# form 2106-EZ

Department of the Treasury

Internal Revenue Service (SR)

# Unreimbursed Employee Business Expenses

► Attach to Form 1040 or Form 1040NR.

▶ Information about Form 2106-EZ and its instructions is available at www.irs.gov/form2106ez.

2016 Attachment Sequence No. 129A

Your name	Occupation in which you incurred expenses	Social security number

# You Can Use This Form Only if All of the Following Apply.

- You are an employee deducting ordinary and necessary expenses attributable to your job. An ordinary expense is one that is common and accepted in your field of trade, business, or profession. A necessary expense is one that is helpful and appropriate for your business. An expense doesn't have to be required to be considered necessary.
- You don't get reimbursed by your employer for any expenses (amounts your employer included in box 1 of your Form W-2 aren't considered reimbursements for this purpose).
- If you are claiming vehicle expense, you are using the standard mileage rate for 2016.

Caution: You can use the standard mileage rate for 2016 only if: (a) you owned the vehicle and used the standard mileage rate for the first year you placed the vehicle in service, or (b) you leased the vehicle and used the standard mileage rate for the portion of the lease period after 1997.

# Part | Figure Your Expenses

1	Complete Part II. Multiply line 8a by 54¢ (0.54). Enter the result here	1	
2	Parking fees, tolls, and transportation, including train, bus, etc., that <b>didn't</b> involve overnight travel or commuting to and from work	2	
3	Travel expense while away from home overnight, including lodging, airplane, car rental, etc.  Don't include meals and entertainment	3	

# **Form 2106 Ez Instructions**

**Wolfgang Guggemos** 

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