MANUAL OF POLICIES AND PROCEDURES OF INFECTION CONTROL OF HOSPITAL CHANGKAT MELINTANG

 To wipe excess liquid that may accidentally splash, an absorbent cloth or paper towels should be used.

NOTE: If glass is involved, do not attempt to clean spill by hand. Tweezers, needle holder or another instrument should be used to pick up glass prior to cleaning

Environmental surfaces should be decontaminated with a 1:10 solution of 5.25% sodium hypochlorite in water.

NOTE: These disinfectants are highly caustic unless properly diluted. In addition, disinfectant solution is intended for use on environmental surfaces only, since it can damage instruments and equipment and skin damage.

When there are large spills of cultured or concentrated infectious agents, such as in the clinical laboratory setting, the contaminated area should first be flooded with a liquid disinfectant then physically cleaned and decontaminated with a hospital approved disinfectant. Gloves, gowns, masks, and safety glasses should be worn for cleaning large spills of blood or body fluids.

13.4 Decontamination of Patient Clothing and Personal Belongings:

Patient clothing and personal belongings that become contaminated by blood or body substances should be handled according to the following procedures.

13.4.1 Clothing

Clothing soiled by blood or body substances should be placed in a tightly scaled plastic bag at the patient's bedside and given to the family for home laundering. The family should be instructed to wash the clothing by machine, using a laundry detergent. Hot water and chlorine bleach should also be used unless these agents will damage the items. The plastic bag used to contain the clothing during its transport should be placed in a second plastic bag, tightly scaled, and discarded in the household trash. Persons involved in the handling of contaminated clothing should be instructed to wash their hands thoroughly after handling the items.

13.4.2 Personal Belongings

- Disinfect hard surfaces by wiping the items using a 1:10 solution of 5.25% sodium hypochlorite in water (1 part chlorine bleach to 9 parts water).
- Disposable articles, such as magazines, that are contaminated by blood or body substances should be disposed of according to the hospital's regulated and nonregulated waste policy.

13.5 Linen Handling

Housekeeping Policy Procedure Manual

Charles Beittel Miller

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50 Policies and Plans for Outpatient Services Carole Guinane, Joseph Venturelli, 2011-12-07 Since more and more surgeries and procedures are being performed in outpatient settings the policies plans and procedures for these services are of increasing importance 50 Policies and Plans for Outpatient Services details commonly used policies and plans in free standing ambulatory care centers Included are plans and policies concentrating on emergency management medication safety informed consent and medical staff credentialing to name a few As an introduction to the model documents presented the book begins with a how to chapter to guide readers through the process of formatting the documents and making them their own The policies and plans discussed serve as templates and can apply to licensing and regulatory agencies such as Medicare the Joint Commission and AAAHC The documents included in this book are excellent templates to use as a starting point for producing policies and plans that help create the flow and process in an organization Knowing their specific local state and other governing agency requirements readers can customize the documents to reflect the unique structure and qualities of their organization through the use of the enclosed CD The resulting policies procedures and plans are the back up documents that provide rationale vision and theory and can be valuable tools for making effective clinical and administrative decisions In addition to the documents provided on the CD ROM the book also includes a list of helpful Housekeeping Policy's and Procedure Manual Gary Lee Stanley, 1976 Professional Management of resources Housekeeping Operations Thomas J. A. Jones, 2007-10-26 Now in its fifth edition Professional Management of Housekeeping Operations is the essential practical introduction to the field a complete course ranging from key principles of management to budgeting from staff scheduling to cleaning With expanded attention to leadership and training budgeting and cost control and the increasingly vital responsibility for environmentally safe cleaning the latest edition of this industry standard also includes new case studies that help readers grasp concepts in a real world setting Instructor's Manual Test Bank in both Word and Respondus formats Photographs from the text and PowerPoint Slides are available for download at www wiley com **Dietetic Service Operation Handbook** Karen Kolasa, 2018-12-20 Approved by the Dietary Managers college Association for 9 CEUs Here is a useful guide that helps both administrators and food service workers understand the daily functions of their dietary departments Dietetic Service Operation Handbook enhances extended caregivers knowledge of basic food service and clinical dietetics operations and serves as a functional tool they can use to initiate effective organization of dietetic services It explains proper techniques and tips for everything from how to plan a menu and care for equipment to special adaptive eating devices and modifying texture for swallowing disorders Packed with general and specific guidelines this book also teaches food service employees how to allocate time more wisely making them effective members of the interdisciplinary medical team and saving their facility time and money as well Administrators who wish to understand the functions of their dietary department so they can communicate more effectively with its staff will find this

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inherent to hospitality environments how to assess those risks through threat and vulnerability assessments and methods to mitigate eliminate or transfer them The book stresses the importance of prevention and investigation into the root causes of incidents as a tool for avoiding future undesirable events. This is especially important in that each registered guest brings with them their own unique set of circumstances family values problems and social issues The security function must operate to protect their individual rights their right to privacy and their desire to enjoy the facilities they are patronizing while contributing to the revenue stream This must be balanced with the obligation or duty to provide reasonable care from foreseeable harm by the hotel to avoid incidents and litigation Clifton an experienced industry veteran clearly establishes and identifies practical reasonable and cost effective ways to accomplish this balancing of guest enjoyment with guest protection This new edition includes expanded content on premises liability security force behavioral recognition workplace violence active shooter scenarios evacuation planning social media and guest reviews and hotel scams Additional coverage on nightclubs and bars has been added including four entirely new chapters on specialized security for events and venues crime prevention through environmental design CPTED advances in technology and industry trends for the gaming and hospitality sector Ideal for novices and veterans alike Hospitality Security Second Edition is an accessible reader friendly reference that enables security directors to evaluate what risks are inherent to hospitality environments to analyze those risks through threat and vulnerability assessments and to develop methods to mitigate or eliminate them all the while keeping customers and personnel safe and improving the bottom line Current Catalog National Library of Medicine (U.S.),1982 First multi year cumulation covers six years 1965 70 Housekeeping and Laundry Service Policy and Procedure Manual W. H. Heaton, 1985-01-01 Handbook of Laboratory Health and Safety Measures S.B. Pal, 2013-03-14 During the past two decades many books governmental reports and regulations on safety measures against chemicals fire microbiological and radioactive hazards in laboratories have been published from various coun tries These topics have also been briefly discussed in books on laboratory planning and management The application of various scientific instruments based on different ionizing and non ionizing radiations have brought new safety problems to the laboratory workers of today irrespective of their scientific disciplines be they medicine natural or life sciences However no comprehensive laboratory handbook dealing with all these hazards some of which are recently introduced had so far been available in a single volume Therefore it was thought worthwhile to publish this Handbook on safety and health measures for laboratories with contributions from several experts on these subjects As this second edition of the Handbook like the first edition is a multiauthor volume some duplication in conte nt among chapters is unavoidable in order to maintain the context of a chapter as well as make each chapter complete An attempt has also been made to maintain the central theme which is how to work in a laboratory with maximum possible environmental safety Professional Beauty Therapy: Australia and New Zealand Edition with Onli Ne Study Tools 12 Months Lorraine Nordmann, Andrea Day, 2017-11-23 The toolkit with the knowledge and skills you need to successfully

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Administrative Behavior of Federal Bureau Chiefs Herbert Kaufman,2011-10-01 Most of the people who keep tabs on the workings of the federal government no matter what the reasons for their interest seem to take for granted the power and autonomy of the chiefs of the bureaus that make up the executive branch Because so much is taken for granted there have not been many studies of what the chiefs actually do day by day Of all the participants in the governmental process who wield or are thought to wield great influence bureau chiefs are among the least examined Believing that he could narrow this gap in the materials on the federal government somewhat Herbert Kaufman set out to report his observations of six bureau chiefs at their jobs in the course of a year The group consisted of the commissioners of the Internal Revenue Service the Customs Service the Food and Drug Administration and the Social Security Administration the chief of the Forest Service and the administrator of the Animal and Plant Health Inspection Service a set diversified enough to include a wide variety of organizational situations and experiences yet with enough in common to allow comparison and generalization The objective of his research was to describe the chief's activities so as to explain how they exercise their power And he hoped to find out whether they are as powerful as they are said to be From his efforts emerges a detailed picture of the work of the bureau leaders and of their role in their agencies and in the government generally The picture reveals that some of the common beliefs about these officials and perhaps about the system as a whole are not altogether accurate Kaufman traces the implications of his findings for organizing the executive branch for training administrators and for organization theory

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