

BUSINESS STUDIES

(Three hours)

(Candidates are allowed additional 15 minutes for **only** reading the paper.
They must NOT start writing during this time.)

Answer **Question 1** from Part I (compulsory) and **five** questions from **Part II**.
The intended marks for questions or parts of questions are given in brackets [].

PART I

Answer **all** questions

Question 1

Answer briefly each of the questions (i) to (xi).

- (i) Explain the importance of campus recruitment as one of the sources of recruitment.
- (ii) Why is a disciplinary interview conducted?
- (iii) State the significance of conducting refresher training.
- (iv) What is the important of team work in the successful functioning of an organization?
- (v) Define remuneration. What is meant by incentives in the context of remuneration?
- (vi) What is a time card? State any one benefit of a time card to the organization using it.
- (vii) What is meant by open promotion system and closed promotion system?
- (viii) State any two essential requirements of a fair staff dismissal procedure.
- (ix) Explain any two limitations of recruitment interview.
- (x) Define report.
- (xi) What is a note of dissent?

[30]

June2013 Alevel Business Studies Question Paper

Minjie Lin



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