

	A	B	C
1	Property Type	Sales price	
2	Apartment	\$328,484	
3	House	\$1,145,078	
4	Apartment	\$587,737	
5	Apartment	\$522,867	
6	Apartment	\$321,706	
7	Condo	\$486,653	
8	Apartment	\$482,425	
9	Townhouse	\$931,004	
10	Condo	\$321,095	
11	Townhouse	\$548,455	
12	Apartment	\$376,895	
13	Condo	\$709,642	
14	Apartment	\$277,876	
15	Townhouse	\$838,370	
16	Condo	\$227,156	
17			

Count of
Apartments

Sum of
sales price

	A	B	C
1	Property Type	COUNTA of Property Ty	SUM of Sales price
2	Apartment	7	\$2,897,990
3	Condo	4	\$1,744,546
4	House	1	\$1,145,078
5	Townhouse	3	\$2,317,829
6	Grand Total	15	\$8,105,443
7			
8			

Manual Pivot Tables

Paul McFedries



Manual Pivot Tables:

Beginning PivotTables in Excel 2007 Debra Dalglish, 2007-12-01 Using a PivotTable in Microsoft Office Excel 2007 is a quick and exciting way to slice and dice a large amount of data This book explains what PivotTables are how you can benefit from using them how to create them and modify them and how to use their enhanced features It is for experienced Excel users who want to learn how to use Excel 2007 Pivot Tables for fast data analysis The author is an internationally recognized Excel authority Her web site on Excel contextures com has over 175 000 visitors a month **Microsoft Excel 2019 for Lawyers Training Manual Classroom in a Book** TeachUcomp ,2019-10-27 Complete classroom training manuals for Microsoft Excel 2019 for Lawyers 479 pages and 224 individual topics Includes practice exercises and keyboard shortcuts You will learn how to effectively use legal templates legal business functions such as the Pv and Fv functions and simple IOLTA management In addition you ll receive our complete Excel curriculum Topics Covered Getting Acquainted with Excel 1 About Excel 2 The Excel Environment 3 The Title Bar 4 The Ribbon 5 The File Tab and Backstage View 6 Scroll Bars 7 The Quick Access Toolbar 8 Touch Mode 9 The Formula Bar 10 The Workbook Window 11 The Status Bar 12 The Workbook View Buttons 13 The Zoom Slider 14 The Mini Toolbar 15 Keyboard Shortcuts File Management 1 Creating New Workbooks 2 Saving Workbooks 3 Closing Workbooks 4 Opening Workbooks 5 Recovering Unsaved Workbooks 6 Opening a Workbook in a New Window 7 Arranging Open Workbook Windows 8 Freeze Panes 9 Split Panes 10 Hiding and Unhiding Workbook Windows 11 Comparing Open Workbooks 12 Switching Open Workbooks 13 Switching to Full Screen View 14 Working With Excel File Formats 15 AutoSave Online Workbooks Data Entry 1 Selecting Cells 2 Entering Text into Cells 3 Entering Numbers into Cells 4 AutoComplete 5 Pick from Drop Down List 6 Flash Fill 7 Selecting Ranges 8 Ranged Data Entry 9 Using AutoFill Creating Formulas 1 Ranged Formula Syntax 2 Simple Formula Syntax 3 Writing Formulas 4 Using AutoSum 5 Inserting Functions 6 Editing a Range 7 Formula AutoCorrect 8 AutoCalculate 9 Function Compatibility Copying Pasting Formulas 1 Relative References and Absolute References 2 Cutting Copying and Pasting Data 3 AutoFilling Cells 4 The Undo Button 5 The Redo Button Columns Rows 1 Selecting Columns Rows 2 Adjusting Column Width and Row Height 3 Hiding and Unhiding Columns and Rows 4 Inserting and Deleting Columns and Rows Formatting Worksheets 1 Formatting Cells 2 The Format Cells Dialog Box 3 Clearing All Formatting from Cells 4 Copying All Formatting from Cells to Another Area Worksheet Tools 1 Inserting and Deleting Worksheets 2 Selecting Multiple Worksheets 3 Navigating Worksheets 4 Renaming Worksheets 5 Coloring Worksheet Tabs 6 Copying or Moving Worksheets Setting Worksheet Layout 1 Using Page Break Preview 2 Using the Page Layout View 3 Opening The Page Setup Dialog Box 4 Page Settings 5 Setting Margins 6 Creating Headers and Footers 7 Sheet Settings Printing Spreadsheets 1 Previewing and Printing Worksheets Helping Yourself 1 Using Excel Help 2 The Tell Me Bar 3 Smart Lookup Creating 3D Formulas 1 Creating 3D Formulas 2 3D Formula Syntax 3 Creating 3D Range References Named Ranges 1 Naming Ranges 2 Creating Names from Headings 3 Moving to a Named

Range 4 Using Named Ranges in Formulas 5 Naming 3D Ranges 6 Deleting Named Ranges Conditional Formatting and Cell Styles 1 Conditional Formatting 2 Finding Cells with Conditional Formatting 3 Clearing Conditional Formatting 4 Using Table and Cell Styles Paste Special 1 Using Paste Special 2 Pasting Links Sharing Workbooks 1 About Co authoring and Sharing Workbooks 2 Co authoring Workbooks 3 Adding Shared Workbook Buttons in Excel 4 Traditional Workbook Sharing 5 Highlighting Changes 6 Reviewing Changes 7 Using Comments and Notes 8 Compare and Merge Workbooks Auditing Worksheets 1 Auditing Worksheets 2 Tracing Precedent and Dependent Cells 3 Tracing Errors 4 Error Checking 5 Using the Watch Window 6 Cell Validation Outlining Worksheets 1 Using Outlines 2 Applying and Removing Outlines 3 Applying Subtotals Consolidating Worksheets 1 Consolidating Data Tables 1 Creating a Table 2 Adding an Editing Records 3 Inserting Records and Fields 4 Deleting Records and Fields Sorting Data 1 Sorting Data 2 Custom Sort Orders Filtering Data 1 Using AutoFilters 2 Using the Top 10 AutoFilter 3 Using a Custom AutoFilter 4 Creating Advanced Filters 5 Applying Multiple Criteria 6 Using Complex Criteria 7 Copying Filter Results to a New Location 8 Using Database Functions Using What If Analysis 1 Using Data Tables 2 Using Scenario Manager 3 Using Goal Seek 4 Forecast Sheets Table Related Functions 1 The Hlookup and Vlookup Functions 2 Using the IF AND and OR Functions 3 The IFS Function Sparklines 1 Inserting and Deleting Sparklines 2 Modifying Sparklines Creating Charts In Excel 1 Creating Charts 2 Selecting Charts and Chart Elements 3 Adding Chart Elements 4 Moving and Resizing Charts 5 Changing the Chart Type 6 Changing the Data Range 7 Switching Column and Row Data 8 Choosing a Chart Layout 9 Choosing a Chart Style 10 Changing Color Schemes 11 Printing Charts 12 Deleting Charts Formatting Charts in Excel 1 Formatting Chart Objects 2 Inserting Objects into a Chart 3 Formatting Axes 4 Formatting Axis Titles 5 Formatting a Chart Title 6 Formatting Data Labels 7 Formatting a Data Table 8 Formatting Error Bars 9 Formatting Gridlines 10 Formatting a Legend 11 Formatting Drop and High Low Lines 12 Formatting Trendlines 13 Formatting Up Down Bars 14 Formatting the Chart and Plot Areas 15 Naming Charts 16 Applying Shape Styles 17 Applying WordArt Styles 18 Saving Custom Chart Templates Data Models 1 Creating a Data Model from External Relational Data 2 Creating a Data Model from Excel Tables 3 Enabling Legacy Data Connections 4 Relating Tables in a Data Model 5 Managing a Data Model PivotTables and PivotCharts 1 Creating Recommended PivotTables 2 Manually Creating a PivotTable 3 Creating a PivotChart 4 Manipulating a PivotTable or PivotChart 5 Changing Calculated Value Fields 6 Formatting PivotTables 7 Formatting PivotCharts 8 Setting PivotTable Options 9 Sorting and Filtering Using Field Headers PowerPivot 1 Starting PowerPivot 2 Managing the Data Model 3 Calculated Columns and Fields 4 Measures 5 Creating KPIs 6 Creating and Managing Perspectives 7 PowerPivot PivotTables and PivotCharts 3D Maps 1 Enabling 3D Maps 2 Creating a New 3D Maps Tour 3 Editing a 3D Maps Tour 4 Managing Layers in a 3D Maps Tour 5 Filtering Layers 6 Setting Layer Options 7 Managing Scenes 8 Custom 3D Maps 9 Custom Regions 10 World Map Options 11 Inserting 3D Map Objects 12 Previewing a Scene 13 Playing a 3D Maps Tour 14 Creating a Video of a 3D Maps Tour 15 3D Maps Options Slicers and

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demonstrate each task Succinct explanations walk you through step by step Two page lessons break big topics into bite sized modules

Excel 2022 Pro 100 + PivotTables, Charts & Reports Dr. Isaac Gottlieb,2022-11-04 Learn Everything about Excel Charts PivotTables Dashboards and Master Analytic Techniques for Decision Making DESCRIPTION Excel s charts graphs and reports are beneficial so it s time to use them to your advantage Learn how to execute the most innovative analysis on your preferred data using PivotTables PivotCharts What if Analysis descriptive statistics correlations histograms sparklines animated charts dashboards trendlines and more than 100 other charts and graphs The book includes the following Try and practice new Excel 2022 Charts and Reports in your Excel 2019 Excel 2021 and Office 365 editions Learn with easy to read step by step instructions and screenshots Learn to illustrate your data in a way that is readily digestible at a glance Figure out how to make beautiful infographics that reflect your company s personality or culture Learn the ins and outs of making and editing expert PivotTables and PivotCharts Master PivotTables and PivotCharts to construct dynamic dashboards Utilize Excel s What If analysis to check your assumptions and theories Create Sensitivity Analysis tables to check the quality of your decision making tools Create summaries cross tabs filtering and other visualizations Conduct in depth statistical analysis in Excel with minimal effort This book s thorough instructions on Excel charts will improve readers skills in making the most innovative and visually appealing reports You will be able to make dynamic eye catching dashboards once you complete reading this book WHO THIS BOOK IS FOR No matter what your professional or academic status is if you often engage in data analysis summary creation and report writing this book is for you You ll be able to generate relatively strong reports and infographics from your data thereby allowing you to make more well informed decisions There is no need for you to be an Excel expert to use this book TABLE OF CONTENTS Part I 1 Selecting Various Charts and Graphs 2 Chart Elements Styles and Analysis 3 Custom Charts Data Filtering and Formatting 4 Animations Sparklines and Conditional Formatting Part II 5 Speed Up with PivotTables 6 Preparing and Labeling PivotTable Source Data 7 Create Calculate and Format PivotTables 8 Sort Filter and Group PivotTables 9 PivotTables Calculations Formulas and Functions 10 PivotCharts 11 PivotTable Slicers and Timelines 12 PivotTable Dashboards 13 Charts and PivotTable Case Studies Part III 14 Descriptive Statistics Correlation and Histograms 15 Goal Seek and Sensitivity Analysis

Excel PivotTables and PivotCharts Paul McFedries,2010-05-20 Master two of the most powerful features of Excel Even if you use Excel all the time you may not be up to speed on two of Excel s most useful features PivotTable and PivotChart turn long lists of unreadable data into dynamic easy to read tables and charts that highlight the information you need most you can tweak results with a click or easily fuse data from several sources into one document Now you can learn how to tap these powerful Excel tools with this practical guide Using a series of step by step tutorials and easy to follow screenshots this book shows you in a visual way how to create and customize PivotTables and PivotCharts use them to analyze business data and ultimately achieve more with less work Explains the benefits PivotTables and PivotCharts two powerful features of Excel that

allow users to create dynamic spreadsheets Covers creating and customizing analyzing business data building custom calculations linking to external data sources including Access databases Word tables Web pages XML data SQL Server databases and OLAP cubes creating macros to automate tasks and more Uses step by step tutorials and easy to follow screenshots a learn by seeing approach for visual learners Practical visual and packed with content this is the book you need to ramp up your Excel skills with PivotTables and PivotCharts

Mastering PivotTables and Advanced Data Analysis in Excel Henry Ivers, 2024-12-21 Unleash the Power of Data Analysis with PivotTables and Advanced Excel Techniques Prepare to transform your Excel skills with Mastering PivotTables and Advanced Data Analysis in Excel This comprehensive guide empowers you to unlock the full potential of Microsoft Excel enabling you to analyze vast datasets create compelling visualizations and make informed decisions like never before Overview Dive into the realm of PivotTables the ultimate tool for summarizing and analyzing data Master the art of data grouping filtering and aggregation to uncover hidden insights and generate meaningful reports Elevate your analysis with advanced techniques such as calculated fields measures and slicers Key Benefits Extract valuable information from large and complex datasets Create interactive dashboards that enable real time insights Automate data analysis tasks saving time and effort Enhance decision making by understanding data trends and patterns Impress clients and stakeholders with professional and impactful presentations Target Audience This book is tailored for business analysts data analysts finance professionals researchers and anyone seeking to advance their Excel skills for advanced data analysis Whether you re a beginner or an experienced user you ll find invaluable knowledge and practical guidance within its pages Features and Highlights Step by step instructions and real world examples Coverage of advanced topics such as Power Query Power Pivot and DAX Practical tips and tricks for optimizing your Excel workflows Exercises and quizzes to reinforce your understanding Closing Statement Mastering PivotTables and Advanced Data Analysis in Excel is your essential companion for unlocking the true power of Excel Embark on this journey to become an Excel expert and elevate your data analysis skills to new heights Transform your datasets into actionable insights that drive your business success

Excel 2016 for Windows Pivot Tables Tim Hill, 2015-07-07 The jargon associated with Microsoft Excel s pivot tables n dimensional cross tabulations makes them look complex but they re really no more than an easy way to build concise flexible summaries of long lists of raw values If you re working with hundreds or hundreds of thousands of rows then pivot tables are the best way to look at the same information in different ways summarize data on the fly and spot trends and relationships This handy guide teaches you how to use Excel s most powerful feature to crunch large amounts of data without having to write new formulas copy and paste cells or reorganize rows and columns You can download the sample workbook to follow along with the author s examples Create pivot tables from worksheet databases Rearrange pivot tables by dragging swapping and nesting fields Customize pivot tables with styles layouts totals and subtotals Combine numbers dates times or text values into custom groups Calculate common statistics or create custom formulas Filter data that you don t want to see

Create and customize pivot charts Unlink a pivot table from its source data Control references to pivot table cells Plenty of tips tricks and timesavers Fully cross referenced linked and searchable Contents 1 Pivot Table Basics 2 Nesting Fields 3 Grouping Items 4 Calculations and Custom Formulas 5 Filtering Data 6 Charting Pivot Tables 7 Tricks with Pivot Tables

Microsoft 365 Excel All-in-One For Dummies David H. Ringstrom, Michael Alexander, Dick Kusleika, Paul McFedries, Ken Bluttman, 2025-07-29 Get into the nitty gritty of Excel the all important spreadsheet tool Microsoft 365 Excel All in One For Dummies offers an all new way to tackle data in Excel Start with the basics of inputting formatting and organizing data and work your way to pro techniques that help with any career field or reason for using the app Gain the skills to apply advanced formulas and functions create stunning data visualizations build dashboards and reports and automate your spreadsheets You ll also get a glimpse into how AI tools can boost your work Eight mini books come together in this expanded Excel reference With Microsoft 365 Excel All in One For Dummies you ll soon be the go to Excel guru in your office or school Learn the basics of Excel organizing data performing calculations and formatting your spreadsheet Use functions to handle advanced math and financial analysis Create data visualizations and summaries to help tell your story Apply basic programming skills using VBA This book is perfect for professionals or students who need to up their Excel game with insight from pros who know the classic spreadsheet app inside and out *Pivot Table Data Crunching* Michael Alexander, Bill Jelen, 2001-06-20 Become a savvy Microsoft Excel user Pivot tables are a great feature in Excel that help you organize and analyze data but not many Excel users know how to use pivot tables Pivot Table Data Crunching offers a comprehensive review of all the functionalities of Pivot Tables from author Bill Jelen otherwise known as Mr Excel from www.mrexcel.com and Michael Alexander a Microsoft Certified Application Developer The authors practical scenarios and real world advice demonstrate the benefits of Pivot Tables and how to avoid the common pitfalls of every day data crunching Each solution presented in the book can be accomplished with resources available in the Excel interface making Pivot Table Data Crunching a beneficial resource for all levels of Excel users *A Complete Guide to PivotTables* Paul Cornell, 2007-03-01 Practical step by step tutorials and business examples guide the reader through everything they need to know about Pivot Tables This book focuses specifically on Pivot Tables where most books only include a section on them Since many users find Pivot Tables very challenging the single focus of this book offers an accessible but full tutorial on this important part of Excel Paul Cornell works at Microsoft and has a long career writing about Office and Excel for Power Users who are the audience he is now writing for in this new book **Microsoft Project 2010: The Missing Manual** Bonnie Biafore, 2010-06-21 Microsoft Project is brimming with features to help you manage any project large or small But learning the software is only half the battle What you really need is real world guidance how to prep your project before touching your PC which Project tools work best and which ones to use with care This book explains it all helping you go from project manager to project master Get a project management primer Discover what it takes to handle a project successfully Learn the program inside

out Get step by step instructions for Project Standard and Project Professional Build and refine your plan Put together your team schedule and budget Achieve the results you want Build realistic schedules and learn how to keep costs under control Track your progress Measure your performance make course corrections and manage changes Use Project s power tools Customize Project s features and views and transfer info directly between Project and other programs

Excel 2007: The Missing Manual Matthew MacDonald,2006-12-27 Microsoft Excel continues to grow in power sophistication and capability but one thing that has changed very little since the early 90s is its user interface The once simple toolbar has been packed with so many features over the years that few users know where to find them all Microsoft has addressed this problem in Excel 2007 by radically redesigning the user interface with a tabbed toolbar that makes every feature easy to locate and use Unfortunately Microsoft s documentation is as scant as ever so even if users can find advanced features they probably won t know what to do with them Excel 2007 The Missing Manual covers the entire gamut of how to build spreadsheets add and format information print reports create charts and graphics and use basic formulas and functions Like its siblings in the Missing Manual series this book crackles with a fine sense of humor and refreshing objectivity about its subject guiding readers through the new Excel with clear explanations step by step instructions lots of illustrations and friendly time saving advice It s a perfect primer for small businesses with no techie to turn to as well as those who want to organize household and office information

[Business Analysis with QuickBooks](#) Conrad Carlberg,2011-01-31 Manage your business and make sound decisions with the help of QuickBooks Quickbooks is a user friendly accounting software program that can analyze data to help you make smart decisions for a small or medium sized business However few books explain how to maximize the features of QuickBooks reports for management purposes until now Author Conrad Carlberg guides you through the most beneficial ways to use and adapt QuickBooks reports by taking the summary data and placing it into a context that helps manage a business By avoiding aiming the coverage to a specific version of QuickBooks this book is a timeless resource that clearly explains how to bring financial data together in order to help make wise business decisions Use the popular accounting software program QuickBooks to help you make wise business management decisions Identify specific weak points in a business and learn how to turn them around Quantify working capital and manage inventory valuation properly Learn how to understand what QuickBook reports say about the state of your business now and for the future Quickly get started converting QuickBooks accounting data into results that help you make informed business decisions and manage your business

[QuickBooks Online For Dummies](#) David H. Ringstrom,2022-01-21 Get a handle on the world s most popular cloud bookkeeping and accounting app QuickBooks Online comes second to none in providing simple and powerful bookkeeping and accounting features that can streamline your business make you more profitable and organize your company s finances But if you re not quite sure how to make it all work or if you just want to get a grip on its newest features QuickBooks Online For Dummies is the companion you need to make the most of your favorite cloud accounting software

This book walks you through each and every step of creating an invoice or credit memo recording a sale paying bills setting up and managing your inventory and tracking your business checkbook and credit cards It also includes New updates on exporting data to Microsoft Excel or Google Sheets so that you can analyze your business data new ways Stepwise walkthroughs of how to install and set up a new instance of QuickBooks Online for your business or personal accounts Exclusive tips for bookkeepers and accountants working with clients in QuickBooks Online including new techniques for automating monthly reports that you create in Excel from data that you export from QuickBooks Whether you re a small business owner an accountant a bookkeeper or just someone trying to help their boss keep up with their accounting records QuickBooks Online For Dummies is the resource you need to make the most popular cloud bookkeeping and accounting software in the world work for you Documents, Presentations, and Worksheets Stephanie Krieger,2011-04-15 Get expert techniques and best practices for creating professional looking documents slide presentations and workbooks And apply these skills as you work with Microsoft Word PowerPoint and Excel in Office 2010 or Office for Mac 2011 This hands on guide provides constructive advice and advanced timesaving tips to help you produce compelling content that delivers in print or on screen Work smarter and create content with impact Create your own custom Office themes and templates Use tables and styles to help organize and present content in complex Word documents Leave a lasting impression with professional quality graphics and multimedia Work with PowerPoint masters and layouts more effectively Design Excel PivotTables for better data analysis and reporting Automate and customize documents with Microsoft Visual Basic for Applications VBA and Open XML Formats Boost document collaboration and sharing with Office Web Apps Your companion web content includes All the book s sample files for Word PowerPoint and Excel Files containing Microsoft Visio samples Visio 2010 is required for viewing Excel Data Analysis For Dummies Paul McFedries,2018-10-30 Take Excel to the next level Excel is the world s leading spreadsheet application It s a key module in Microsoft Office the number one productivity suite and it is the number one business intelligence tool An Excel dashboard report is a visual presentation of critical data and uses gauges maps charts sliders and other graphical elements to present complex data in an easy to understand format Excel Data Analysis For Dummies explains in depth how to use Excel as a tool for analyzing big data sets In no time you ll discover how to mine and analyze critical data in order to make more informed business decisions Work with external databases PivotTables and Pivot Charts Use Excel for statistical and financial functions and data sharing Get familiar with Solver Use the Small Business Finance Manager If you re familiar with Excel but lack a background in the technical aspects of data analysis this user friendly book makes it easy to start putting it to use for you *Access 2010: The Missing Manual* Matthew MacDonald,2010-06-18 Unlock the secrets of this powerful database program and discover how to use your data in creative ways With this book s easy step by step process you ll quickly learn how to build and maintain a complete Access database using Access 2013 s new simpler user interface and templates You also get practices and tips from the pros for

good database design ideal whether you re using Access for school business or at home The important stuff you need to know
Build a database with ease Store information to track numbers products documents and more Customize the interface Build
your own forms to make data entry a snap Find what you need fast Search sort and summarize huge amounts of information
Put your data to use Turn raw info into printed reports with attractive formatting Share your data Collaborate online with
SharePoint and the Access web database Dive into Access programming Get tricks and techniques to automate common tasks
Create rich data connections Build dynamic links with SQL Server SharePoint and other systems

Embark on a breathtaking journey through nature and adventure with Crafted by is mesmerizing ebook, **Manual Pivot Tables** . This immersive experience, available for download in a PDF format (*), transports you to the heart of natural marvels and thrilling escapades. Download now and let the adventure begin!

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