

Business English 9th Edition by Guffey

ISBN 032436606X 9780324366068

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GUFFEY'S BUSINESS ENGLISH, 9E

MIDTERM REVIEW (Includes Hotline Queries)

Chapter 1

True-False. Use T for true and F for false.

1. Online dictionaries ensure that word-processed documents are free of misspelled and misused words. 1. ____
2. Most dictionaries use centered dots to divide words into syllables. 2. ____
3. Usage labels, such as *obsolete*, *archaic*, and *informal*, warn dictionary users about appropriate usage. 3. ____
4. Most dictionaries show noun plurals only if the plurals are irregular, such as *child* and *children*. 4. ____
5. If a dictionary shows *junk* + *yard*, the word should be written *junkyard*. 5. ____
6. If a dictionary shows *jump* + *start*, the word should be written *jumpstart*. 6. ____
7. Words can be properly divided between any syllable break shown in the dictionary. 7. ____
8. Students should buy and use an unabridged dictionary as their primary reference because it is the largest, most complete dictionary available. 8. ____
9. The etymology of a word describes its history. 9. ____
10. Today e-mail and the Internet force everyone to exchange written messages. 10. ____

Chapter 2

11. Because English is a rigid language, words may not function as more than one part of speech. 11. ____

Guffy Business English 10 Edition Answer Ket

Rachel Sandford



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Eventually, you will unquestionably discover a other experience and success by spending more cash. yet when? complete you say yes that you require to acquire those every needs afterward having significantly cash? Why dont you attempt to get something basic in the beginning? Thats something that will guide you to understand even more re the globe, experience, some places, later than history, amusement, and a lot more?

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