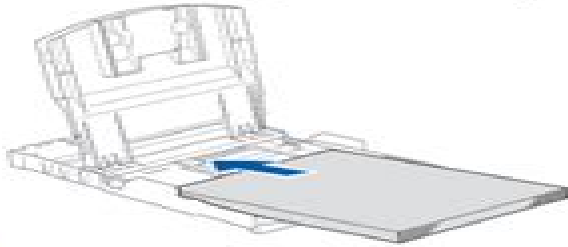


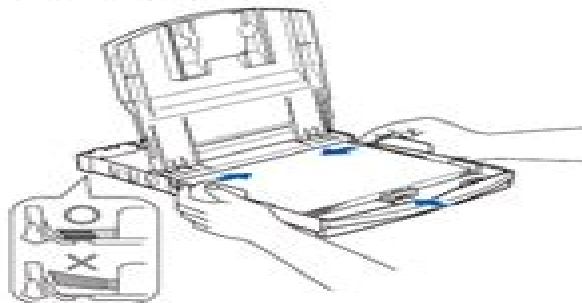
- 3** Fan the stack of paper well to avoid paper jams and misfeeds.



- 4** Gently put the paper into the paper tray print side down and top edge first. Check that the paper is flat in the tray.



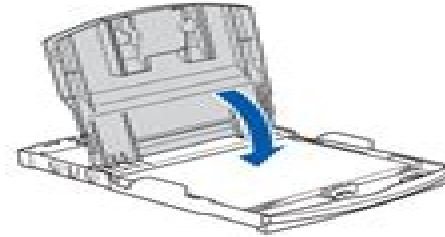
- 5** Gently adjust the paper side guides with both hands and the paper length guide to fit the paper. Make sure that the paper guides touch the edges of the paper.



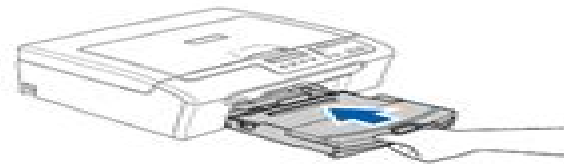
Note

Be careful that you do not push the paper in too far; it may lift at the back of the tray and cause paper feed problems.

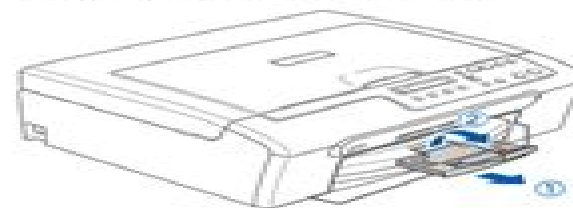
- 6** Close the output paper tray cover.



- 7** Slowly push the paper tray completely into the machine.



- 8** While holding the paper tray in place, pull out the paper support (①) until it clicks, and then unfold the paper support flap (②).



Note

Do not use the paper support flap for Legal paper.

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