

File

Home

Create

External Data

Database Tools

Fields

Table

Tell me...

Merced Flores



View



Paste



Filter



Sort & Filter



Refresh



All



Find



Text Formatting



A

Views

Clipboard

Sort & Filter

Records

Find

^

All Access Objects



Search...



Tables



Categories



Customers



Menu Items



Order Items



Orders Table



Orders: December



Products Table



Sales Unit

Queries



Cakes & Pies Sold



Cookies Sold



Record: 1

1 of 200



No Filter

Search

1

2



Datasheet View



Bakery Menu Report					Order Items					Customers				
ID	First Name	Last Name	Street Ad		ID	First Name	Last Name	Street Ad		ID	First Name	Last Name	Street Ad	
1	Tracey	Beckham	7 East Walker		1	Tracey	Beckham	7 East Walker		1	Tracey	Beckham	7 East Walker	
2	Lucinda	George	789 Brewer St.		2	Lucinda	George	789 Brewer St.		2	Lucinda	George	789 Brewer St.	
3	Jerrold	Smith	211 St. George		3	Jerrold	Smith	211 St. George		3	Jerrold	Smith	211 St. George	
4	Brett	Newkirk	47 Hillsboroug		4	Brett	Newkirk	47 Hillsboroug		4	Brett	Newkirk	47 Hillsboroug	
5	Chloe	Jones	23 Solo Ln.		5	Chloe	Jones	23 Solo Ln.		5	Chloe	Jones	23 Solo Ln.	
6	Quinton	Boyd	4 Cypress Cr.		6	Quinton	Boyd	4 Cypress Cr.		6	Quinton	Boyd	4 Cypress Cr.	
7	Alex	Hinton	1011 Hodge Lr		7	Alex	Hinton	1011 Hodge Lr		7	Alex	Hinton	1011 Hodge Lr	
8	Nisha	Hall	123 Huntingto		8	Nisha	Hall	123 Huntingto		8	Nisha	Hall	123 Huntingto	
9	Hillary	Clayton	2516 Newman		9	Hillary	Clayton	2516 Newman		9	Hillary	Clayton	2516 Newman	
10	Kiara	Williams	9014 Miller Ln		10	Kiara	Williams	9014 Miller Ln		10	Kiara	Williams	9014 Miller Ln	
11	Katy	Jones	456 Denver Rd		11	Katy	Jones	456 Denver Rd		11	Katy	Jones	456 Denver Rd	
12	Beatrice	Joslin	85 North West		12	Beatrice	Joslin	85 North West		12	Beatrice	Joslin	85 North West	
13	Mariah	Allen	12 Jupe		13	Mariah	Allen	12 Jupe		13	Mariah	Allen	12 Jupe	

Microsoft Access 2013 Guide

Daniela Niemeyer



Microsoft Access 2013 Guide:

Access 2013 Absolute Beginner's Guide Alison Balter, 2013-04-18 Make the most of Access 2013 without becoming a technical expert This book is the fastest way to master Access and use it to build powerful useful databases of all kinds even web application databases Even if you've never used Access before you'll learn how to do what you want one incredibly clear and easy step at a time Access has never ever been this simple Who knew how simple Access 2013 could be This is the easiest most practical beginner's guide to using Microsoft's incredibly powerful new Access 2013 database program simple reliable instructions for doing everything you really want to do Here's a small sample of what you'll learn Create tables to efficiently store and navigate your data Build queries that retrieve exactly the information you want Design intuitive forms that help your users work more efficiently Build reports that answer key questions intuitively and visually Learn easy techniques for designing more reliable databases Work faster with AutoForms AutoReports and other shortcuts Automate repetitive tasks and build more polished databases with macros Share Access data with Excel SQL Server and other applications Solve complex problems with advanced query form and reporting techniques Build modern web databases that serve users through browsers Run your database on the cloud through Microsoft Office 365 Construct a complete database application from start to finish And much more Alison Balter President of InfoTech Services Group Inc has spent 25 years training and consulting on Microsoft Access and related applications with top organizations such as Cisco Shell Accenture Northrop the U S Drug Enforcement Administration Prudential Transamerica Fox Broadcasting and the U S Navy She travels throughout North America delivering seminars on Access and has authored 14 books and videos for Pearson including Microsoft Access 2010 LiveLessons and Alison Balter's Mastering Access 2007 Development She is past president of the Independent Computer Consultants Association of Los Angeles Category Databases Covers Microsoft Access 2013 User Level Beginning

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