

Building Maintenance Checklist

This is a spring list; you may want to add or remove items by heating and cooling time on this worksheet.

QUARTERLY

Date last completed

Plumbing	Task	Spring	Summer	Winter	Fall
Faucets and shower heads	Check interior and exterior faucets for leaks. Clean aerators. Replace washers if necessary.				
Drains	Clean with baking soda. Pour water down unused drains.				
Pipes	Inspect visible pipes for leaks.				
Kitchen and bathroom cabinets	Check under and around for leaks.				
Toilets	Check for stability and leaks.				
Water heater	Check area around water heater for leaks. If you have hard water, drain 1-2 gallons water.				
Interior	Task	Spring	Summer	Winter	Fall
Wood cabinets and trim	Apply a wood protectant.				
Interior doors	Lubricate hinges.				
Garage door	Lubricate hardware. Inspect mechanism for free travel.				
Window and door tracks	Check to see if weep holes are open. Clean out dirt and dust. Lubricate rollers and arches.				
Basement or crawl space	Check for leaks or any sign of dampness or leaks. Check for any evidence of termites or wood-eating insects.				
Ceramic tile	Check and clean grout.				
Electrical and appliances	Task	Spring	Summer	Winter	Fall
Heating and cooling systems	Clean and replace filter if necessary.				
Kitchen exhaust fan	Remove and clean the filter. Clean accumulated grease deposits from the fan housing.				
Refrigerator	Clean dust from top. Clean refrigerator coil pan. Clean and defrost freezer if necessary.				
Dishwasher	Check for leaks.				

Example Building Maintenance Checklist

Lisa D Rich

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the name bar.

Example Building Maintenance Checklist:

Building & Property Maintenance Log Book Lisa D Rich, 2019-06-02 Keep your house with building and property Maintenance Log Book Make your life easier and less stressful with schedules checklists and planners so you stay on track all year long On a building project accurate and complete recordkeeping is vital You need a tool that will get the recordkeeping done Building and property Maintenance Log for a template to keep track of repairs and service You should keep the following in mind It has all the requested features including columns for the date and time of service Maintenance Comment Signature

Facilities Manager's Desk Reference Jane M. Wiggins, 2020-12-14 A practical guide to the principle services of facilities management revised and updated The updated third edition of Facilities Manager's Desk Reference is an invaluable resource covering all the principal facility management FM services The author a noted facilities management expert provides the information needed to ensure compliance to current laws to deliver opportunities to adopt new ways of using built environments and to identify creative ways to reduce operational occupancy costs while maintaining appropriate and productive working environment standards The third edition is fully updated and written in an approachable and concise format It is comprehensive in scope the author covering both hard and soft facilities management issues Since the first edition was published it has become a first point of reference for busy facilities managers saving them time by providing access to the information needed to ensure the safe effective and efficient running of any facilities function This important book Has been fully updated reviewing the essential data covering the principal FM services Is highly practical ideal for the busy FM practitioner Presents information on legal compliance issues the development of strategic policies tactical best practices and much more Is a time saving resource that brings together essential useful and practical FM information in one handy volume Written for students and professional facilities managers Facilities Manager's Desk Reference is designed as a practical resource that offers FM's assistance in finding solutions to the myriad demands of the job

Home and Small Building Maintenance Checklist Arctic Energy Alliance, 1990

Managing Facilities for Results Cheryl Bryan, 2007-03-19 Carving out new service areas within existing space forgoing massive additions or expensive new buildings offers a cost effective solution for budget conscious libraries Building from the proven Results Series model this volume dovetails with the basics outlined in The New Planning for Results A Streamlined Approach This new hands on workbook in the Results Series guides library directors staff and boards through the process to Prioritize new services that need space Make plans and identify an appropriate location Present the case to funding authorities Conduct a gap analysis Find resources to reallocate and see what new items are needed Identify building professionals to assist with alterations It's supplemented with 23 workforms to support the information and collection process Three toolkits provide technical assistance on calculating square footage assessing the message and complying with the Americans with Disabilities Act ADA requirements With examples ranging from small to large small public libraries the process is equally valuable for school special and academic

librarians who are faced with similar space repurposing challenges Any library can embrace these practical proven techniques for addressing community needs by creating a blueprint that prioritizes services and creates the space for them within their existing facility

Project Scheduling and Management for Construction David R. Pierce, Jr.,2013-09-30 First published in 1988 by RS Means the new edition of Project Scheduling and Management for Construction has been substantially revised for students enrolled in construction management and civil engineering programs While retaining its emphasis on developing practical professional level scheduling skills the new edition is a relatable real world case study that can be used over the course of a semester The book also includes classroom elements like exercises quizzes skill building exercises as well as an instructor s manual including two additional new cases

Manager's Guide to Preventive Building Maintenance Ryan Cruzan,2020-11-26 This book is a comprehensive guide for developing an effective preventive maintenance program for any facility Topics include facility inspection and assessment effective lubrication practices commercial roofing repair indoor air quality management applicable government codes standards and regulations detailed preventive maintenance procedures and maintenance scheduling Specific maintenance approaches are examined for more than 100 types of equipment and building components Also discussed are the economic value of preventive maintenance management and motivation of the preventive maintenance team and setting up a computerized maintenance management system CMMS

The Construction Inspector's Guide to Building Safety Pasquale De Marco,2025-03-07 The Construction Inspector s Guide to Building Safety is the most comprehensive and up to date guide to building inspection available Written by a team of experienced building inspectors this book covers everything you need to know to perform your job effectively This book is packed with valuable information including A detailed overview of the building inspection process Clear explanations of building codes and regulations In depth coverage of structural systems building materials mechanical systems electrical systems plumbing systems fire protection systems and building maintenance Expert advice on how to write effective building inspection reports Tips for staying up to date on the latest codes and standards Whether you are a new building inspector or an experienced professional this book will help you improve your skills and become a more effective inspector With its clear explanations detailed illustrations and up to date information this book is an invaluable resource for building inspectors and anyone else who works in the construction industry This book is also an excellent reference for students studying architecture engineering or construction management It provides a comprehensive overview of the building inspection process and the many different aspects of building construction Finally this book is a valuable resource for homeowners and business owners It can help you understand the building inspection process and how to ensure that your property is safe and compliant with building codes With The Construction Inspector s Guide to Building Safety you will have the knowledge and skills you need to protect the public from unsafe or hazardous conditions If you like this book write a review

Museum Basics Timothy Ambrose,Crispin Paine,2025-07-16 Museum Basics provides an accessible and

comprehensive introduction to professional practice in museums galleries and related heritage organisations This new edition includes a number of international case studies from a diverse group of guest authors who work in a variety of museums around the world Ambrose Paine and their contributing authors respond to recent developments in the museum field and incorporate content on new technology as well as political and social issues such as decolonisation climate change and social justice The book also covers different approaches to museology and current methods in core areas such as collections exhibitions policy education and management Using the same modular structure as previous editions the book includes 130 units A number of new units have been added including material about museums and conflict museums and communities loans maintaining displays and exhibitions and sensitive objects and human remains This edition is supported by refreshed diagrams an updated glossary and its own Instructor and Student Resources which provide a wide range of additional material for readers Museum Basics will be essential reading for students engaged in the study of museums heritage public history culture archaeology anthropology and tourism who are learning to critically examine the ideas and ideals around museum culture Staff and volunteers working in museums galleries and other heritage and cultural institutions will be able to use the book to identify best practices for their daily work

Step-by-Step Resumes For All Construction Trades Laborer and Contractor Positions Evelyn U. Salvador, 2020-05-15 Book Delisted *Maintaining Historic Buildings*, 1990 **Introduction to Built Asset Management** Anthony Higham, Jason Challender, Greg Watts, 2022-01-25

Introduction to Built Asset Management Provides a multidisciplinary introduction to building maintenance management and execution covering a wide range of current technical and management issues The maintenance and upgrading of existing buildings is no longer viewed as separate from the operational phase of the completed building Maintenance and management are now regarded as fundamental parts of a building's life cycle forming a significant percentage of the construction industry's total output As higher education programmes in the UK and elsewhere continue to place greater emphasis on the longer term view of construction projects students and instructors require a thorough and up to date textbook that emphasises the comprehensive nature of building maintenance **Introduction to Built Asset Management** is a systematic introduction to both the technology and management issues central to building maintenance and refurbishment Covering the entire life cycle of built assets the textbook reviews the role of framework agreements describes key performance indicators discusses recent advancements in the procurement of maintenance activities and more Detailed yet accessible chapters include illustrative examples seminar questions and self assessment tasks that enable students to measure their progress as they work through the material Designed to meet the needs of today's learners this much needed textbook Addresses a variety of both environmental and commercial concerns Evaluates important concepts of sustainability sustainable maintenance and carbon resilience Discusses the growing retrofit market in the wider context of asset management and maintenance Describes information management tools such as building information modelling BIM and

geographic information systems GIS Introduction to Built Asset Management is ideally suited for courses in construction construction management building surveying and facilities management with modules in built asset management and maintenance

Sport Operations Management and Development Mark Piekarz,2020-12-28 This essential textbook introduces the work of sport management and sport development from the perspective of the day to day operational challenges faced by managers and sport development officers It addresses the practicalities of designing and delivering sport services safely efficiently and effectively for profit or in non profit contexts The book covers core topics such as time management project management customer care developing partnerships fundraising crisis management and research It adopts a problem based learning approach with a strong practical focus on putting theory into practice to illustrate good practice and to help the reader develop sound operational skills knowledge and decision making underpinned by the principles of safety effectiveness and efficiency It features a range of diverse international case studies covering different sports and operational management challenges including global pandemics and terrorism Connecting theories ideas and scientific disciplines the book helps managers approach operations management more creatively combining both management and development work to show areas of difference and overlap It also introduces systems theory and the principals of marginal gains or small wins to help managers develop working cultures which can be utilised in all areas of management encouraging a culture of learning reflection and ethical action Sport Operations Management and Development is designed for both practitioners and students working in sport management development coaching or aspects of sport science

Resource Recovery Economics Russell,2017-10-19 This critical volume addresses an important contemporary issue how to determine the most cost effective approach to solid waste disposal Based on wide ranging practical experience this time saving work details a systems approach to feasibility studies providing the basis for accurate efficient analysis And to illustrate the use of this innovative method the book includes a complete case study of a hypothetical community Beginning with data collection and cost estimation Resource Recovery Economics moves through the analysis process covering marketing of resources alternative systems financial considerations life cycle costs and implementation planning Additionally results from many actual studies are included making this an excellent reference book for solid waste management data A unique work Resource Recovery Economics serves as the requisite reference for all officials responsible for solid waste disposal and management including public works directors city planners solid waste directors public health officials and environmental protection officers This outstanding book also affords the basis for graduate and advanced undergraduate engineering urban planning and public administration courses in Solid Waste Management Planning and Resource Recovery Planning Moreover consulting engineers investment bankers and original equipment manufacturers will derive improved understanding of their role in the analysis process

The Handbook of Maintenance Management Joel Levitt,2009 Now thoroughly updated to include advances in technology and thinking this comprehensive and easy to

understand resource provides a short review of all the major discussions going on in the management of the maintenance function

Healthy Living Centres Geoffrey Purves, 2002 By exploring the design process this book looks at the relationship between the architectural and medical professions to see how the next wave of Government health policies can be best provided for The aim is to raise the quality of health buildings in the primary care sector Greater flexibility will be required as the medical profession moves towards a pro active attitude to Healthy Living Centres rather than the traditional reactive treatment to cure disease This is a hands on how to do it guide to satisfy changing policy objectives offering an up to date methodology to encourage a holistic approach to health care buildings which will be of interest to both architectural and medical professionals Gain comprehensive technical coverage of primary health care planning design Learn about the approach taken by designers through international examples and illustrations and inspire your own designs Explore the relationship between the architectural and medical professions and learn how best to provide for both the designer and the client

Marine Safety ABS Consulting, 2002-03-01 Marine Safety provides a toolbox of field tested and proven tools for assessing and managing marine risks and making better informed decisions to prevent marine casualties Using this book as a guide managers in the marine industry learn to apply 12 common risk based decision making tools that help them make practical and technically defensible decisions for managing port and waterway operations conducting inspections and preparing and responding to accidents The authors thorough examine the 12 tools and include discussions on each tool s concepts limitations common uses procedures terminology and applications to marine safety in a clearly outlined user friendly format Marine Safety examines such tools as Pareto Analysis Checklist Analysis Relative Ranking Risk Indexing Change Analysis What if Analysis Hazard and Operability Fault Tree Analysis and Event and Causal Factor Charting In addition Marine Safety examines key factors for choosing risk assessment methods and suggest risk assessment approaches to support different types of decision making depending on each situation Examples of common marine oriented situations illustrative charts graphs and diagrams are included for easy understanding

High-Rise Security and Fire Life Safety Geoff Craighead, 2009-06-15 High Rise Security and Fire Life Safety 3e is a comprehensive reference for managing security and fire life safety operations within high rise buildings It spells out the unique characteristics of skyscrapers from a security and fire life safety perspective details the type of security and life safety systems commonly found in them outlines how to conduct risk assessments and explains security policies and procedures designed to protect life and property Craighead also provides guidelines for managing security and life safety functions including the development of response plans for building emergencies This latest edition clearly separates out the different types of skyscrapers from office buildings to hotels to condominiums to mixed use buildings and explains how different patterns of use and types of tenancy impact building security and life safety Differentiates security and fire life safety issues specific to Office towers Hotels Residential and apartment buildings Mixed use buildings Updated fire and life safety standards and guidelines Includes a CD ROM with

electronic versions of sample survey checklists a sample building emergency management plan and other security and fire life safety resources OSHA Compliance Management Elsie Tai,2000-12-21 Designed specifically for the needs preferences and styles distinct to long term care this OSHA Compliance Management A Guide for Long Term Health Care Facilities serves as an excellent working reference It focuses on priorities and provides you with the background and tools vital to achieving OSHA compliance and inspection preparedness In this user friendly practical hands on manual you get Inspection preparedness briefing materials that provide you with last minute advice and activities Real life scenarios offering hands on practical advice and directions to minimize liability Comprehensive policies with built in flexibility for designing mandatory practices to best fit your organization s needs Summary discussions give you a quick concise overview of all the issues covered including historical significance current developments and cautionary notes Long term care documentation recordkeeping and management tools for streamlining activities and maximizing necessary expended efforts Step by step instructions for conducting and documenting specific types of assessments and information necessary for strategic decision and policy making Flow charts tables and other materials containing long term care specific statistics and decision tree processes Streamline your organization s processes save time and money avoid liability and improve safety management and performance OSHA Compliance Management A Guide for Long Term Health Care Facilities gives you a headstart in achieving OSHA compliance and being prepared for OSHA inspections **Building the Future** G.S.T. Armer,J.L. Clarke,F.K. Garas,2003-10-04 This book forms the proceedings of the international seminar held by the Institution of Structural Engineers and the Building Research Establishment in Brighton in April 1993 It brings together contributions from 20 countries on recent innovations in building and construction Introduction to Health and Safety in Construction Phil Hughes,Ed Ferrett,2015-09-16 Introduction to Health and Safety in Construction has been specially written for the thousands of students who complete the NEBOSH National Certificate in Construction Health and Safety each year Fully revised in alignment with the April 2015 syllabus the fifth edition provides students with all they need to tackle the course with confidence The book covers all the essential elements of health and safety management in construction including the legal framework risk assessment and control standards Highly illustrated with information provided in a clear easily accessible format it also provides checklists and record sheets to supplement learning Aligned to the NEBOSH National Certificate in Construction Health and Safety Practice questions and answers to test knowledge and increase understanding Complete with a companion website containing extra resources for tutors and students at [www.routledge.com cw hughes](http://www.routledge.com/cw/hughes) The only textbook endorsed for the NEBOSH National Certificate in Construction Health and Safety the Introduction to Health and Safety in Construction is also suitable for construction courses in the UK and overseas and serves as a comprehensive reference for managers and professionals within the construction industry

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