

Test Bank - Chapter 1

Introduction to Microsoft Excel: What is a Spreadsheet?

Chapter Objectives

1. Identify spreadsheet software used in business applications systems, the basic spreadsheet environment, spreadsheet software use rules and habits.
2. Identify Excel as a business tool & identify related business and spreadsheet concepts and terms.
3. Explain the basic spreadsheet environment and identify the components, use and format the spreadsheet window.
4. Identify spreadsheet spreadsheet software, version, history and a sample.
5. Explain the basic spreadsheet concepts of cell, formula, function, spreadsheet formula & function and its calculation.
6. Identify spreadsheet cell value, formula, function and its calculation.
7. Identify spreadsheet concepts of formula, function, and its calculation, and its calculation, and its calculation, and its calculation.

Multiple Choice

1. Spreadsheet is a business tool used in business applications systems.
- ☐ A. spreadsheet's calculation
- ☐ B. spreadsheet
- ☐ C. spreadsheet's calculation of spreadsheet's calculation
- ☐ D. spreadsheet's calculation

Answer: B

2. Spreadsheet is a business tool used in business applications systems.
- ☐ A. spreadsheet's calculation
- ☐ B. spreadsheet
- ☐ C. spreadsheet's calculation of spreadsheet's calculation
- ☐ D. spreadsheet's calculation

Answer: B

3. Spreadsheet is a business tool used in business applications systems.
- ☐ A. spreadsheet's calculation of spreadsheet's calculation
- ☐ B. spreadsheet's calculation of spreadsheet's calculation and spreadsheet's calculation
- ☐ C. spreadsheet
- ☐ D. spreadsheet's calculation of spreadsheet's calculation and spreadsheet's calculation
- ☐ E. spreadsheet's calculation of spreadsheet's calculation and spreadsheet's calculation

Answer: B

4. Spreadsheet is a business tool used in business applications systems.
- ☐ A. spreadsheet
- ☐ B. spreadsheet
- ☐ C. spreadsheet
- ☐ D. spreadsheet
- ☐ E. spreadsheet

Answer: B

Microsoft Excel Chapter 1 Test Answers

Ian Pickup



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Excel Preliminary English Starters David Mahony, 2003

Excel 2007 for Starters Matthew MacDonald, 2007 A comprehensive beginner s guide to using Microsoft Excel 2007 that covers basic functions and worksheets adding information and moving data formatting cells viewing and printing basic formulas tables charts and other topics

Training Guide Installing and Configuring Windows Server 2012 R2 (MCSA) Mitch Tulloch, 2014-05-08 Fully updated for Windows Server 2012 R2 Designed to help enterprise administrators develop real world job role specific skills this Training Guide focuses on deploying and managing core infrastructure services in Windows Server 2012 R2 Build hands on expertise through a series of lessons exercises and suggested practices and help maximize your performance on the job This Microsoft Training Guide Provides in depth hands on training you take at your own pace Focuses on job role specific expertise for deploying and managing core infrastructure services Creates a foundation of skills which along with on the job experience can be measured by Microsoft Certification exams such as 70 410 Topics include Preparing for Windows Server 2012 R2 Deploying servers Server remote management New Windows PowerShell capabilities Deploying domain controllers Active Directory administration Network administration Advanced networking capabilities

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Excel 2007 Matthew MacDonald, 2007 Publisher description

Windows Software Compatibility and Hardware

Troubleshooting Andrew Bettany, Mike Halsey, 2015-08-24 As companies keep their existing hardware and operating systems for more years than ever before the need to diagnose and repair problems is becoming ever more important for IT Pros and system administrators Whatever version of Windows you're using including Windows 10 you'll likely need to maintain compatibility with older software that the company must use for mission critical operations or older hardware that's required for specific purposes but you don't want to sacrifice security for the sake of compatibility In this briefbook you'll learn how to maintain optimal compatibility with the older software and devices that you need to use The authors are well versed in training in classrooms and video with Andrew Bettany running the IT Academy at the University of York and IT Masterclasses and Mike Halsey being a teacher tech book author and having produced many tutorial videos under the brand PC Support tv

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