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Supplied.		

- 1. Which of the following key combinations is used to insert a new slide in a presentation?
 - A. KODSTONE KIND
 - B. «Option «Mix
 - C. oOtto-con-
 - D. «CDM>+«X>
- 2. Which function key is used to run the spelling checker?
 - A. «Fil»
 - 8... -0F204
 - C. KIPSON O extra
- 3. Pressing which key while dragging an object's sizing handle causes the object to grow from the center rather than from an edge?

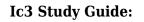
 - 84. ACTION OF C. «Shiftle
 - D. «Obtle+«Alte
- Combining two or more shapes or images so they behave as one is called ____

 - B. grouping
 - C Printfalleng.
 - D. unigrouping
- 5. The Crop to a Shape feature is located in the
 - A. Picture Tools Format tab
 - 10. Princepore State
 - C. Breiert tob
 - D. Drawing Tools Format tab
- 6. In an Excel worksheet, where is the address of the active cell displayed?
 - A. Row Reading
 - B. Status bar
 - C. Name Box
 - D. Formula bar
- 7. In an Excel spreadsheet, which of the following characters or symbols signify that the column is too small to fit the number?
 - A 0
 - 8. - 46
 - C D. 2
- B. Which of following Excel formulas is the correct representation of an Excel formula?
 - A. +85+835
 - DS+035 10.
 - *86+815 C
 - D. 886+815
- 9. In an Excel worksheet, what would result from Sun (A1:A3, B1) if A1=20, A2=30, A3=60 and 81-907
 - A
 - 8. 300
 - 200
- 10. In Excel, the cell reference for cell range from A5 to D10 is represented as
 - A. A5, D10 B. A5: D10
 - C. A5. D10
 - D. A5- D10
- Answer: 1. 8; 2: D; 3:A; 4:8; 5: A; 6: C; 7: 8; 8: 8; 9: C; 10: 8

3. 200 90 2 30 31 60 44

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