get servers up and running so that you and your user community can become productive with this powerful new platform By the end of this book you ll be well versed in Microsoft SharePoint 2019 and have the knowledge you need to apply your skills in the real world What you will

learnUnderstand changes to the platform and how to migrate from other versions of SharePointExplore infrastructure planning and governance relating to collaborative environmentsInstall and configure network components servers and desktopsUse SharePoint services and other Microsoft product servers and appsMonitor and troubleshoot SharePoint after it is implementedDiscover the tools that can be used with SharePoint 2019 for BI and reportingDelve into social features and collaborationMaintain monitor and support the rollout of the platform in your enterpriseWho this book is for The book is for SharePoint administrators developers and architects who have some experience in designing planning implementing and managing SharePoint Farms

Professional SharePoint 2013 Development Reza Alirezaei,Brendon Schwartz,Matt Ranlett,Scot Hillier,Brian Wilson,Jeff Fried,Paul Swider,2013-02-22 Thorough coverage of development in SharePoint 2013 A team of well known Microsoft MVPs joins forces in this fully updated resource providing you with in depth coverage of development tools in the latest iteration of the immensely popular SharePoint From building solutions to building custom workflow and content management applications this book shares field tested best practices on all aspect of SharePoint 2013 development Offers a thorough look at Windows Azure and SharePoint 2013 Includes new chapters on Application Life Cycle Management developing apps in SharePoint and building PerformancePoint Dashboards in SharePoint Professional

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