

#### MANUAL DE ORGANIZACIÓN Y FUNCIONES

Código: Versión: Fecha: 24/09/2023

Nombre del cargo	Gerente
Descripción	Posición de liderazgo en una organización que implica la responsabilidad de supervisar y dirigir las operaciones de una organización
Supervisa a	Dirección administrativa y financiera     Dirección Técnica     Dirección de producción     Dirección Comercial
Formación	Administrador de empresas o afines.
Experiencia	5 años
Funciones	Planificación estratégica     Toma de decisiones     Organización organizacional     Supervisión y liderazgo     Comunicación organizacional     Control y seguimiento de estrategias
Horas de trabajo	8
Requisitos	Formación profesional o técnica     Manejo de ingles     Ética y responsabilidad

Nombre del cargo	Dirección Administrativa y financiera
Descripción	La Dirección Administrativa y Financiera es un puesto de alto nivel dentro de una organización que tiene la responsabilidad de supervisar y gestionar aspectos criticos relacionados con la administración y las finanzas.
Supervisa a	Jefe de recursos humanos     Jefe de operaciones     Jefe financiero
Formación	Administrador de empresas o carreras afines.
Experiencia	3 años
Funciones	Gestión financiera de la organización     Contabilidad     Gestión de recursos humanos     Planificación estratégica     Gestión de riesgos     Relaciones externas     Reporte a la alta dirección
Horas de trabajo	8
Requisitos	<ul> <li>Formación profesional o técnica</li> <li>Manejo de ingles</li> </ul>

# **Kaeser Controller Manual 201**

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Thomas Register ,2004 Making Play Just Right: Unleashing the Power of Play in Occupational Therapy Heather Kuhaneck, Susan L. Spitzer, 2022-05-19 At the heart of Making Play Just Right Unleashing the Power of Play in Occupational Therapy is the belief that the most effective way to ensure pediatric occupational therapy is through incorporating play The Second Edition is a unique resource on pediatric activity and therapy analysis for occupational therapists and students This text provides the background history evidence and general knowledge needed to use a playful approach to pediatric occupational therapy as well as the specific examples and recommendations needed to help therapists adopt these strategies

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#### Kaeser Controller Manual 201 Book Review: Unveiling the Power of Words

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