

1. Manual para condutores (veículos leves e pesados)

1.1. Apresentação Pessoal

Você é o cartão de visita da nossa empresa, portanto, é através da sua imagem, suas atitudes, que o cliente fará avaliação da L. AMORIM.

SEMPRE:

- Uniformizado (uniforme limpo) e com crachá;

Outro detalhe importante, que reflete você e a empresa:

- *CUIDE sempre da limpeza e conservação do veículo e equipamentos.*

1.2. Atitudes no Ambiente de Trabalho

Há advertência ou penalização (prevista na legislação, e normas internas) na ocorrência de "faltas graves".

***São consideradas faltas graves:**

- Exceder a velocidade estipulada e não observar as LEIS DE TRÂNSITO (Código de Trânsito Brasileiro).
- Fazer uso de bebida alcoólica, entorpecentes e estimulantes durante o trabalho.
- Fraudar documentos pessoais e intransferíveis;
- Violar, viciar ou fraudar tacógrafo, velocímetro e outros aparelhos reguladores de velocidade ou qualquer dispositivo de segurança do sistema de rastreamento.
- Sair da rota pré-determinada sem informar o Setor Logística;
- Ceder o veículo à pessoa não autorizada ou não credenciada pela empresa.
- Proibido levar carona nos veículos a serviço da empresa.
- Retornar de viagem faltando algum equipamento do kit de amarração de carga
- Desrespeitar clientes, colegas de trabalho e superiores com agressão física ou palavras de baixo calão (palavrão).

Manual Do Motorista Atualizado

Wolfgang Guggemos

A red circular graphic with a gradient, appearing as a partial circle or a stylized arrow pointing to the right, located to the right of the author's name.

Manual Do Motorista Atualizado:

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