

BUSINESS MANAGEMENT & ADMINISTRATION

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
- b) Answer any FIVE questions
- c) All questions carry equal marks. Marks for each question are shown in []
1. The overall control of a limited company is maintained by the Board of Directors on behalf of the Shareholders. Explain the directors' role as:
 - a) managers of the company
 - b) business administrators within the company

[10 each]
 2. With the aid of organisation charts, explain the types of authority most suitable for the following:
 - a) The senior management of a large multinational company
 - b) An accountant's partnership
 - c) A small IT company
 - d) A local newsagents

[5 each]
 3.
 - a) Describe the main differences between private and public limited companies. [5 each]
 - b) Compare the most important features of general and limited partnerships. [5 each]
 4.
 - a) Describe the FOUR main types of production. [4 each]
 - b) Give examples where EACH of these types may be employed. [1 each]
 5.
 - a) Describe the factors which influence the size of the market for a particular good or service. [8]
 - b) What media outlets are most suitable for the following:
 - i A DVD player manufacturer
 - ii A fashion clothing retailer
 - iii An importer of cars

[4 each]
 6.
 - a) Identify the SEVEN possible methods of charging stock out to jobs. [1 each]
 - b) With the aid of a diagram, explain the concept of Economic Order Quantity. [10 + 3 for format of diagram]
 7. The Administration Manager of your organisation is considering alternative electronic methods of transmitting information. Describe, with examples:
 - a) internal electronic methods of communication
 - b) external electronic methods of communication

[10 each]
 8.
 - a) Briefly define the term **Risk Management**. [8]
 - b) With the aid of examples, describe any FOUR of the six main types of risk faced by organisations today. [12]

Icm Past Papers With Answers Media Law

R Pring



Icm Past Papers With Answers Media Law:

The book delves into Icm Past Papers With Answers Media Law. Icm Past Papers With Answers Media Law is an essential topic that needs to be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Icm Past Papers With Answers Media Law, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
 - Chapter 1: Introduction to Icm Past Papers With Answers Media Law
 - Chapter 2: Essential Elements of Icm Past Papers With Answers Media Law
 - Chapter 3: Icm Past Papers With Answers Media Law in Everyday Life
 - Chapter 4: Icm Past Papers With Answers Media Law in Specific Contexts
 - Chapter 5: Conclusion
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 6. In chapter 5, this book will draw a conclusion about Icm Past Papers With Answers Media Law. This chapter will summarize the key points that have been discussed throughout the book.
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