



Chapter 1 Study Guide

Illicit drugs – a drug that is unlawful to possess or use. Many illicit drugs are available by prescription but become illicit when manufactured or sold illegally. Alcohol and tobacco are not considered illicit drugs, even when used by minors because of their wide-spread availability to adults. Household chemicals can take on characteristics of illicit substances when they are used to achieve a high.

Deviant drug use – drug use that is not common in a social group and disapproved by the majority, causing members of the group to take corrective action (either formal or informal) when it occurs. Some kinds of drug use are deviant to the society at large, but accepted in certain sub-cultures.

Addiction – a controversial and complex term that varies in meaning for different people. Because of its widespread controversial use, it's difficult to define it in scientific terms.

Gateway drugs – one of the first drugs used by a typical drug user. Alcohol & tobacco = most common.

No drug is good or bad, per se. However, the tendency for dependence and the amount used matter.

Risk factors associated with marijuana use by adolescents

Drug misuse – typically refers to the use of prescription drugs in amounts or for purposes other than those that have been recommended. Also applies to the use of household chemicals to achieve a high or for purposes not intended by the manufacturer.

Dependence – a state in which an individual uses a drug so frequently and consistently that it would be difficult for them to get along without using the drug. They may experience withdrawal symptoms.

Protective factors associated with marijuana use by adolescents

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Study Guide - Microsoft Office Specialist: Word Expert (Microsoft 365 Apps) - MO 111 Anand Vemula, This comprehensive study guide is designed to help candidates

prepare for the Microsoft Office Specialist MOS Word Expert certification exam specifically for the Microsoft 365 Apps version The guide covers all the necessary skills and objectives needed to master Microsoft Word at an expert level focusing on advanced features and tools The book is divided into detailed chapters that guide readers through key topics such as document collaboration advanced formatting techniques managing references creating and managing long documents and using automated tools for document production It also covers working with tables and forms advanced charting and customizing the Word interface to enhance efficiency Each chapter includes step by step instructions practical examples and exercises to reinforce learning and ensure hands on experience with the features being taught In addition the guide offers practice questions with detailed answers and explanations to help readers assess their understanding and readiness for the exam By following this study guide candidates will gain a solid understanding of Microsoft Word s advanced capabilities enabling them to work more effectively and efficiently in professional environments Whether you are preparing for the certification exam or seeking to improve your Word skills this guide will provide all the tools and resources necessary to succeed at the expert level MCA Microsoft Office Specialist (Office 365 and Office 2019) Study Guide Eric

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learning and ensure users are well prepared for the exam It is designed for individuals who have a solid understanding of Word 2016 basics and want to master its advanced features to become a Word Expert By the end of the guide users will be confident in their ability to use Microsoft Word at an expert level and will be ready to successfully complete the 77 726 exam

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