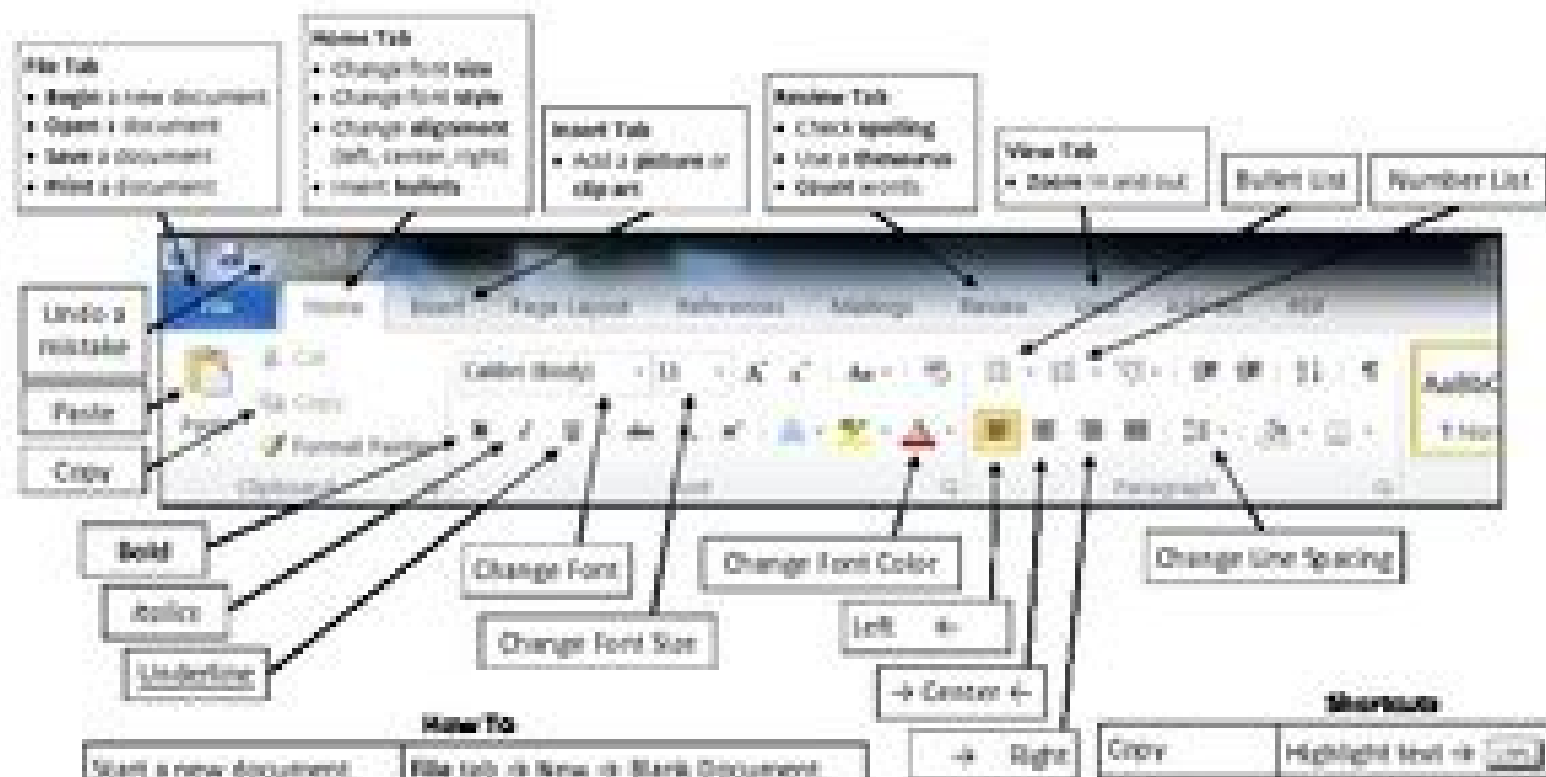


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Open a saved document	File tab → Open
Check spelling	Review tab → Spelling & Grammar
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Paste	Place cursor → Home tab → Paste
Save	File tab → Save
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Microsoft Word 2010 Quick Reference Guide

KJ Lindholm-Leary



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