



Friendly Letters and Business Letters



Friendly Letters

Friendly letters are usually written between friends or family members to stay in touch when they are far apart. A friendly letter usually includes personal information and descriptions of day-to-day life. Since the audience of a friendly letter is a friend or family member, it is okay to use less formal language and to write the same way you usually speak.

Parts of a Friendly Letter

Salutation (usually *Dear*) with the first name and a comma.

Dear Zoe,

Sophie Trillam
6768 - 90 Street
Sprucewood, Alberta
T7Y 5R4

Your address goes here.

Today's date goes here.

March 15, 2005

The body is divided into paragraphs by topic.

How are you? I'm fine. It was great to hear from you last week. It sounds like your part in the school play will be a real challenge. I hope you enjoy yourself.

Paragraphs are separated with a blank line (or the first line is indented).

Life here is pretty good. My soccer team just won our first tournament—yippee! I'm so glad I joined the team.

Everyone here is happy and healthy. We think about you lots and lots! See you soon.

Sincerely,
Sophie

The closing (e.g., *sincerely, love*) and your name or signature.

Friendly Letter Draft Sample 2 Pparagraph

Kelly



Friendly Letter Draft Sample 2 Pparagraph:

30 Graphic Organizers for Writing, Grades K-3 Christi E. Parker, 2006-06-01 Provides fresh new graphic organizers to help students read write and comprehend content area materials Helps students organize and retain information **Letter Writing, Grades 1-2 (Meeting Writing Standards Series)** Jennifer Overend Prior, 2000-10 Contains lessons that guide children through the writing of numerous types of letters friendly and business letters request letters letters of concern invitations thank you notes greeting cards e mail messages and postcards **Writing Paragraphs Grade 3** Aidan A. Kelly, 2002-03 Both teachers and parents appreciate how effectively this series helps students master skills in mathematics penmanship reading writing and grammar Each book provides activities that are great for independent work in class homework assignments or extra practice to get ahead Text practice pages are included **Writing Paragraphs Grade 4** Kelly, 2002-03 Both teachers and parents appreciate how effectively this series helps students master skills in mathematics penmanship reading writing and grammar Each book provides activities that are great for independent work in class homework assignments or extra practice to get ahead Text practice pages are included *Practice & Learn 6th Grade* Sheila Greenberg, 1999-08 The Practice and Learn series reinforces grade level skills for children in elementary school Both parents and teachers can benefit from the variety of exercises in each book Teachers and parents can select pages to provide additional practice for concepts covered in class and reinforce homework assignments Ready to use worksheets are ideal for summer review *English Handbook and Study Guide* Beryl Lutrin, Marcelle Pincus, 2002-04-01 A Teachers Handbook Students Textbook A Home Reference Book *Computer Activities Through the Year* Susan L. Gimotty, 1999 Contains over fifty activities designed to help students in grades four through eight develop technology skills in the areas of word processing spreadsheet Internet presentation and graphic design *Writing Paragraphs and Letters* Avaly McGinley, 2001-09-01 Designed to be used with most fifth grade English language texts this packet provides practice with writing paragraphs and letters New concepts and skills are introduced with a definition or rule clearly stated at the top of the page Learning different kinds of words and their relationship to each other helps children develop confidence and skill in using language Answer key included *The Resume and Cover Letter Phrase Book* Nancy Schuman, Burton Jay Nadler, 2010-10-18 Face it words matter when it comes to getting noticed getting the interview and getting the job In this invaluable guide to crafting the pitch that opens doors staffing experts Schuman and Nadler give you hundreds of tools to make that happen You will no longer struggle to find the phrases that best highlight your achievements instead you ll garner attention with such smart options as I created a program that accomplished the following My work generated 5 million in revenue I built a team of employees who created The work I did saved my company 3 million I solved the following problems for my employer The market s tight but the jobs are out there With these essential words and phrases you can move your application to the top of the pile Success in Reading and Writing Jean F. Bernholz, Patricia Horne Sumner, 1992

Educational resource for teachers parents and kids North Carolina Education ,1922 Putting the CEFR into Practice Through Action Research Gregory C. Birch,Noriko Nagai,Maria Gabriela Schmidt,Jack V. Bower,2024-11-18 This book provides an overview of an action research model which utilizes the Common European Framework of Reference for Languages CEFR and stresses the importance of systematically researching classroom practice It introduces the complementary nature of the CEFR and action research the CEFR and the CEFR focused Action Research Model CARM The book includes seven case studies guided by the model and concludes with an overall assessment of the efficacy of the CARM as a way to facilitate action research into CEFR informed practice Undertaken in a Japanese educational context the focus of the book is squarely on classroom based CEFR focused action research concerning issues that all educators face such as course design materials development selection classroom implementation learner autonomy and assessment New Horizons in Learning English Ii Tm (decs) , New York Teachers' Monographs ,1918 Teachers Monographs ,1921 Language Connections 5' 2002 Ed. , **Math Plus Reading Workbook** ,2014-02-03 Summer Link Math Plus Reading is designed to be a fun way to help a child prepare for the grade ahead during the summer Each 320 page book includes fun learning activities covering a range of topics in math and reading The activities review skills from the previous grade and gradually increasing in difficulty to prepare a child for the grade ahead Summer Link Math Plus Reading is designed for parents looking for a fun and affordable way to help their children stop the summer learning slide and prepare for the grade ahead during the 10 weeks of summer The easy to use full color activities review and extend essential skills and increase confidence at school A Test Practice section at the end of each book provides tips and practice for standardized tests and will allow the child to review the topics covered A skills checklist for parents a recommended summer reading list and an answer key are also included Complete Year, Grade 4 Thinking Kids,2014-06-02 Complete Year Grade 4 provides a whole year s worth of practice for essential school skills including word roots prepositional phrases similes and metaphors multiplication and division fractions and decimals angles and more Thinking Kid R Complete Year is a comprehensive at home learning resource with 36 lessons one for each week of the school year Practice activities for multiple subject areas including reading writing language arts and math are included in each weekly lesson to ensure mastery of all subject areas for one grade level Complete Year lessons support the Common Core State Standards now adopted in most US states Handy organizers help parents monitor and track their child s progress and provide fun bonus learning activities Complete Year is a complete solution for academic success in the coming school year **The Diagnosis of Learning Disabilities** Clark Johnson,1981 **Persuasive Writing, Grades 6-8 (Meeting Writing Standards Series)** Rebecca Rozmiarek,2000-08 Activities in this book have been divided into three categories letters editorials and reviews Incorporated throughout the book are standards for assessment

Friendly Letter Draft Sample 2 Pparagraph Book Review: Unveiling the Magic of Language

In a digital era where connections and knowledge reign supreme, the enchanting power of language has are more apparent than ever. Its power to stir emotions, provoke thought, and instigate transformation is really remarkable. This extraordinary book, aptly titled "**Friendly Letter Draft Sample 2 Pparagraph**," compiled by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound affect our existence. Throughout this critique, we will delve in to the book is central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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