Chapter 5 Advanced Features of Excel

Brain Developers

A. Fill in the blanks:

- 1. Chart is an effective way to display data in pictorial form.
- Data Series are the bars or slices that show data values.
- Legend is a key that is used to identify the colours, patterns or symbol assigned to data series.
- 4. Bar chart display data in the form of long rectangular rods.
- Value axis is the vertical axis that is used to plot the values.
- The purpose of grouping worksheets it is to enter common <u>data</u>, <u>formulas</u> and <u>formatting effects</u>.

B. State True or False:

- 1. A chart is updated automatically with the change in data. (True)
- 2. We cannot modify the chart by changing its colours and patterns. (False)

Correct Answer: We can modify the chart by changing its colours and patterns.

- 3. X-Axis is the horizontal axis. (True)
- The Chart Area contains the actual chart itself and includes data series, category and value axis as well. (True)
- You can change the pattern of data series using Fill option. (True)
- All the worksheets cannot be deleted in a workbook. (True)

C. Application Based Question:

 Ritu is a student of Class VII. Her geography teacher has asked her to prepare a chart on the population of four Metro cities of India. Suggest her the best suited chart type for her project.

Answer: She can use Bar Chart.

2. Tripti has created a chart. She wants to improve the appearance of her chart by changing the background colour of its Plot area. Which option will you suggest her to perform this task?

Answer: Tripti can use the Format Plot Area option that comes on right-clicking the plot area.

D. Multiple Choice Questions:

- 1. Which feature is used to set a specific result for one cell by adjusting a value in another cell?
- a) Grouping Worksheets
- b) Legends
- c) Goal Seek

Excel Chapter 10 Answer Key

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Excel Chapter 10 Answer Key:

PMP Certification: Excel with Ease 2/e Subramanian Chandramouli, 2013 PMP Certification Excel with Ease is a self study guide and is essential to all Project Management Professional aspirants to clear the certification examination The book is based on A Guide to the Project Management Body of Knowledge PMBOK Guide fifth edition which presents a set of standard terminology and guidelines for project management Scoring Your Best on the PSAT Pasquale De Marco, 2025-07-15 The PSAT a standardized test administered by the College Board holds immense significance for high school students It serves as a benchmark for college and career readiness potentially opening doors to scholarships college admissions and a plethora of opportunities With the right preparation students can optimize their PSAT performance unlocking a world of possibilities This comprehensive guide is meticulously crafted to empower students in achieving their highest potential on the PSAT It encompasses a wide range of topics providing expert guidance on mastering each section of the exam including Reading Math Writing and Language and the Essay With a focus on building a solid foundation in these core academic areas this book equips students with the knowledge skills and strategies necessary to tackle the PSAT confidently showcasing their academic prowess Inside this invaluable resource students will discover Expert insights into the PSAT s format content and scoring system Proven techniques for analyzing texts solving math problems and crafting effective essays Comprehensive review of essential grammar and usage rules Time tested strategies for managing time effectively and maximizing performance on test day A wealth of practice tests and answer explanations to reinforce learning identify strengths and weaknesses and pinpoint areas for improvement Whether aiming for a National Merit Scholarship seeking admission to their dream college or simply striving for personal academic growth this book provides an indispensable roadmap to success on the PSAT It serves as an essential tool for all students dedicated to reaching their full potential With its clear explanations engaging examples and wealth of practice opportunities this book empowers students to take control of their PSAT preparation setting them on a path to success By following the expert guidance and proven strategies outlined within students can unlock their full potential and achieve their goals on the PSAT and beyond If you like this book write a review How To Excel At Fire <u>Department Promotional Exams</u> Steve Prziborowski, 2013-10 Getting promoted in the fire service is not an easy process Many people have that desire to promote but for whatever reason cannot put the pieces together to make it a reality Over the 20 plus years I have been in the fire service I have had the opportunity to be on both sides of the promotional process as a candidate and as a rater and proctor This book will assist fire department personnel specifically prepare for their next promotional exam Promotional candidates will be exposed to and offered key points for the most common tasks and events within a fire department promotional process including but not limited to promotional preparation completing the application resume preparation the written exam the oral interview the personnel problem the oral presentation and the emergency simulation Excel 2003 Robert T. Grauer, Maryann Barber, 2004-03 For Introductory Computer courses in Microsoft Office

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governments outlaw cryptography that does not provide for law enforcement access This is not yet another study of the crypto controversy to conclude that this or that interest is paramount This is not a study commissioned by a government nor is it a report that campaigns on the electronic frontier The Crypto Controversy is neither a cryptography handbook nor a book drenched in legal jargon The Crypto Controversy pays attention to the reasoning of both privacy activists and law enforcement agencies to the particulars of technology as well as of law to solutions offered both by cryptographers and by governments Koops proposes a method to balance the conflicting interests and applies this to the Dutch situation explaining both technical and legal issues for anyone interested in the subject **SharePoint 2010 User's Guide** Seth Bates, Anthony Smith, Roderick Smith, 2010-07-30 Microsoft SharePoint Foundation 2010 and SharePoint Server 2010 provide a collection of tools and services you can use to improve user and team productivity make information sharing more effective and facilitate business decision making processes In order to get the most out of SharePoint 2010 you need to understand how to best use the capabilities to support your information management collaboration and business process management needs This book is designed to provide you with the information you need to effectively use these tools Whether you are using SharePoint as an intranet or business solution platform you will learn how to use the resources such as lists libraries and sites and services such as publishing workflow and policies that make up these environments Information and process owners will be given the knowledge they need to build and manage solutions Information and process consumers will be given the knowledge they need to effectively use SharePoint resources In this book Seth Bates and Tony Smith walk you through the components and capabilities that make up a SharePoint 2010 environment Their expertise shines as they provide step by step instructions for using and managing these elements as well as recommendations for how to best leverage them As a reader you ll then embrace two common SharePoint uses document management and project information management and walk through creating samples of these solutions understanding the challenges these solutions are designed to address and the benefits they can provide The authors have brought together this information based on their extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations These experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of Dan Gookin's Naked Office Dan Gookin, 2006-12-26 The author's humor and his ability to keep the reader's theproduct attention are masterful Andy Barkl Technical Reviewer Salve For Your Office Headaches Covers Office 2003 XP and 2000 And Perfectly Useful for Office 97 Too Is it the best thing since sliced bread A bug riddled piece of junk Here best selling author Dan Gookin skillfully navigates between these two extremes laying bare the best and worst of Office in order to help you achieve a single all important goal working faster easier and smarter You ll harness the real power of Word Excel PowerPoint and Outlook while avoiding their pitfalls and you ll discover the ways they actually can be made to work together as a truly integrated suite Dan Gookin's Naked Office means the end of Office inspired headaches Well the vast majority of

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